



VIDYA BHARATI MAHAVIDYALAYA AMRAVATI

NAAC Re-accredited with Grade "A" (CGPA 3.23-Third Cycle) | CPE Status (Thrice) by UGC
Mentor College under Paramarsh Scheme by UGC
'Lead College' by S.G.B. Amravati University, Amravati.

6.1.1: Governance of the institution is reflective of and in tune with the vision and mission of the institution



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VIDYABHARATI MAHAVIDYALAYA, AMRAVATI
A General Annual Perspective Plan for All Departments
2023-24

Sr. No.	Activity/ Event	Date/Duration
1.	Preparation of Question Bank, MCQs	Year around
2.	Assignment	As per University Guidelines
3.	Unit Tests	As per University Guidelines
4.	Seminar, Study Tour, Industrial visit, Visit to Educational Institute/Research Organizations, Field work, Group discussion, Internship etc.	As per University Guidelines
5.	Maintenance of Daily diary	As per Academic Plan
6.	Bridge programme	At the Beginning of Academic Year
7.	Departmental meeting and Maintenance of Minutes	Minimum 2
8.	Inauguration of Subject Societies	In First Half of the Year
9.	Organization of Guest Lectures	Year around
10.	Interaction with the students in campus under Mentor Mentee Scheme	Year around
11.	Visiting lectures of the faculty to other colleges	Year around
12.	Preparation of Teaching Plan	At the Beginning of Year
13.	Maintenance of attendance record	Year around
14.	Preparation of Departmental Time Table and distribution of workload	At the Beginning of Year
15.	Use of ICT Classrooms and Maintenance of Record	Year around
16.	Maintenance of Internal Marks Sheets	After University Examination
17.	Maintenance of Record of University Appointments on various bodies	Year around
18.	Filling and Maintenance of PBAS- API forms of Teachers	March - April
19.	Preparation and Maintenance of Prominent Alumni Records	Year around
20.	Maintenance of Record of University analysis of Subject done by Department	After University Exam. Results

21.	Maintenance of Student Progression of UG and PG	After University Exam. Results
22.	Preparation of Record of All Kind of Research Publication and Books	Year around
23.	Maintenance of Documents of Annual Budgets	Year Around
24.	To Maintain the Record of Departmental Stock Verification	At the End of Year
25.	To Maintenance of Record of Achievements of Teachers	Year Around
26.	To Maintenance of Record of Achievements of Students	Year Around
27.	To develop the E-content for the subject by all faculty	Year Around
28.	To maintain the data of students appeared for competitive examination	Year Around
29.	To Maintenance Record of Placement of students	Year Around

Perspective Plan Provided by IQAC

Sr. No.	Activity	Department	Tentative schedule
1.	To conduct New Certificate courses	All Departments	3 annually At least 1 either in odd or in even semester in all 3 years of degree
2.	Addition on minimum one Programme of 4 Quadrate or Module of MOOC on Either E-Pathshala, Swayam, NPTEL etc		1 annually (Either in odd Sem or in Even Sem)
3.	More than 50% of total students in class should be enrolled in the Projcet work + Field Work + Internship		Year around
4.	To make one MOU with Institute/Industries/Organization for conducting the research by students or faculty members		1 in a year
5.	Workshop on Research methodology		Second Session
6.	Submission of Research Project To Various Funding Agencies		Throughout the year
7.	Filing the patent		Throughout the year

8.	International Day for the Preservation of the Ozone Layer	Botany	16 th Sept. 2023
9.	Activities related to garden maintenance		Throughout the year
10.	A Seminar on 'Career Prospects for Botany Graduates'		Second Session
11.	one day workshop and hands on training in mushroom cultivation (Visit to KVK Durgapur)		Second Session
12.	Talk on Water Disputes between States.		Second Session
13.	Guest lecture on presentation or communication skills to improve the employability	Chemistry	Second Session
14.	Workshop on Instrumental Operating Technique		January 2024
15.	Workshop on Laboratory safety management for students		August 2023
16.	Workshop on Chemistry Structure drawing using Chemskech software		September 2023
17.	Guest lecture on "Career Opportunities in Health Care Sector"		Second session
18.	Guest lecture on Career opportunities in Pharmaceutical industries		Second session
19.	Celebration of National Science Day by conducting the science exhibition	Physics	Second Session
20.	Seminar on "Collaborative Agencies in Research"		Second Session
21.	Guest lecture on "Scope for higher studies & Research Opportunities after B.Sc. & M.Sc. Physic".		First Session
22.	Talk on "Introduction to Indian Space Research Organization (ISRO)"		Second Session
23.	Talk on forests and wildlife	Zoology	First Session
24.	Talk on wildlife and importance in conserving them		First Session
25.	Guest lecture on Genetic Disorders		First Session
26.	Photography competition on local fauna		1 st week of Jan, 2024
27.	lecture on "Bio-Based Energy Options from Sustainable Resources"		Second Session
28.	A problem-solving session for the students of the department as preparation for the JAM exam		Second Session

29.	Seminar on Applicable Mathematics (ICAM) with the theme Network Science	Maths	First Session
30.	A workshop on Python for college teachers.		Second Session
31.	Celebration of Birth Anniversary of Srinivasa Ramanujan		Second Session
32.	One State-level training/workshop on 'Sophisticated/Advanced Instrumentation for Advanced Learners'	Electronics	Second Session
33.	A skill training session on Advanced circuits		First Session
34.	Intercollegiate Circuit Designing Competition		First Session
35.	Workshop on safety measures in electronics/electrical appliances in collaboration with Dept of Physics		Second Session
36.	Workshop on Mobile Technology		Second Session
37.	Awareness program on E-waste Management in association with SOEC		Second Session
38.	Workshop on Entrepreneurship		Cosmetic Technology
39.	To create "Collaboration with Industries for Internship"	Second Session	
40.	To create 'Linkage for On Job Training'	Second Session	
41.	Seminar on Synthetic cosmetic product	Feb 2024	
42.	Industry-Institute interaction with students	Dec 2023 and Mar 2024	
43.	Seminar on 'Industrial Orientation and Skill Empowerment	Computer Science	First Session
44.	Expert Talk on Network and Business Data Analytics		First Session
45.	Guest Lecture on Introduction to National Remote Sensing Centre (NRSC).		First Session
46.	Guest Lecture on use of ICT tool in Teaching & Learning		Last Week of Feb. 2024
47.	Expert Talk on Artificial Intelligence		2 nd Week of March, 2024
48.	One week Workshop on Soft skill development for all departments		Second Session
49.	Guest Lecture on Career in Computer field		1 st Week of December, 2023

50.	Conduct Computer Literacy programme in society in association with SOEC		Second Session
51.	Workshop on "Traditional Marketing Vs Marketing"	Management Studies	Second Session
52.	Workshop on "Professional Ethics"		Second Session
53.	Soft skill development workshop		1 st session
54.	To create "Collaboration with Industries for Internship"		2 nd Session
55.	To create 'Linkage for Internship'		1 st session
56.	Workshop on case writing and analysis		Nov 2023
57.	Business plan competition		Jan 2024
58.	Workshop on Entrepreneurship Development		Feb 2024
59.	Seminar on Foreign Economic Policy of Indian Government		Commerce
60.	2 workshops on 'Effective Curriculum Delivery'	Jan 2024	
61.	Activities related to Youth Festival	Physical Education	First Session
62.	Workshop on physical Fitness		2 in a year
63.	Organization of coaching camps, Intramural/ Intercollegiate Tournaments		Second Session
64.	Organization of Health Check-up Camps for students		2nd week of January 2024
65.	Organization of Sports Carnival		3rd week of January 2024
66.	Organization of students felicitation program		2nd week of February 2024
67.	Celebration of World Health Day		Second Session
68.	To maintain the data of sports events organized and participated with Proofs		Around the year
69.	Biometric attendance system for library users	Library	As per CDC
70.	Celebration of Birth Anniversary of Dr. APJ Abdul Kalam as a Reading Day		18 th Oct 2023
71.	Book Exhibition		Second Session

72.	Guest Lecture on Fundamental Duties and Fundamental Rights		Second Session
73.	Teachers Day Celebration	English	5 th September
30.	To install Plagiarism Detection Software .		First Session
74.	Mock test for competitive examination		April 2023
75.	Maintaining the Wall Magazine "Mirror"		February 2023
76.	Celebration of 'Marathi Bhasha Gaurao Din' on the Birth Anniversary of Shri. V. V. Shirwadkar, eminent Marathi poet, playwright, novelist	Marathi	Year around
77.	Workshop on Communication Skill		Second Session
78.	Organization of "Kavi sammelan"		Second Session
79.	Maintaining the Wall Magazine "Mirror"		Second Session
80.	Seminar on Role of Data Analytics in Economics	Economics	First Session
81.	PowerPoint Presentation Competition on "Eminent Women Personality: Contribution towards Economy"		Second Session
82.	Workshop on the Benefits of Choosing Economics as a Career Option"		Second Session
83.	To organize a talk on "Writing History"	History	Second Session
84.	Exhibition of old coins, ornaments, documents and photographs of monuments.		Second Session
85.	To organize a talk on "Early Feminist Voices in India"		First Session
86.	Guest lecture on "Political Economy of Fiscal and Monetary Policies in India"	Political Science	First Session
87.	Youth Mock Parliament Competition		Second Session
88.	Seminar on 'A Critical Understanding of the Law-Making Process of the Parliament		Second Session
89.	Seminar on "The Need of Revitalization of Parliamentary Democracy in India"		January 2024
90.	Workshop on "Relaxation techniques for anxiety"	Psychology	First Session
	A Seminar on "Psychological issues among the students"		Second Session

91.	A guest Lecture on stress management for students and Faculty members.		Second Session
92.	Celebration of World Mental Health Day		10 th October 2022
93.	A Seminar on Socio-economic development in last decade.	Social Science	Second Session
94.	Talk on 'Understanding Ecology, Landscape and People: Insights from India'		Second Session

Vidya Bharati Mahavidyalaya, Amravati
INTERNAL QUALITY ASSURANCE CELL
Perspective Plan for Monitoring Committees

2023-24

Activity	Department/ Committee	Tentative schedule
To trace and maintain the student progression data of UG final year and PG Final year	Admission Committee	Around the Year
To Prepare the Admission analysis Report		At the end of Admission
To conduct the online Feedback	Feedback Committee	At the End of Every Semester
Analysis of Feedback		At the End of Every Semester
Minutes of the Meeting conducted by the Committee		At the end of Academic Year (2 in a year)
To maintain an up-to-date and detailed database of the feedback.		Throughout the Year
Workshop on Web Development Technology	I.T. proficiency & development cell	Feb-Mar. 2024
One week workshop on 'Use of virtual techniques and classrooms' for effective Teaching and Learning		2 in a year
One week Workshop on smart classroom use		3 to 4 in a year
Workshop on LMS		2 in a year

Workshop on Business Communication (EMAIL Writing, CV Making, Applying for a JOB)		Second Session
One Week workshop on 'Development of e-resources for teaching and learning'	HRDC	First Session
One Week Faculty Development Programme for Administrative and Non-teaching staff.		3 in a year
Workshop on Time management for Teaching and non-teaching staff		Feb. 2024
Collection of exam-related grievances	Grievance and redressal cell	Twice in a Year
Preparation of the Report		
Conduct of Learning Aptitude Test	Remedial Coaching Committee	September 2023
Conduct of remedial classes for slow learners		As Per need
To conduct IPR workshop	Research & Consultancy Committee	2 in a year
To conduct a workshop on "How to publish a research paper in UGC-CARE listed journals"		2 in a year
To provide the report on research projects submitted by the various faculty members to different funding agencies.		At the end of year
To maintain the information of Ph.D. Supervisors and research students registered		At the end of year
To maintain the information of Ph.D. notifications.		At the end of year
To update and maintain list of Research paper publication		At the end of year
To update and maintain list of Books and chapter publication		At the end of year
To update and maintain list of publication in conferences.		At the end of year
To circulate the Notice among the faculty members for publishing		Twice in the Year

minimum two research papers in UGC- CARE listed journals.		
Advising, drafting and monitoring of MOUs	MoU and Collaboration Committee	Second session
To conduct workshop on "How to Sign an MOU" under MoU		First Session
To Interact with the various agencies and Industries to sign a MOUs and Preparation and submission of report top IQAC		Second session
Guest Lecture and interaction with entrepreneurs	Cell to Develop Eco System for Innovation	Two in a year
Visit and interaction with Industries		Around the year
Entrepreneurship Awareness Camp		First Session
To Create an Institution's Innovation portal on college website to highlight innovative projects carried out by institution's faculty and students.		First Session
Best innovative students project every year are financed to enable them to take it to the market.		Once in a Year
To organize guest lecture on Guidance for competitive examinations	competitive examinations committee	10 in a year with collaboration of each department
To arrange Mock tests of various examinations for the students		2 in a year
To arrange Mock Interview for students.		2 in a Year
To organize Workshop on Career counseling for all departments	Career counseling committee	3 in a Year
Formulation of Student council & representation of students on academic & administrative bodies	Student council	First Session
Organization of Alumni Association meetings.	Alumni Association	2 in a year
Alumni and student interaction Programme		Second Session

Annual Alumni meet		Dec 2024
Organization of campus placement drives through participation of Alumni		2 in year
Guest Lecture to enhance self-esteem of weaker /slow learner students.	Personal Counseling cell	First Session
Interactive session to help the students to overcome examination stress, anxiety or phobia.		2 in a year
Organization/ Screening Motivational movie for students.		Once in a year
Exure I and II filling by students	Anti-ragging committee	First Session
To be vigilant at all hours all around the campus and other places vulnerable to incidents of, and having the potential of, ragging.		Throughout the Year
To make surprise raids on hostels, and other places vulnerable to incidents and having the potential for ragging.		Throughout the Year
To provide the financial support to teachers for attending Conferences and Seminars	Institution	As per CDC
Annual report on filling of API	Self-Appraisal Committee	1 st week of Feb 2024
To monitor up-coming Placements/ promotions of faculty members and to communicate such letters to Office Superintendent.		Throughout the Year
Preparation of University Annual Report 2023-24	Annual Report Committee	At the End of Year
Collection and Maintenance of data for AQAR 2023-24		March 2024
Collection of Photographs of all events in separate folder along with other data.		May 2024
A Workshop Details of Fund for Scholarship, Free ship provided by the College and NGOs	Students' Development cell	At the end of year

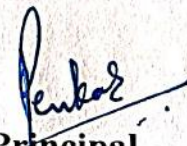
To conduct "Career Path - an Interview competition"		Second Session
Yoga Workshops	Games, Sports & Cultural Committee	3 to 4 programme in a year
Physical Fitness Programme		3 to 4 programme in a year
Workshops on Career Counseling	Career Counselling & Placement Cell	3 to 4 programme in a year
Maintenance of student's certificate of participating in Sports and cultural activities of National and International level	Games, Sports & Cultural Committee	At the end of year
To provide annual report	NCC	At the end of year
To Carry out Academic and Administrative Audit	Academic and Administrative Audit Committee	First week of October 2022 to Last week of May 2023
Preparation of Academic Calendar		At the Beginning of the year
To Handle Affiliation process of New Courses and existing courses.		Whenever Asked
A seminar on Sexual harassment and violence against women	Cell to prevent Sexual Harassment	Second Session
Awareness program to make acquaint girls with ICC/Vishakha and other scheme of Government		Second Session
Celebration of International Girl Child Day	Pratibha Women's Studies Centre	First Session
Workshop on Women Health and Hygiene		2 in a year
Stress Management by Meditation and Yoga		First Session
International Women's Day		Second Session
Celebration of World Health Day		Second Session
Beyond the campus environmental promotional activities (Any 5 activities) Tree Plantation activity in the open	Enviro Club	Throughout the Year

space of Society Cleanliness drive during Ganpati Visarjan at Chhatri Lake Maintenance of Wild life garden developed at RTO premises House hold survey on environment protection activity in the society Awareness program on 'Use of natural colours in dhulivandan and not to burn Holi' Workshop on 'Say no to Plastic'		
Cleanliness Drive- Swachha Bharat Abhiyan and Tree Plantation		Second Session
Webinar on Migratory birds		1 st Week of Nov 2023
Webinar on plastic management in collaboration with Shri shri enviro consultancy		2 nd Week of Jan 2024
To organize health check-up camp/ dental check-up/ eye check-up	NSS	Year Around (As per Occasion)
To organize road safety program/ Road safety Campaign		Year Around (As per Occasion)
To organize self-defence training program for girls		
To organize Blood Donation Camp		
To organize Guest lecture on Disaster management		
To organize Guest lecture on Water Conservation and Management		
To organize Voter awareness program		
Vittiya Saksharata Abhiyan		
Celebration of Constitution Day		
Celebration of World AIDs Day		
Celebration of Human Rights Day		
Celebration of National Unity Day on the occasion of Sardar Vallabhbai		

Patel Birth Anniversary		
Birth and Death anniversary of national heroes, famous saint and social and religious reformers		
To organize a free health check-up camp for students	Youth Red Cross	December 2023
To organize a Blood Donation Camp		December 2023
A talk on Cancer Awareness		February 2024
To form the Editorial Board for the Journal	Committee for Publication of Inter-disciplinary international Journal "Pratibha"	September – October 2023
To obtain the ISSN No. for Journal.		September – October 2023
To Decide the frequency of the Publication of Issue of Journal.		September – October 2023
To start the Website for the Journal		September – October 2023
To organize the awareness program (workshop) for students, teachers, non-teaching staff on Code of Conduct	Discipline & Monitoring Committee	First and Second Session



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