



# Vidya Bharati Mahavidyalaya, Camp, Amravati

## Academic Calendar (Session: 2018-19)

The following Terms and Vacations are as per University Notification No. Academic Calendar/2018-19/ 158/2017 Dated 22<sup>nd</sup> Dec. 2017

First Session	:	From Thursday, 14 June 2018	To	Saturday, 03 Nov. 2018
First term Vacation	:	From Monday, 05 Nov. 2018	To	Saturday, 24 Nov. 2018
Second session	:	From Monday, 26 Nov. 2018	To	Saturday, 27 April 2019
Second term Vacation	:	From Monday, 29 April 2019	To	Saturday, 08 June 2019

### 1. Administrative and Academic Calendar:

#### JUNE

- College resumes (14<sup>th</sup> June 2018)
- Admission Process (14/06/2018 to 23/06/2018)
- Preparation and display of Time-Table (14/06/2018 to 23/06/2018)
- Departmental Meetings (3<sup>rd</sup> week of June 2018)
- Teaching Starts: First Session (25<sup>th</sup> June 2018)
- Submission of Annual Planning of Teaching (subject-wise) by the HODs (month-wise) (3<sup>rd</sup> week of June 2018)
- Meeting of the Staff Council (4<sup>th</sup> Week of June 2018)

#### JULY

- Principal's address to the new entrants (1<sup>st</sup> week of July 2018)
- Meeting of the IQAC (1<sup>st</sup> week of July 2018)
- Principal's meeting with the HODs (2<sup>nd</sup> week of July 2018)
- Meeting of the IQAC with Faculties (2<sup>nd</sup> week of July 2018)
- Book Exhibition (Books available with the library) (Last week of July 2018)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of July 2018)

#### AUGUST

- Meeting of the Purchase Committee (1<sup>st</sup> week of Aug. 2018)
- Meeting of the IQAC with Parents (2<sup>nd</sup> week of Aug. 2018)
- Best Library User Award to observe Birth Anniversary of Dr. S. R. Ranganathan (12<sup>th</sup> Aug. 2018)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of August 2018)

#### SEPTEMBER

- Departmental Meetings (2<sup>nd</sup> week of Sept. 2018)
- Quiz Competition (2<sup>nd</sup> week of Sept. 2018)
- Industrial Visits/ Tours (3<sup>rd</sup> week of Sept. 2018)
- Meeting of the CDC (4<sup>th</sup> week of Sept. 2018)
- Formation of the Students' Council (4<sup>th</sup> week of Sept. 2018)
- Inauguration of Various Societies (4<sup>th</sup> week of Sept. 2018)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Sept. 2018)

#### OCTOBER

- Meeting of the IQAC (1<sup>st</sup> week of Oct. 2018)
- Use of ICT tools for screening of subject related documentaries and movies (1<sup>st</sup> week of Oct. 2018)
- Meeting of NAAC Steering Committee (2<sup>nd</sup> week of Oct. 2018)
- Submission of report by admission review committee (2<sup>nd</sup> week of Oct. 2018)
- Meeting of the Student's Council (2<sup>nd</sup> week of Oct. 2018)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (2<sup>nd</sup> week of Oct. 2018)
- Submission of result analysis of University Exam Summer 2018 by the HODs (Teacher wise and Subject wise) and Completion of Syllabi (2<sup>nd</sup> week of Oct. 2018)
- Last Day of the teaching of First Session (13<sup>th</sup> Oct. 2018)
- Preparation of Winter Examination (15<sup>th</sup> Oct. to 20<sup>th</sup> Oct. 2018)
- Meeting of the Staff Council (3<sup>rd</sup> week of Oct. 2018)
- College/ University Winter Examination (22<sup>nd</sup> Oct. 2018 to 24<sup>th</sup> Nov. 2018)

#### NOVEMBER

- College resumes (26<sup>th</sup> Nov. 2018)
- Non Instructional Days for Recreation/ Extra/ Curricular/ Sports etc. (26<sup>th</sup> Nov. 2018 to 8<sup>th</sup> Dec. 2018)
- Corrective Measures (10 Days after the Diwali vacation)

## DECEMBER

- Evaluation and assessment at CAP
- Principal's meeting with the HODs (2<sup>nd</sup> week of Dec. 2018)
- Conduction of University Practical Examination (2<sup>nd</sup> & 3<sup>rd</sup> week of Dec. 2018)
- Teaching Starts: Second Session (10<sup>th</sup> Dec. 2018)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of December 2018)

## JANUARY

- Meeting of the IQAC (1<sup>st</sup> week of Jan. 2019)
- Meeting of the IQAC with Alumni (2<sup>nd</sup> week of Jan. 2019)
- Industrial Visits/ Tours (2<sup>nd</sup> week of Jan. 2019)
- Book Exhibition (Books made available from the publishers) (2<sup>nd</sup> week of Jan. 2019)
- Physical Test (3<sup>rd</sup> week of Jan. 2019)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Jan. 2019)
- Meeting of the Purchase Committee (Last week of Jan. 2019 and held as per need)

## FEBRUARY

- Meeting of the NAAC Steering Committee (2<sup>nd</sup> week of Feb. 2019)
- Meeting of the IQAC (2<sup>nd</sup> week of Feb. 2019)
- Meeting of the IQAC with Faculties (3<sup>rd</sup> week of Feb. 2019)
- Meeting of the Students' Council (4<sup>th</sup> week of Feb. 2019)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Feb. 2019)

## MARCH

- Meeting of the CDC (1<sup>st</sup> week of Mar. 2019)
- Meeting of the IQAC (2<sup>nd</sup> week of Mar. 2019)
- Use of ICT tools for screening of subject related documentaries and movies (Last week of Mar. 2019)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Mar. 2019)
- Teaching Last Day: Second Session (30<sup>th</sup> Mar. 2019)

## APRIL

- Preparation of Summer Examination (1<sup>st</sup> April to 6<sup>th</sup> April 2019)
- Conduction of University Practical Examination (1<sup>st</sup> & 2<sup>nd</sup> week of April 2019)
- College/ University Summer Examination (8<sup>th</sup> April to 11<sup>th</sup> May 2019)
- Meeting of the IQAC (2<sup>nd</sup> week of April 2019)
- Departmental Meetings (2<sup>nd</sup> week of April 2019)
- Submission of result analysis of University Exam Winter 2018 by the HODs (Teacher wise and Subject wise) and Completion of Syllabi (2<sup>nd</sup> week of April 2019)
- Stock Verification (3<sup>rd</sup> week of April 2019)
- Meeting of the Staff Council (3<sup>rd</sup> week of April 2019)
- Submission of Perspective plan-2019 by the HODs and Committee Conveners to the IQAC (4<sup>th</sup> week of April 2019)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of April 2019)

## MAY

- Evaluation and Assessment at CAP
- Preparation of Prospectus for the Academic Session 2019-20 (2<sup>nd</sup> week of May 2019)

## 2. Schedule of Student-Centric Activities:

### ➤ Vidya Bharati General Events Management Society (GEMS):

- Anand Mela : 4<sup>th</sup> September, 2018
- Traditional Day : 5<sup>th</sup> September 2018
- NGOs visits : 2<sup>nd</sup> October 2018
- Alumni Meet : November, 2018
- Sports Carnival : November, 2018
- JOSH-2019 Annual Social Gathering : 2<sup>nd</sup> Week of Nov. 2018 to 1<sup>st</sup> Week of Dec. 2018
- Sannman Sohala 2019 : In the month of February 2019
- Seminars and Eco- Friendly Activities : Monthly
- Yoga and Self Defense Workshop : Monthly
- Inter Departmental Cultural Competitions : Monthly
- Health Check up Camps for the Staff and the Students
- Cleanliness and Tree Plantation Drives
- Personality Development and Foreign Language Class By GEMS Manthan Club

### ➤ National Service Scheme (NSS):

- Cleanliness drive: Every Sunday from July 2018 to February 2019
- Workshop on Eco-friendly Ganapati making: 2<sup>nd</sup> week of August 2018

- Programme on employment generation strategies/ career counseling: *In the month of October 2018*
- Organize voters awareness programme for youth and society: *In the month of October 2018*
- Self defense training for girls: *In the month of October 2018*
- Celebration of International Youth Day by organizing poster competition: *12<sup>th</sup> January 2019*
- Programme on Rain water harvesting and conservation: *In the month of January 2019*
- Organization of Rally on Female feticide: *In the month of January 2019*
- Street play on “Swachata Abhiyan”: *1<sup>st</sup> week of February 2019*
- Shramdan at public places: *2<sup>nd</sup> week of February 2019*

#### ➤ **National Cadet Corps (NCC):**

- Workshop on making of paper bags: *In the month of August 2018*
- Social work in tribal area as a part of outreach to society: *In the month of September 2018*
- Demonstration on disaster management: *In the month of September 2018*
- Adaption of slum area and activities thereby: *Throughout the year*
- Involvement of NSS volunteers and NCC cadets during *Ganesh Utsav and Nav-Ratri: 13<sup>th</sup> to 23<sup>rd</sup> September 2018 and 10<sup>th</sup> to 19<sup>th</sup> September 2018*

➤ **Youth Festival:** *Last week of September 2018*

➤ **Games, Sports and Recreation:** *1<sup>st</sup> week of August 2018 to 2<sup>nd</sup> week of February 2019*

➤ **Career Counselling & Placement Cell:** *Dates are decided as per requirement*

➤ **Tutor Ward Cell-** 1<sup>st</sup> Visit- *In the month of September 2018*  
2<sup>nd</sup> Visit- *In the month of January 2019*

#### ➤ **Social Outreach and Enabling Centre (SOEC):**

- Programmes on Cleanliness & Hygiene- *In the month of August 2018*
- Medical Health Check-up Camp- *In the month of September 2018*
- Street Play on Communal harmony & Social Cohesion at Irwin Square, Amravati- *In the month of October 2018*
- Visited to Rehabilitation Lipracy Centre at Tapovan- *2<sup>nd</sup> week of January 2019*
- Visited to Rehabilitation Centre "Matoshree Vruddhashram"- *Last week of January 2019*
- Programmes on AIDS/ HIV Awareness- *2<sup>nd</sup> week of February 2019*
- Street Rally on Peace and Harmony- *Last week of February 2019*

#### ➤ **Pratibha Women's Studies Centre:**

- Survey of slum area in Amravati region- *In the month of August 2018*
- Counselling and motivation to single parent families from slum area- *1<sup>st</sup> week of August 2018*
- Intercollegiate poster competition on various issues of women- *1<sup>st</sup> week of September 2018*
- Marshal Arts training for girls- *In the month of September 2018*
- State Level workshop on Gender Sensitization- *In the month of October 2018*
- State level debate competition on Women's status: Today & Tomorrow- *3<sup>rd</sup> week of January 2019*
- Workshop on Women Education and research- *Last week of January 2019*

#### ➤ **Enviro Club:**

- Students, staff & office staff using regularly bicycle for protection of environment- *4<sup>th</sup> Saturday of every month*
- Workshop on E-waste management- *In the month of September 2018*

#### ➤ **Yog Sadhana Kendra**

- Three days Yoga training camp for society- *18<sup>th</sup> to 20<sup>th</sup> June 2018*
- Certificate course in Yoga training- *In the month of August 2018*
- Seven days Yoga camp for staff and society- *In the month of December 2018*

- State Level Elocution Competition: *2<sup>nd</sup> Week of September 2018*
- Birth/ Death Anniversaries and National / International / World Days: *Conduction of programme as per dates specified in Calendar*
- Grievance Redressal Cell : *Dates are decided as per requirement*
- Publication of the College Magazine “Pratibha”: *Last week of April 2019*

### 3. Schedule of Evaluation and Assessment:

#### a) Annual Pattern:

- Unit Test I: *1<sup>st</sup> Week of Aug. 2018*
- Home Assignment I: *3<sup>rd</sup> Week of Aug. 2018*
- First Term Exam: *12<sup>nd</sup> to 17<sup>th</sup> Nov. 2018*
- Seminars & Presentations on every Subject: *1<sup>st</sup> Aug. to 31<sup>st</sup> Dec.2018*
- Unit Test II: *1<sup>st</sup> Week of Jan. 2019*
- Home Assignment II: *2<sup>nd</sup> Week of Jan.2019*
- Second Term Exam: *14<sup>th</sup> to 28<sup>th</sup> Feb. 2019*

#### b) Semester Pattern:

##### UG - Sem.-I

- Assignment: *4<sup>th</sup> Week of Aug. 2018*
- Class Test: *4<sup>th</sup> Week of Sept. 2018*

##### UG - Sem.-III & V

- Project/ Assignment: *4<sup>th</sup> Week of Aug. 2018*
- Class Test: *4<sup>th</sup> Week of Sept. 2018*
- Seminar/ GD / Industrial Tour, etc.:  
*1<sup>st</sup> Week of Oct. 2018*

##### UG - Sem.-II

- Assignment: *4<sup>th</sup> Week of Jan.2019*
- Class Test 2: *4<sup>th</sup> Week of Feb.2019*

##### UG - Sem.-IV & VI

- Project/ Assignment: *2<sup>nd</sup> Week of Jan.2019*
- Class Test: *2<sup>nd</sup> Week of Feb.2019*
- Seminar/ GD / Industrial Tour, etc.:  
*1<sup>st</sup> Week of Mar.2019*

**Note: For rest of the committees at least two meetings during the whole academic session are scheduled.**

#### Proposed Activities:

- Participation in National Institutional Ranking Framework (NIRF)
- To go for ISO certification.
- Workshop on MHRD: Reforms in teaching Methods in Higher Education.
- Upgradation of Office Automation by establishing MIS.
- To organize one day workshop on patent filing.
- Field Project: Survey on the impact of GST on local market.
- Intramural matches for Non-participant students in games and sports.
- Workshop on NET/ SET Examination.
- National Level Seminar on Innovations and Incubation.
- To start scholarship for the meritorious students admitted in the institution.
- Vocational Education and Training Cell is to be established to conduct training and Entrepreneurship Programmes.
- Upgradation and modification of Language Lab by installing “Words Worth “English Language Lab software.
- To organize two day Train the Trainer Programme for effective use of language lab to learn English language.
- To organize awareness Program for Student Satisfaction Survey (SSS)
- Orientation Programme on career opportunities for Outgoing Batches.
- Certificate Course in Instrumental Operating Techniques.
- One day workshop on Communication Skills & Personality Development.
- Certificate Course on Vedic Mathematics.
- Certificate Course in Industrial Commercial Product.
- Workshop on Research methodology for PG students.
- PPT Competition on Environmental Awareness.
- Celebration of World animal welfare day by organizing poster competition on awareness about animal protection.
- Workshop on Synopsis and project writing.
- Short term course on efficient Use of ICT enabled devices for teaching and non-teaching staff.
- National Conference on Life sciences.
- National Seminar on "The Role of IQAC in the Revised Assessment and Accreditation Framework: Challenges and Opportunities".
- Study visit/ Numismatics exhibition.

- To organize *Sahitya Sammelan* for budding writers.
- One Day Workshop on Latex research paper writing.
- Workshop on Safety in Chemical Laboratories.
- Workshop on writing of Notices, Agenda & Minutes/ Proceedings/ Memos.
- To organize Industry - Institute Interaction
- Workshop on importance of '*Aloevera*' in cosmetic preparation.
- Workshop on preparative homemade cosmetic remedies
- One day seminar on herbal drugs in skin and hair care products
- Formation of Innovation & Incubation Centre
- Orientation programme on "Train the Trainer Programme by Words-Worth English Language Lab. on the Use of English Language"
- Establishing Human Resource Development Centre for optimum utilization of human resources on the Campus.
- Establishment of Central Instrumentation Centre
- To expand Wi-Fi facility (Lease Line) available on campus with a bandwidth of more than 50 MBPS
- Renovation of Chemistry Laboratory with modified ICT tools such as DLP.
- Renovation of Rain Water Harvesting Unit.
- To establish an MoU with the Blind School to render different services to the Divyangjan.
- Under Vidya Bharati GEMS following activities are to be undertaken-
  - Workshops on Theatrical Event, Folk Dance, Mimicry, Elocution, Paper Bag Making, Photography, Self Defence and Martial Art for Girls students Western Song, Clay Modelling-Ganpati Idol Making, Rangoli Making, Collage & Fine Arts to be organized in the beginning of the session for orientation of students.
  - Tree plantation drive
  - Campus Cleanliness drive
  - Organization of Trade Fair to promote business skills and entrepreneurship
  - To organize visits of the students and staff to the NGOs at local level to inculcate 2019.
  - Sanman: An event to appreciate the Best Performers
- To organize Short Term Course on Innovative Methods and Use of ICT Enabled Pedagogical Tools in Teaching Learning Process.
- To organize one week Short Term Course on MS-Word/MS-Excel for non-teaching staff.
- Programmes on Cleanliness & Hygiene.
- Arranging a Medical Check-up Camp (Dental/ Health/ ECG/ Blood group)
- To organize Street Rally/ Play on Communal harmony Social Cohesion.
- A Special Campaign on Voter Awareness Programme.
- Programmes on AIDS/ HIV awareness/ visits to relief/rehabilitation centre.
- Programme on Animal atrocity awareness (PETA) at Schools & Colleges.
- Rally on Peace and Harmony.
- A Special Lecture on Fundamental Rights & Duties of Indian Citizen.
- Organization of a Poster Display on National Identities and Symbols by the students.
- Organize a Guest lecture on RTI.
- Organize Guest Lecture on "Truth & Nonviolence an Ideology of Mahatma Gandhi"
- Organize Guest Lecture on "*Vasudaiva Kutumbkam*".
- Organize Guest lecture on National integration and Inter-religious Harmony
- Universal Values: Preaching of the Saints.
- Organize guest lecture on Analysis of *Pasaydan* from Saint Dnyaneshwar.
- Awareness Programmes on National values.
- A programme on Human values.

  
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