

VIDYA BHARATI MAHAVIDYALAYA AMRAVATI

NAAC Re-accredited with Grade "A"(CGPA 3.23-Third Cycle) | CPE Status (Thrice) by UGC

Mentor College under Paramarsh Scheme by UGC

'Lead College' by S.G.B. Amravati University, Amravati.

6.3.5: Annual performance appraisal of teaching and non-teaching staff



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 University Gazette
- 2. Annual performance appraisal (API) of teaching staff
- 3. Annual performance appraisal (API) of non-teaching staff

SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE



Official Publication of Sant Gadge Baba Amravati University

PART- ONE

(Extra-Ordinary)

Monday, the 15th July, 2019

Direction

No.: 17/2019 Date: 15/7/2019

Subject:-

Self – Assessment Proforma - cum – Score Sheets for Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) for Appointments and Promotions under Career Advancement Scheme of Teachers and other Academic Staff.. (UGC Regulations-2018)

Whereas, the University has hereinbefore, issued the Direction No. 35/17 to deal the matter on the above subject,

AND

Now, whereas, the Government of Maharashtra, Higher & Technical Education Department, Mumbai, has issued **Government Resolution No. Misc-2018/C.R.56/18/UNI-1** dated 8th March, 2019, regarding Revision of Pay Scales of teachers and equivalent cadres in Higher Education as per UGC Scheme (7th Pay Commission), and minimum qualifications for appointment of teachers and other academic staff in all the Universities, Colleges and measures for the maintenance of standard in Higher Education in view of University Grants Commission, Resolution-2018,

AND

Whereas, the above **Government Resolution No. Misc-2018/C.R.56/18/UNI-1** dated 8th March, 2019, is implemented, by this University, vide Direction No. 8/ 2019, dated 2/4/2019 so also the Direction No. 14/2019, dated 27.06.2019, regarding corrigendum issued by Govt. vide G.R. dated 10 May, 2019 to this of G.R. of 8th March, 2019.

AND

Whereas, the above UGC Regulation, 2018 (Revision of Pay Scales of Teachers in Non-Agricultural Universities, National Law University, Affiliated Colleges, Government Colleges/Institutes as per 7th Central Pay Commission also provides minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education,

AND

Whereas, the Proforma-cum-Score Sheets are to be prepared as per the UGC Regulations-2018 as accepted by the Govt., the Vice-Chancellor has appointed the Committee which has prepared the Proforma-cum-Score Sheets based on guidelines, criteria on the subject, and the Proforma-cum-Score Sheets have been accepted by the Vice-Chancellor.

AND

Whereas, the matter is to be implemented by prescribing the Ordinance u/s 74 of the Mahararashtra Universities Act, 2016.

AND

Whereas, making of ordinance is time consuming process.

AND

Therefore, I, Dr. M.G. Chandekar, Vice-Chancellor of Sant Gadge Baba Amravati University, in exercise of the powers conferred upon me under Section 12(8) of the Maharashtra Public Universities Act, 2016, do hereby direct as under:-

1. This Direction may be called as õSelf Assessment Proforma-cum-Score Sheets for Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) for Appointments and Promotions under Career Advancement Scheme of Teachers and Academic Staff, (UGC Regulations-2018) - Direction, 2019ö.

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- 2. This Direction shall come into force from the date of its issuance.
- 3. Self Assessment Proforma-cum-Score Sheets for Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), for Appointments & Promotions under Career Advancement Scheme of Teachers, will be as prescribed by UGC Regulation, 2018 (Revision of Pay Scales of Teachers in Non-Agricultural Universities, National Law University, Affiliated Colleges, Government Colleges/Institutes as per 7th Central Pay Commission and UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education Resolution as accepted by Govt. of Maharashtra vide G.R. dated 8th March,2019 and 10th May, 2019. Self Assessment Proforma-cum-Score Sheets prescribed accordingly by the University for this purpose are as per Section-I, Section-III and Section-IV annexed herewith, as ANNEXURE-A...

Summary of these Sections is as under :-

Summary of Sections:-

(A)

Section-I

Appendix - I : For University and College Teachers other than Physical Education Persons & Librarians for filling Part - B (Categories - I, II & III) of Appendix - II & Appendix - III.

Appendix – II : PBAS Proforma for Promotions under CAS of Teachers other than Physical Education Persons & Librarians (Part - A, Part - B & Part - C).

Appendix - III : Annual Self Assessment Proforma for the Performance Based Appraisal System (Part - A, Part - B & Part - C) for Teachers other than Physical Education Persons & Librarians.

Section-II

Appendix - IV : For University Director / Deputy Director / Assistant Director of Physical Education & Sports and College Director of Physical Education & Sports for filling Part - B (Categories - I, II & III) of Appendix - V & Appendix - VI.

Appendix - V: Annual Self Assessment Proforma for the Performance Based Appraisal System (Part - A, Part - B & Part - C) for University Director / Deputy Director / Assistant Director of Physical Education & Sports and College Director of Physical Education & Sports.

Appendix -VI: PBAS Proforma for Promotions under CAS of University Director / Deputy Director / Assistant Director of Physical Education & Sports and College Director of Physical Education & Sports (Part - A, Part - B & Part - C).

Section-III

Appendix - VII : For University Librarian / Deputy Librarian / Assistant Librarian and College Librarian for filling Part - B (Categories - I, II & III) of Appendix - VIII & Appendix - IX.

Appendix-VIII: Annual Self Assessment Proforma for the Performance Based Appraisal System (Part - A, Part - B & Part - C) for University Librarian / Deputy Librarian / Assistant Librarian and College Librarian.

Appendix - IX : PBAS Proforma for Promotions under CAS of University Librarian/ Deputy Librarian / Assistant Librarian and College Librarian (Part - A, Part - B & Part - C).

Section- IV

Appendix - X : For Teachers under Music and Performing Arts Part - B (Categories - I, II & III) of Appendix ó XI & Appendix ó XII.

Appendix - XI : Annual Self Assessment Proforma for the Performance Based Appraisal System (Part - A, Part - B & Part - C) for Teachers under Music and Performing Arts.

Appendix - XII : PBAS Proforma for Promotions under CAS of University For Teachers under Music and Performing Arts (Part - A, Part - B & Part - C).

- (B) For Direct Recruitments of Professor and Principal posts, applicants should submit the information under õ (A)ö in the Format under 'Category III' of Part B of Appendix ó II, VI, IX & XII XI along with his / her application form by respective category of teachers.
- 4. The cases of Self-assessments, score sheets, API, and PBAS shall hereinafter be dealt as per this Direction only as far as applicable to the teachers and other academic staff in University & Colleges in the faculties/courses fall under the "Coverage" at para- 1.0 of Govt. Resolution dated 8th March, 2019.

Place : Amravati (Murlidhar Chandekar)
Date : 15 /07/2019 Vice-Chancellor

Section I

Appendix-I

Sant Gadge Baba Amravati University, Amravati.

Academic Performance Indicators (APIs) And Scores developed for adoption of Performance Based Appraisal System (PBAS) for Appointments and Promotions under Career Advancement Scheme (CAS) of University/College Teachers.

(For Teachers other than Physical Education Persons, Librarians and teachers of Music and Performing Arts)

<u>Instructions for Filling up Part B of the PBAS Proforma</u>
(Please read the Instructions carefully before filling the proforma for Category I, II, III)

Part B of the Proforma is based on Government of Maharashtra, Higher and Technical Education, GR No. Misc-2018/C.R56/18/UNI-1 of 7th Central Pay Commission and UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education, 2018.

- **B** (I) is based on API Grading/scoring for Category I of the Table. Detailed information for 2018-19 or most recent assessment year is to be provided.
- **B** (II) is based on **Category II** of the Table. Detailed information for 2018-19 or most recent assessment year is to be provided.
- **B** (III) is based on Category III of the Table. Detailed information for the entire assessment period is to be provided. The proforma is to be filled as per the tables and self-assessment scores/ grades given. For each category, even though several avenue of activities and their API scores are given to provide choice/ opportunity to the teacher, maximum limit of scores that can be given or carried forward under each category/area is indicated in the Table-A and B for University and College teachers respectively as per GR No. Misc-2018/C.R56/18/UNI-1 of 7th Central Pay Commission and UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education, 2018.
- **NB.** The self-assessment scores are subject to verification by the University / College, and by the Screening cum Verification Committee or Selection Committee as the case may be.

CATEGORY: I: Assessment Criterion for Teaching, Learning and Evaluation Related Activities as per GR No. Misc-2018/C.R56/18/UNI-1.

Direct Teaching:

Indicator/ Activity	Post Held	Grading Criteria
Lectures/ Practicals/ Tutorials/	Assistant Professor	80% and above - Good
Field Work / Project	Associate Professor	Below 80% but 70% and above-
Supervision taken should be	Professor	Satisfactory
based on verifiable records.		Less than 70% - Not satisfactory

Note: For the purpose of assessing the grading of Activity at Criterion I all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. Teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

CATEGORY: II. Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities.

II. Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities.:

Inc	licator/ Activity	Post Held	Grading Criteria
i.	Administrative responsibility		g · · · · ·
	(including as Dean / Principal /		
	Head of the Department/		
	Coordinator of centers		
	Chairperson / Convener /		
	Teacher-in-charge/ IQAC/		
	statutory bodies/ similar other		
	•		
	duties that require regular office		
	hrs for its discharge)/ other		
	aspect of departmental or		
	institutional management such as		
	admission committee, campus		
	development, library committee		
	etc./ Organization of Conference		
	/Training as		
	Chairman/Organizing Secretary /		
	Treasurer. Responsibility for, or		
	participation in committees for		
	Students Welfare, Counseling		
	and Discipline/ College		
	magazine etc./ Contribution to		
	Corporate life in		
	Universities/colleges through		
	meetings, popular. / lectures,		
	subject related events, other		
	college/university Activities etc.		
ii.	Participation in Board of Studies,		Good - Involved in at least 3
	Academic and Administrative	Assistant Professor/	Activities.
	Committees and all other	Associate Professor/	Satisfactory- 1-2 activities
	committee (s)/ Duties specified	Professor	Not-satisfactory - Not involved/
	by the University/ Government/	110105501	undertaken any of the activities.
	Statutory bodies.		
iii	Question paper setting,		
111.	Invigilation, evaluation of		
	answer scripts including term		
	end examination / Departmental		
	_		
	examinations/ College Examinations/ Internal		
	Assessment and other		
	examinations specified by the		
	University.		
1V.	Examination work such as		
	coordination, Co-officer, Subject		
	Exam Committee etc. or flying		
	squad duties etc.		
v.	Discipline related co-curricular		
	activities (e.g. remedial classes,		
	career counseling, study visit,		
	student seminar and other		
	events.)		
vi.	Other co-curricular activities.		
	Positions held/Leadership role		
	played in organization linked		
	with Extension Work and		
	National Service Scheme (NSS),		
	NCC, NSO or any other similar		
	activity. Students related Socio		
	activity. Students related 50010		

- Cultural and Sports Programmes, campus publications etc.
- vii. Extension and dissemination activities (public /popular lectures/talks/seminars etc.). Community work such as values of National Integration, Environment democracy, socialism, Human Rights, peace, scientific temper, flood or drought relief, small family norms, cleanliness.
- viii.Professional Development activities such as participation in short term training courses/ long term training courses authorized by statutory bodies, industrial experience, talks, refresher / orientation/ faculty development dissemination and courses, general articles and any other contribution, subject Associations, Conferences, Seminars without paper Presentation. Participation in short term training courses less than one week duration in technology, educational professional development, Examination reforms, etc.
- ix. Institutional governance.

 Participation in State/Central
 Bodies/Committees on
 Education, Research and
 National Development.
 Publication of articles in
 newspapers, magazines or other
 publications (not covered in
 category 3); radio talks;
 television programmes.
- x. Lectures in Refresher/
 Orientation/ Short Term
 Programmes and any other
 professional development
 activities authorized by statutory
 bodies.
- xi. learning methodologies, updating of subject contents/courses, mentoring etc.
- xii. Participatory and Innovative T /L Process with materials for problem based learning, case studies, Group discussions etc.,
- xiii. Interactive Courses, Participatory Learning modules, Case studies.
- xiv. Use of ICT in T/L process with computer-aided methods like power point / Multimedia/ Simulation/Softwares etc.
- xv. Developing and imparting Remedial/Bridge Courses.
- xvi. Developing and imparting soft skills/communication skills/personality development courses/ modules.
- xvii. Developing and imparting

specialized teaching-learning	
programmes in physical	
education, library; innovative	
compositions and creations in	
music, performing and visual arts	
and other traditional areas.	
xviii. Organizing and conduction	
of popularization programmes/	
training courses in computer	
assisted teaching/web-based	
learning and e-library skills to	
students.	
xix. Evidence of actively involved in	
guiding Ph.D. students.	
xx. Conducting minor or major	
research project sponsored by	
national or international	
agencies.	
xxi. At least one single or joint	
publication in peer- reviewed or	
UGC list of Journals.	

Note: Good: Good in teaching and satisfactory or good in activity at Category-II.

Or

Satisfactory: Satisfactory in teaching and good or satisfactory in activity at Category-II.

Not Satisfactory: If neither good nor satisfactory in overall grading.

Note: For the purpose of assessing the grading of Activity at Criterion I and Criteria II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. Teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor and Professor.

Sr.	Category	Academic/ Research Activity	Faculty of	Faculties of
No.			Sciences /	Languages /
			Engineering /	Humanities /
			Agriculture /	Arts / Social
			Medical /	Sciences
			Veterinary	/ Library /
			Sciences	Education/
				Physical
				education/
				Commerce/
				Management
				and other
				related
				disciplines

1	III (A)	Research Papers published in: Peer-	8 per paper	10 Per paper
	Research	Revived or UGC listed Journals #		
	Paper			
	Publication	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \		
2	III (B)	a) Books authored which are		
	Publications	published by	10	10
	(other than	International Publisher	12	12
	Research	National Publisher	10	10
	Papers)	Chapter in Edited Book	05	05
		Editor of Book by International Publisher	10	10
		Editor of Book by National Publisher	08	08
		b) Translation work in Indian and	00	08
		Foreign Languages by qualified		
		faculties		
		Chapter or Research Paper	03	03
		Book	08	08
3	III (C)	a) Development of innovative	05	05
J	Creation of	·		02
	ICT OF	b) Design of new curricula and courses	02/ curricula /	02/ curricula /
	mediated	, 6	course	course
	teaching	c) MOOCs	-	-
	learning	Development of complete MOOCs in 4	20	20
	pedagogy	quadrants (4 credit course) (In case of		
	and content	MOOCs lesser credit 5 marks/ credit)		
	and	MOOCs (Develop in 4 quadrant) Per	05	05
	development	module/ lecture		
	of new and	Content writer/ subject matter expert	02	02
	innovative	for each module of MOOCs (at least		
	courses and curricula	one quadrant)		
	curricula	Course coordinator for MOOCs (4	08	08
		Credit Course) (In case of MOOCs of		
		lesser credits 02 marks/ credit)		
		d) E-Content	10	10
		Development of e -Content in 4	12	12
		quadrants for a complete course/e-book e-Content (developed in 4 quadrants)	05	05
		per module	03	03
		Contribution to development of e-	02	02
		content module in complete	02	02
		course/paper/e- book (at least one		
		quadrant)		
		Editor of e-content for complete	10	10
		course/ paper e-book	-	-
4	III (D)	a) Research Guidance		
	Research	Ph.D	10/ Degree	10/ Degree
			Award	Award
			05/ Thesis	05/ Thesis
			Submitted	Submitted
		M.Phil / PG Dissertation	02/ Degree	02/ Degree
			Award	Award
		b) Research Project Completed		
		More than 10 lakhs	10	10
		Y .1 10111	0.5	^~
		Less than 10 lakhs	05	05
		c) Research Projects Ongoing :	05	07
		More than 10 lakhs	05	05
		Less than 10 lakhs	02	02
		Loss man 10 lanns	UZ	02
		d) Consultancy	03	03
		, , , , , , , , , , , , , , , , , , ,		
	<u> </u>	i l		

5	III (E) Patents and Policy Documents	a) Patents		
		International	10	10
		National	07	07
		b) *Policy Document (Submitted to an Ir UNO/UNESCO/World Bank/Internation Government or State Government)	,	•
		International	10	10
		National	07	07
		State	04	04
		c) Awards/Fellowship		
		International	07	07
		National	05	05
6	III (F) Invited Talks/ Paper Presentation			
		International (Abroad)	07	07
		International (within country)	05	05
		National	03	03
		State/University	02	02

The Research score for research papers would be augmented as follows:

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

i) Paper in refereed journals without impact factor
ii) Paper with impact factor less than 1
iii) Paper with impact factor between 1 and 2
iv) Paper with impact factor between 2 and 5
v) Paper with impact factor between 5 and 10
vi) Paper with impact factor >10
30 Points

a) Two authors: 70% of total value of publication for each author.

b) More than two authors: 70% of total value of publication for the First/Principal/ Corresponding author and 30% of total value of publication for each of the joint authors .

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

Note:

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- ❖ The research score shall be from the minimum of three categories out of six categories

TABLE A
Minimum API requirement for the promotion of teachers under CAS in Universities.

Category	Activity	Assistant Professor / equivalent cadres: (Stage 1 to Stage 2/ Academic Level 10 to 11)	Assistant Professor / equivalent cadres: (Stage 2 to Stage 3/ Academic Level 11 to 12)	Assistant Professor (Stage 3) to Assoc. Professor/equ ivalent cadres (Stage 4 / Academic Level 12 to 13A)	Associate Professor (Stage 4) to Professor /equivalent cadres (Stage 5/ Academic Level 13 A to 14)	Professor (Stage 5) to Professor (Stage 6/ Academic Level 14 to 15)
I	Assessment Criterion for Teaching, Learning and Evaluation Related		Good or Sa	tisfactory Grading		Qualificati on and Grading as per GR No. Misc- 2018/C.R5 6/18/UNI- 1.
II	Involvement in Administrative, Examination, Cocurricular, Extension and Professional Development Related Activities.					
III	Research and Academic Contribution s- Minimum Score required - to be assessed cumulativel y	40 / Assessmen t period	100 / Assessment period	90 / Assessment period	120 / Assessment period	
IV	Expert Assessment System	Screening cum evaluation committee	Screening cum evaluation committee	Selection Committee	Selection Committee	Expert Committee

TABLE B

Category	Activity	Assistant Professor / equivalent cadres: (Stage 1 to Stage 2/ Academic Level 10 to 11)	Assistant Professor / equivalent cadres: (Stage 2 to Stage 3/ Academic Level 11 to 12)	Assistant Professor (Stage 3) to Assoc. Professor/equivalent cadres (Stage 4 / Academic Level 12 to 13A)	Associate Professor (Stage 4) to Professor /equivalent cadres (Stage 5/ Academic Level 13 A to 14)
I	Assessment Criterion for Teaching, Learning and Evaluation Related		Good	or Satisfactory Grading	
II	Involvement in Administrati ve, Examination , Co-curricular, Extension and Professional Developmen t Related Activities.				
III	Research and Academic Contribution s- Minimum Score required - to be assessed cumulativel y	20 / Assessmen t period	50 / Assessment period	45 / Assessment period	60 / Assessment period
IV	Expert Assessment System	Screening cum evaluation committee	Screening cum evaluation committee	Selection Committee	Selection Committee

TABLE - C

S.No.	Post	Eligibility	Minimum Academic Performance Requirements and Screening/Selection Criteria
1	Assistant Professor	A. 1) A Master-s degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university. 2) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SET: Provided the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions subject to the fulfillment of the following conditions: a) The Ph.D. degree of the candidate has been awarded in regular mode only; b) The Ph.D. thesis has been evaluated by at least two examiners; c) An open Ph.D. viva voce of the candidate has been conducted; d) The candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal; and e) The candidate has presented at least two papers, based on his/her Ph.D. work in conferences/seminars, sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency. Note: 1) The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic affairs) of the University	
		concerned. 2) NET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SET is not conducted. However, Ph.D. degree shall remain the	

		minimum eligibility for appointment of Assistant Professor in such disciplines. OR	
		В.	
		The Ph.D. degree has been obtained from a	
		foreign university/institution with a ranking	
		among top 500 in the World University	
		Ranking (at any time) by any one of the	
		following: (i) Quacquarelli Symonds (QS);	
		(ii) the Times Higher Education (THE) or	
		(iii) the Academic Ranking of World	
		Universities (ARWU) of the Shanghai Jiao	
		Tong University (Shanghai).	
1	Associate	i. A good academic record, with a Ph.D.	A total research score of Seventy
	Professor	Degree in the concerned/allied/relevant	five (75) as per the criteria given
		disciplines;	in Category III of the Direction
		ii. A Master: Degree with at least 55% marks (or an equivalent grade in a	(8/2019).
		point-scale, wherever the grading	
		system is followed); and	
		iii. A minimum of eight years of	
		experience of teaching and / or research	
		in an academic/research position	
		equivalent to that of Assistant Professor	
		in a University, College or Accredited	
		Research Institution/industry with a minimum of seven publications in the	
		peer-reviewed or UGC-listed journals.	
3	Professor	A.	A total research score of One
		i. An eminent scholar having a Ph.D.	hundred twenty (120) as per the
		degree in the concerned/allied/relevant	criteria given in Category III of
		discipline, and published work of high quality, actively engaged in research	the Direction (8/2019)
		with evidence of published work with, a	
		minimum of 10 research publications in	
		the peer-reviewed or UGC-listed	
		journals.	
		ii. A minimum of ten years of teaching	
		experience in university/college as Assistant Professor/Associate	
		Professor/Professor, and / or research	
		experience at equivalent level at the	
		University/National Level Institutions	
		with evidence of having successfully	
		guided doctoral candidate.	
		OR	
		B. An outstanding professional, having a	
		Ph.D. degree in the relevant/allied/applied	
		disciplines, from any academic institutions	
		(not included in A above) / industry, who	
		has made significant contribution to the	
		knowledge in the concerned/allied/relevant	
		discipline, supported by documentary	
		evidence provided he/she has ten yearsø experience.	
4	Senior	i. An eminent scholar with good track	Note: Up to 10 percent of the
1	Professor	record of high-quality research	existing sanctioned strength of
		publications in Peer-reviewed or UGC-	Professors in the university may
		listed journals, significant research	be appointed as Senior Professor
		contribution to the discipline, and	in the universities, through direct
		engaged in research supervision.	recruitment. The scheme shall be
		ii A minimum of ten years of	applicable to directly recognited
		ii. A minimum of ten years of teaching/research experience as	applicable to directly recruited professors only.
		ii. A minimum of ten years of teaching/research experience as Professor or an equivalent grade in a	applicable to directly recruited professors only.

national level.	
iii. The selection shall be based on	
academic achievements, favorable	
review from three eminent subject	
experts who are not less than the rank of	
Senior Professor or a Professor of at	
least ten years experience.	
iv. The selection shall be based on ten	
best publications in the Peer-reviewed or	
UGC - listed journals and award of	
Ph.D. degrees to at least two candidates	
under his/her supervision during the last	
10 years and interaction with the	
Selection Committee constituted as per	
these Rules.	

Note: As there is no provisions for the Direct selection for the post of Associate Professor and Professors in Colleges/ affiliated institutions in GR No. Misc-2018/C.R56/18/UNI-1; the above conditions may be wherever it is provided considered for direct selections in the colleges/affiliated institutes.

TABLE – D

MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR PROMOTION OF TEACHERS IN UNIVERSITIES UNDER CAS

G PT	OF TEACHERS IN UNIVERSITIES UNDER CAS Doct Minimum Academic				
S.No.	Post	Eligibility	Minimum Academic Performance Requirements and Screening/Selection Criteria		
	Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) Equivalent cadres from Stage 1 to 2).	i. An Assistant Professor who has completed four years of service with a Ph.D. degree or five years of service with a M.Phil. or six years of service in case of those without a Ph.D./M.Phil and satisfies the following conditions: ii. Attended one Orientation course of 21 days duration on teaching methodology; iii. Any one of the following: Completed Refresher/ Research Methodology Course/ Workshop/ Syllabus Up-gradation Workshop/ Training Teaching- Learning-Evaluation, Technology Programmes/ Faculty Development Programmes of at least one week (5 days) duration, or taken one MOOCs course (with e-certification) or development of e-contents in four-quadrants / MOOC-s course during the assessment period; and iv. Published one research publication in the peer-reviewed journals or UGC listed journals during assessment period.	A teacher shall be promoted if; i. He/she gets a :satisfactoryøor :goodøgrade in the annual performance assessment reports of at least three/four/five of the last four/five/six years of the assessment period as the case may be (as provided in Table A of the Direction). ii. A total research score of Forty (40) for Assessment period as per the criteria given in Category III of the Direction. iii. The promotion is recommended by the screening-cum evaluation committee.		
2	Assistant Professor (Senior Scale/ Academic Level 11) to Assistant Professor (Selection Grade/ Academic Level 12) Equivalent cadres from	 i. Assistant Professors who has completed five years of service in Academic Level 11/ Senior Scale. ii. A Ph.D. Degree in the subject concerned/ allied /relevant discipline. iii. Has done any two of the following in the last five years of Academic Level 11/Senior Scale: Completed a course / programme from amongst the categories of Refresher Courses/Research Methodology/Workshops/ Syllabus Up gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes / Faculty Development 	A teacher shall be promoted if; i. The teacher gets a -satisfactoryøor -goodøgrade in the annual performance assessment reports of at least four of the last five years of the assessment period, (as provided in Table A of the Direction). ii. A total research score of Hundred (100) for Assessment period as per the criteria given in Category III of the Direction.		

	Stage 2 to 3).	Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), or, completed one MOOCs course in the relevant subject (with e-certification); or contribution towards the development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards the development of at least 10 modules of MOOCs course/contribution towards conduct of a MOOCs course during the period of assessment. iv. Published three research papers in the peer-reviewed journals or UGC-listed journals during assessment period.	iii. The promotion is recommended by the Screening-cum-evaluation committee.
3	Assistant Professor (Selection Grade/ Academic Level 12) to Associate Professor (Academic Level 13A) Equivalent cadres from Stage 3 to 4).	 i. Assistant Professor who has completed three years of service in Academic Level 12/Selection-Grade. ii. A Ph.D. degree in subject concerned /allied/relevant discipline. iii. Any one of the following during the last three years: completed one course / programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Upgradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or completed one MOOCs course (with e-certification); or contribution towards development of e-contents in 4 quadrant (at least one quadrant) minimum of 10 modules of a course/ contribution towards development of at least 10 modules of MOOCs course/contribution towards conduct of a MOOCs course during the period of assessment. iv. A minimum of seven publications in the peer-reviewed or UGC-listed journals out of which three research papers should have been published during the assessment period. v. Evidence of having guided at least one Ph.D. candidate. 	A teacher shall be promoted if; i. He/she gets a -satisfactoryøor -goodøgrade in the annual performance assessment reports of at least two of the last three years of the assessment period as specified in Table A of the Direction. ii. A total research score of Ninety (90) for Assessment period as per the criteria given in Category III of this Direction. iii. The promotion is recommended by a selection committee constituted in accordance with these Rules.
4	Associate Professor (Academic Level 13A) to Professor (Academic Level 14) Equivalent cadres from Stage 4 to 5).	 i. Associate Professors who have completed three years of service in Academic Level 13A. ii. A Ph.D. degree in subject concerned/allied/relevant discipline. iii. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period. iv. Evidence of having successfully guided doctoral candidate. 	A teacher shall be promoted if; i. He/she gets -satisfactoryøor -goodøgrade in the annual performance assessment reports of at least two of the last three years of the assessment period, as per Table A of this Direction. ii. A total research score of One Hundred Ten (110) for Assessment period as per the criteria given in Category III of the Direction.

The promotion is recommended by a selection committee. Professor (i.Ten yearsø experience as a Professor. A Professor can be promoted to Academic ii. A minimum of ten publications in the the post of Senior Professor under Level 14) to peer-reviewed or UGC-listed journals the CAS. The promotion shall be Senior and Ph.D. degree has been successfully based on academic achievement, Professor awarded to two candidates under his/her favorable review from three (Academic supervision during the assessment period. eminent subject experts who are Level 15 not of the rank lower than the (Stage 5 to rank of a Senior Professor or a Professor having at least ten yearsø of experience. The selection shall be based on 10 best publications during the last 10 years and interaction with a

TABLE – E

MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR PROMOTION OF TEACHERS IN COLLEGES/ AFFILIATED INSTITUTIONS UNDER CAS

Selection Committee .

S.No.	Post	Eligibility	Minimum Academic Performance Requirements and Screening/Selection Criteria
1	Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) Equivalent cadres from Stage 1 to 2).	i. Assistant Professors who have completed four years of service and having a Ph.D. degree or five years of service and having a M.Phil/ PG Degree in Professional Courses, such as L.L.M, M.Tech., M.V.Sc., M.D., or six years of service for those without Ph.D./M.Phil./PG degree in Professional Courses. ii. Attended one Orientation Course of 21 daysø duration on teaching methodology; and iii. Any one of the following: Completed one Refresher / Research Methodology Course OR Any two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration. OR Completed one MOOCs course (with e-certification) or development of e-contents in four-quadrant/ MOOCs course during the assessment period.	A teacher shall be promoted if; i. He/she gets a :satisfactoryøor :goodøgrade in the annual performance assessment reports of at least three/four/five of the last four/five/six years of the assessment period as the case may be (as provided in Table B of this Direction). ii.A total research score of Twenty (20) for Assessment period as per the criteria given in Category III of the Direction. iii. The promotion is recommended by the screening-cum evaluation committee.
2	Assistant Professor (Senior Scale/ Academic Level 11) to Assistant Professor (Selection	 i. Assistant Professors who have completed five years of service in Academic Level 11/Senior Scale. ii. Any two of the following in the last five years of Academic Level-11/ Senior Scale: Completed courses/programmes from among the categories of Refresher Courses/Research Methodology course/Workshops/Syllabus Up 	A teacher shall be promoted if; i. The teacher gets a satisfactoryøor goodøgrade in the annual performance assessment reports of at least four of the last five years of the assessment period, (as provided in Table B of the Direction). ii.A total research score of Fifty (50) for Assessment period as per the

Academic Level 12) Equivalent cadres from Stage 2 to 3).	Gradation Workshop/ Teaching-Learning -Evaluation/ Technology Programmes/ Faculty Development Programme/ Syllabus Up-gradation Workshop/ Teaching- Learning- Evaluation/ Technology Programmes/ Faculty Development Programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or completed MOOCs course in the relevant subject (with e-certification); or Contribution towards development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conducting of a MOOCs course during the period of assessment	criteria given in Category III of the Direction. iii. The promotion is recommended by the Screening-cum-evaluation committee.
3 Assistant Professor (Selection Grade/ Academic Level 12) to Associate Professor (Academic Level 13A) Equivalent cadres from Stage 3 to 4).	i. Assistant Professor who has completed three years of service in Academic Level 12/Selection-Grade. ii. A Ph.D. degree in subject concerned /allied/relevant discipline. iii. Any one of the following during the last three years: completed one course / programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching- Learning-Evaluation Technology Programme / Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or completed one MOOCs course (with ecertification); or contribution towards development of econtents in 4-quadrant(at least one quadrant) minimum of 10 modules of a course/ contribution towards development of at least 10 modules of MOOCs course during the period of assessment.	A teacher shall be promoted if; i. He/she gets a -satisfactoryøor -goodøgrade in the annual performance assessment reports of at least two of the last three years of the assessment period as specified in Table B of this Direction. ii. A total research score of Forty Five (45) for Assessment period as per the criteria given in Category III of the Direction. iii. The promotion is recommended by a selection committee.
4 Associate Professor (Academic Level 13A) to Professor	i. Associate Professors who have completed three years of service in Academic Level 13A.ii. A Ph.D. degree in subject concerned/allied/ relevant	A teacher shall be promoted if; i. He/she gets -satisfactoryøor -goodøgrade in the annual performance assessment reports of at least two of the last three years

(Academic	discipline.	of the assessment period, as per
Level 14)	iii. A minimum of 10 research	Table B of this Direction.
Equivalent	publications in peer-reviewed or	ii.A total research score of Sixty (60)
cadres from	UGC-listed journals out of which	for Assessment period as per the
Stage 4 to	three research papers shall be	criteria given in Category III of this
5).	published during the assessment	Direction .
	period.	iii. The promotion is
	iv. A minimum of 110 Research	recommended by a selection
	Score as per Category III in	committee constituted in accordance
	aggregate out of which at least	with these Rules.
	score of 60 for assessment period.	
		Appendix

k-II

Signature of teacher

Sant Gadge Baba Amravati University, Amravati. **PBAS Proforma** Session-

(PART A, PART B & PART C)

(For Teachers other than Physical Education Persons, Librarians and teachers of Music and Performing Arts)

<u>]</u>	PART A : GENE	RAL INFORMATION					
1. Name (in Block Letters):	1. Name (in Block Letters):						
2. Father's/Husband's Name:							
3. Department:							
4. Current Designation & Grad	le Pay :						
5. Date of last Promotion :							
6. Address for correspondence (with Pin code):						
7. Permanent Address (with Pin	code):						
Telephone No. :							
Email :							
8. Whether acquired any degree	es or fresh acadei	nic qualifications during	the year :				
9. Academic Staff College Orien	tation / Refreshe	er Course attended durin	g the year : Nil				
Sr. Name of the No. Course / Summer School	Place	Duration	Sponsoring Agency				
1							

Date:

SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2019 - PART ONE - 158	 								
	SANT	GADGE	BABA	AMRAVATI	UNIVERSITY	GAZETTE -	2019 -	PART ONE - 158	3

$\frac{PART\ B:\ ACADEMIC\ PERFORMANCE\ INDICATORS}{CATEGORY:\ I}$ $\frac{CATEGORY:\ I}{TEACHING,\ LEARNING\ AND\ EVALUATION\ RELATED\ ACTIVITIES}$

I. Direct Teaching (Lectures/ Practicals/ Tutorials/ Field Work / Project Supervision taken should be based on verifiable records.).

Sr. No.	Course/Paper	level	Mode of teaching*	Hours allotted	Hours Engaged	Percentage of lectures	Grading	Proof Document*
				per week		engaged/ conducted		*
			Odd Se	emester	l			
1								
2								
3								
4								
5								
6								
7								
8								
9								
			Even Se	emester				
10								
11								
12								
13								
14								
15								
16								
17								
18								

^{*} Lecture (L), Tutorial (T), Practical (P), Field Work (FW), Project Supervision (PrS) **Grading Criterion:-** 80% and above \(\delta\) Good; Below 80% but 70% and above- Satisfactory; Less than 70%-Not satisfactory.

**As per table under the document Annexure I (A)

Overall Grading (Category: I) :-	
	Signature of Teacher
Verified and found correct:	
Signature of V.C	
Final Score approved by the Screening / Selection Committee:	
(For Category : I)	
Signate	ure of Chairman
Screening A	Selection Committee

 $\frac{\text{PART B: ACADEMIC PERFORMANCE INDICATORS}}{\text{CATEGORY: II}}$

INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

.....

SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2019 - PART ONE - 159

II i. Administrative Responsibility.

	Responsibility	Nature of Work	Grading	Proof
Sr. No.			_	Document**
1.				
2.				
3.				

II ii. Contribution to corporate life through committees and duties assigned by the authority.

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II iii. Examination Work:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

$\boldsymbol{\mathrm{II}}$ iv. Discipline related co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II v. Other co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II vi. Extension and dissemination activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II vii. Institutional governance:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

11 1111.	Conduct of Lect	tures:									
Sr. No.	Res	sponsibility		Natı	ire of V	Vork	Gradi	ing		Proof cument	**
1. 2.											
3.											
II ix. Pa	articipatory and	l Innovativ	e Learni	ng:							
Sr. No.	Res	sponsibility		Natu	ire of V	Vork	Grad	ing		Proof cument	**
1.									Do	cument	
2. 3.											
	idence of active	elv involved	in guidi	ng Ph.D. st	udents:						
		<u> </u>				ı					
Sr. No.	No. of Ph.D. Students Registered	Stu subi	of Ph.D. dents mitted nesis	No of Str Awar Ph.D. D	ded		Grading			Proof cument	·**
1.		- 11	10313								
2. 3.											
Sr. No.	Title of Projec	ct Majo Mino		Period of Award	Ame Appr	ount	Name of Funding Agency	3	ading	Doc	Pro
2.											
3. II xii. R	Research paper	Published:									
Title v	vith page nos.	Journal	ISSN / ISBN No.	Whethe peer reviewed Impact Factor, if any	d aut	o. of co- thors	Whether you are the main author	Whether r Refered d / other Journal as notified by the UGC#	e er l	rading	D
<u> </u> al											
Gradin Not-sat	g Criteria:- Goo isfactory - Not i	nvolved/ un	dertaken	any of the			ory - 1-2 acti	vities and	d		
	er table under that all Grading (C			cure II (A)							\neg
Over		rified and fo		rect:			Signature o	of Teach	er		_

Signature of Chairman Screening / Selection Committee

PART B: ACADEMIC PERFORMANCE INDICATORS CATEGORY: III RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III A. Research Papers publication:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co- authors	Whether you are the main author	Whethe r Referee d / other Journal as notified by the UGC#	Augment ed API Score	Proof Docume nt**
1									
Total									

III B.a. Publications other than journal articles (books, chapters in books):

Sr. No.	Title with page nos./ Chapter with page no.	Book Title, editor & publisher	Publicatio n Internatio nal/ National/	ISSN/ ISBN No.	Whether approved by University	No. of co- author s	Whethe r you are the main author	API Score	Proof Docume nt**
1			Local						
Tota	1								

III B.b. Publications in the form of Cassettes/CDs/DVDs, Tracks published/ Recorded:

Sr.	Cassettes/CDs/DVD	Company	Publicatio	Whethe	No. of	Wheth	API	Proof
No.	s, Tracks		n	r	artists	er you	Score	Docume
	published/		Internatio	approve		are the		nt**
	Recorded		nal/	d by		main		
			National/	Universi		artist		
			Local	ty				
1								
Tota	l							

III B.c. Publications in the form of individual Cassettes/CDs/DVDs, Tracks published/ Recorded:

Sr.	Individual	Company	Publication	Whether	API Score	Proof
No.	Cassettes/CDs/DVD		International/	approved by		Document
	s, Tracks		National/ Local	University		**
	published/					
	Recorded					
1						
Tota	ıl					

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sr. No.	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E- Content	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API Score	Proof Document **
1							
Tota	ıl			•	•	•	

III D.a RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document*
M. Phil.					
Ph. D.					
P.G.					
Dissertation					
Total					

III D.b RESEARCH PROJECTS COMPLETED:

III D. b (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document*
1							
	Total						

III D.b (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document* *
1							
	Total						

III D.c ONGOING RESEARCH PROJECTS:

III D.c (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

III D. c (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

III E.a Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1						
2						
3						
Total		•	•			

III E. b Policy Document:

Sr. No.	Title of Document	Policy Document Submitted to	National/	Publisher	API Score	Proof Document**
			State Government/ Central Government			
1			Government			
2						
3						
Total						

III E. c. Fellowships and Awards:

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international / national / state / regional / college or university level	API Score	Proof Document**
1						
2						
3						
Total						

III F. Invited lectures / Paper delivered in conferences / seminars:

Sr.	Invited Talk/	Title of	Event	Whether	API	Proof
No.	Paper	Conference /	Organized	International	Score	Document**
	presented	Seminar	by	(Abroad) /		
				International		
				(Within Country)		
				National / State /		
				Regional / College		
				or University		
				level		
1						
2						
3						
Total	•	•				

Note:

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

**As per table under the document Annexure III (A)

Total Score (Category: III) :-	
Verified and found correct:	Signature of Teacher
Signature of	of V.C./ Principal / H.O.D.
Final Score approved by the Screening / Selection Commit (For Category :III)	tee:
9	nature of Chairman ing / Selection Committee

IV. SUMMARY OF GRADES/ API SCORES

Category	Criteria	Last Academic.	GRADES / API	Annual API Score for Category III Only
I	Assessment Criterion for Teaching,			
	Learning and Evaluation Related			
	Activities			
II	Involvement in Administrative,			
	Examination, Co-curricular, Extension			
	and Professional Development Related			
	Activities			
III	Research and Academic Contribution			

	Signature of Teacher
Verified and found correct	:
Signature o	f V.C./ Principal / H.O.D.
Sign	 ature of Chairman
Screening	/ Selection Committee

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

^{*}Annexure-IV

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

1.

2.

3.

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS proforma.

Signature of the faculty with Designation, Place & Date

Signature of V.C./ School Chairperson / Principal / HOD

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

N	ame	:

Designation: Assessment Year:

SANT CADCE	RARA AMRA	VATI IINIVERSITV	CAZETTE - 2019	- PART ONE - 165

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL.

- a) State whether the facts stated above are correct, if not, state the correct facts.
- b) Do you agree with the Performance based appraisal done by the teacher ? if not, give reasons why you do not agree.
- I) Verification & Evaluation in respects of Grades/ API.

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I					
Category II					
Category III					
A					
В					
C					
D					
E					

 II) A) General Intelligence B) Capacity to get work in Respect of research & teaching C) Technical Ability D) Administrative ability including Judgment initiative and drive (if applicable) 	:
	:
Date: / /	Signature of Reporting Officer
Observation of the Reviewing Officer (V	ice-Chancellor):
Date: / /	Signature of Reviewing Officer

Appendix-III

Sant Gadge Baba Amravati University, Amravati.
PBAS Proforma for promotion under CAS
Assessment Period (PART A, PART B & PART C)

(For Teachers other than Physical Education Persons, Librarians and teachers of Music and Performing

SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2019 - PART ONE - 166 **PART A: GENERAL INFORMATION** 1. Name (in Block Letters): 2. Father's/Husband's Name: 3. Department: 4. Current Designation & Grade Pay: 5. Date of last Promotion: 6. Address for correspondence (with Pin code): 7. Permanent Address (with Pin code): **Telephone No.:** Email: 8. Whether acquired any degrees or fresh academic qualifications during the year : 9. Academic Staff College Orientation / Refresher Course attended during the year : Nil Name of the Place Sr. **Duration Sponsoring** Course / No. **Agency Summer School** 1

$\frac{PART\ B:\ ACADEMIC\ PERFORMANCE\ INDICATORS}{CATEGORY:\ I}$ $\frac{CATEGORY:\ I}{TEACHING,\ LEARNING\ AND\ EVALUATION\ RELATED\ ACTIVITIES}$

Signature of teacher

Date:

I. Direct Teaching (Lectures/ Practicals/ Tutorials/ Field Work / Project Supervision taken should be based on verifiable records.).

Sr. No.	Course/Paper	level	Mode of teaching*	Hours allotted per week	Hours Engaged	Percentage of lectures engaged/ conducted	Grading	Proof Document* *
	Odd Semester							
1								
2								
3								
4								
5								
6								
7								
8								
9								

	Even Semester					
10						
11						
12						
13						
14						
15						
16						
17						
18						

^{*} Lecture (L), Tutorial (T), Practical (P), Field Work (FW), Project Supervision (PrS) **Grading Criterion:-** 80% and above ó Good; Below 80% but 70% and above- Satisfactory; Less than 70%-Not satisfactory.

**As per table under the document Annexure I (A)

Overall Grading (Category: I) :-	
	Signature of Teacher
Verified and found correct:	C
Signature	of V.C./H.O.D./Principal
Signature of Signa	

$\frac{\text{PART B: ACADEMIC PERFORMANCE INDICATORS}}{\text{CATEGORY: II}}$

Screening / Selection Committee

INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

II i. Administrative Responsibility.

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II ii. Contribution to corporate life through committees and duties assigned by the authority.

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II iii. Examination Work:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II iv. Discipline related co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II v. Other co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II vi. Extension and dissemination activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II vii. Institutional governance:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II viii. Conduct of Lectures:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II ix. Participatory and Innovative Learning:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II x. Evidence of actively involved in guiding Ph.D. students:

Sr. No.	No. of Ph.D. Students Registered	No. of Ph.D. Students submitted Thesis	No of Students Awarded Ph.D. Degree	Grading	Proof Document**
1.					
2.					
3.					

SANT	GADGE	BABA	AMRAVATI	UNIVERSITY	GAZETTE -	2019 -	PART O	NE - 169	

II xi. Conduct of Research Projects:

Sr. No.	Title of Project	Major/ Minor	Period of Award	Amount Approved	Name of Funding Agency	Grading	Proof Document**
1.							
2.							
3.							

II xii. Research paper Published:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co- authors	Whether you are the main author	Whethe r Referee d / other Journal as notified by the UGC#	Grading	Proof Docume nt**
1									
Total									

Grading Criteria:- Good - Involved in at least 3 Activities; **Satisfactory**- 1-2 activities and **Not-satisfactory** - Not involved/ undertaken any of the activities.

Overall Grading (Category: II) :-		
Verified and found correct:	Signature of	Teacher
Signa	ture of V.C. /Pri	incipal/H.O.D.
Final Score approved by the Screening / Selection Committee : (For Category II)		

Signature of Chairman Screening / Selection Committee

PART B: ACADEMIC PERFORMANCE INDICATORS CATEGORY: III RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III A. Research Papers publication:

	Title with page nos.	Journal	ISSN/	Whether	No. of	Whether	Whethe	Augment	Proof
			ISBN	peer	co-	you are	r	ed API	Docume
			No.	reviewed	authors	the main	Referee	Score	nt**
Sr.				Impact		author	d / other		
No.				Factor,			Journal		
110.				if any			as		
							notified		
							by the		
							UGC#		
1									
Total		•	•						

^{**}As per table under the document Annexure II (A)

Sr. No.	Title with page nos./ Chapter with page no.	Book Title, editor & publisher	Publicatio n Internatio nal/ National/ Local	ISSN/ ISBN No.	Whether approved by University	No. of co- author s	Whethe r you are the main author	API Score	Proof Docume nt**
1									
Tota	1								

III B.b. Publications in the form of Cassettes/CDs/DVDs, Tracks published/ Recorded:

Sr. No.	Cassettes/CDs/DVD s, Tracks published/ Recorded	Company	Publication International / National/ Local	Whether approved by University	No. of artists	Whether you are the main artist	API Score	Proof Docume nt**
1								
Total								

III B.c. Publications in the form of individual Cassettes/CDs/DVDs, Tracks published/ Recorded:

Sr. No.	Individual Cassettes/CDs/DVDs, Tracks published/ Recorded	Company	Publication International/ National/ Local	Whether approved by University	API Score	Proof Document**
1						
Tota	1	•		•		•

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sr. No.	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E- Content	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API Score	Proof Document**
1	Content						
Tota	1						

III D.a RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document**
M. Phil.					
Ph. D.					
P.G.					
Dissertation					
Total					

III D.b RESEARCH PROJECTS COMPLETED:

III D. b (i). Sponsored Projects:

	Title	Agency	Period	Grant /	Policy	API	Proof
Sr.				Amount	Document	Score	Document*
No.				Mobilized	Generated		*
				(Rs lakh)			
1							
	Total						

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SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2019 - PART ONE - 171

III D.b (ii). Consultancy Projects:

	Title	Agency	Period	Grant /	Policy	API	Proof
Sr.				Amount	Document	Score	Document*
No.				Mobilized	Generated		*
				(Rs lakh)			
1							
	Total						

III D.c ONGOING RESEARCH PROJECTS:

III D.c (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

III D. c (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

III E.a Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1						
2						
3						
Total						

III E. b Policy Document:

Sr.	Title of Document	Policy Document	International/ National/	Publisher	API	Proof
No.		Submitted to	State Government/		Score	Document**
			Central Government			
1						
2						
3						
Total						

III E. c. Fellowships and Awards:

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international / national / state / regional / college or university level	API Score	Proof Document**
1						
2						
3						
Total						

SANT	GADGE	BABA	AMRAVATI	UNIVERSITY	GAZETTE -	2019 -	PART OF	NE - 172	

III F. Invited lectures / Paper delivered in conferences / seminars:

Sr.	Invited Talk/ Paper	Title of	Event	Whether International (Abroad) /	API	Proof
No.	presented	Conference /	Organized	International (Within Country)	Score	Document**
	_	Seminar	by	National / State / Regional /		
				College		
				or University		
				level		
1						
2						
3						
Total						

Note:

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Cosupervisor. Supervisor and Cosupervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

**As per table under the document Annexure III (A)

	Total Score (Category: III) :-			
		Signa	ture of Teacher	
	Verified and found correct	: :		
		Signature of V.C./ I	Principal / H.O.D.	
	core approved by the Screening / Selectegory :III)	tion Committee :		
IV. SUI	MMARY OF GRADES/ API SCORES	_	Chairman ection Committee	
Category	Criteria	Last Academic.	GRADES / API	Annual Av. API Score for Assessment Period for Category III Only
	Assessment Criterion for Teaching, Learning and Evaluation Related			

I	Assessment Criterion for Teaching,		
	Learning and Evaluation Related		
	Activities		
II	Involvement in Administrative,		
	Examination, Co-curricular,		
	Extension and Professional		
	Development Related Activities		
III	Research and Academic		
	Contribution		
		Signature of Teach	ner

Verified and found corre	ect:
Signature of V	V.C./ Principal / H.O.D.
C	cure of Chairman Selection Committee

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

^{*}Annexure-IV

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

1.

2.

3

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS profonna.

Signature of the faculty with Designation, Place & Date

Signature of V.C./ School Chairperson / Principal / HOD

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Name:

Designation:

Assessment Year:

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL.

- c) State whether the facts stated above are correct, if not, state the correct facts.
- d) Do you agree with the Performance based appraisal done by the teacher ? if not, give reasons why you do not agree.

I) Verification & Evaluation in respects of Grades/ API.

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I					
Category II					
Category III					
A					
В					
С					
D					
E					

S		UNIVERSITY GAZETTE - 2019 - PART ONE -
II) A) (General Intelligence	<u>:</u>
	Capacity to get work in	
	Respect of research & teaching	
	Technical Ability	:
	Administrative ability including	:
	udgment initiative and drive if applicable)	
E) I	ntegrity and Character	:
	Whether powers delegated are Fully utilized.	:
•		tanding, A = Very Good, B+ = Positively Good, l, C+ = Satisfactory, C = Not Satisfactory
Da	te: / /	Signature of Reporting Officer
Date :	/ /	Signature of Reviewing Officer
		Annex
Sr. No.	Document	
	Student Attendance certified by HOl	
	1	Head of the institute
	Academic Diary certified by HOD/ I	
	Total teaching hours Certificate from	n HOD
2	Total teaching hours Certificate from Certificate from University Authorit	n HOD
2 3 4 5	Total teaching hours Certificate from Certificate from University Authorit Course conduction certificates	n HOD
1 2 3 4 5	Total teaching hours Certificate from Certificate from University Authorit	n HOD ies
1 2 3 4 5 5	Total teaching hours Certificate from Certificate from University Authorit Course conduction certificates	n HOD
1 2 3 4 5 6	Total teaching hours Certificate from Certificate from University Authorit Course conduction certificates	n HOD ies

Sr. No.	Document
1	Proof of Co-curricular activities in the form of letter/ Certificate / Any other document
	certified by HOD or head of institution
2	Proof of Extension activities in the form of letter/ Certificate/ Any other document
	certified by HOD or head of institution
3	Administrative committee certificates/ Letters / Any other document certified by HOD
	or head of institution
4	Certificate / Letter from Conference organizing committee
5	Course conduction certificates
6	Certificate/ Letter from BOS or other bodies
7	Other certificates

Annexure III (A)

Sr. No.	Document
1	Published paper, Journal home page for Impact factor
2	Books front page along with editorial team or Book chapter first page
3	Project Award Certificate/ Midterm Evaluation Report/ Final Project Report/
	Utilization Certificate / Project Extension Letter
4	Project outcome report/ Patent award document
5	Student registration Letter/ Thesis submission letter / Notification
6	Fellowship award certificate
	Invited talk letter of intend/ Certificate/ Certificate of paper presentation along with
	copy of abstract book
7	Other certificates

Section II

Appendix-IV

Sant Gadge Baba Amravati University, Amravati.

Academic Performance Indicators (APIs) and Scores developed for adoption of Performance Based Appraisal System (PBAS) for Appointments and Promotions under Career Advancement Scheme (CAS) of University Director / Deputy Director / Assistant Director of Physical Education & Sports and College Director of Physical Education & Sports.

Instructions for Filling up Part B of the PBAS Proforma

(Please read the Instructions carefully before filling the proforma for Category I, II, III)

Part B of the Proforma is based on Government of Maharashtra, Higher and Technical Education, GR No. Misc-2018/C.R56/18/UNI-1 of 7th Central Pay Commission and UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education, 2018.

- **B** (I) is based on API Grading/ scoring for Category I of the Table. Detailed information for 2018-19 or most recent assessment year is to be provided.
- **B** (II) is based on **Category II** of the Table. Detailed information for 2018-19 or most recent assessment year is to be provided.
- **B** (III) is based on Category III of the Table. Detailed information for the entire assessment period is to be provided.

The proforma is to be filled as per the tables and self-assessment scores/ grades given. For each category, even though several avenue of activities and their API scores are given to provide

choice/ opportunity to the teacher, maximum limit of scores that can be given or carried forward under each category/area is indicated in the Table-A and B for University and College teachers respectively as per GR No. Misc-2018/C.R56/18/UNI-1 of 7th Central Pay Commission and UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education, 2018.

NB. The self-assessment scores are subject to verification by the University / College, and by the Screening cum Verification Committee or Selection Committee as the case may be.

CATEGORY I : <u>ASSESSMENT CRITERION FOR TEACHING, TRAINING, COACHING, SPORTS PERSON DEVELOPMENT AND SPORTS MANAGEMENT ACTIVITIES</u>.

Direct Teaching:

In	dicator/ Activity	Post Held	Grading Criteria
i.	Lecture cum practice based athlete / sports	Assistant Director /	90% and above - Good
	classes, seminars undertaken as per allotted	College Director	Above 80% but below 90% -
	hours /organizing and conducting coaching	Deputy Director	Satisfactory
	camps / sports person development / training	Director	Less than 80% - Not satisfactory
	programmes.		
ii.	Identifying sports talents and Monitoring sports		
	excellence among students.		

CATEGORY: II. Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities.

II.a. Organizing Intra-college competitions.:

Indicator/ Activity	Post Held	Grading Criteria
Organizing and conducting sports		Good – Intra college competition in more than 5
and games competitions at the	Assistant Director /	disciplines.
Intra-college Levels	College Director/	Satisfactory - Intra college competition in 3-5
	Deputy Director/	disciplines.
	Director	
		Unsatisfactory óNeither Good nor satisfactory

II.b. Institution Participating in external competitions.:

Indicator/ Activity	Post Held	Grading Criteria
Organizing and conducting sports and games competitions at the International / National /State/ District /Inter University/Inter Zonal.	Assistant Director / College Director/ Deputy Director/ Director	Good - National level competition in at least one discipline plus State/District level competition in at least 3 disciplines. Satisfactory- State level competition in at least one discipline plus district level competition in at least 3 disciplines. Or District level competition in at least 5 Disciplines Unsatisfactory ó neither good nor satisfactory

II.c. Up gradation of Sports fields.:

Indicator/ Activity	Post Held	Grading Criteria
Up-gradation of sports and physical training		
infrastructure with scientific and Technological inputs.	Assistant Director / College Director/ Deputy Director/	Good/Satisfactory/ Not- Satisfactory to be assessed by the Promotion committee.
Development and maintenance of play fields and sports and physical Education facilities.	Director	the Promotion committee.

II.d. Student Participation, Coaching, Organization of Workshops, Research publications.:

Indicator/ Activity	Post Held	Grading Criteria
 i. At least one student of the institution participating in national/ state/ university (For college levels only) teams. Organizing state/ national/ inter university/ inter college level competition. ii. Being invited for coaching at State/National level. iii. Organizing at least three workshops in a year. iv. Publications of at least one research paper in UGC approved journal. v. Assistance in college administration and governance related work including work done during admissions, examinations and extracurricular college activities. Overall Grading For Category I and II 	Assistant Director / College Director/ Deputy Director/ Director Director Good: Involved in any two activities. Satisfactory: 1 activity Not Satisfactory: Not involved/ Undertaken any of the activity. Good: Good in Criteria I and satisfactory/good in a other items under Criteria II. Satisfactory: Satisfactory in Criteria I and satisfactor good in any other two items under Criteria II. Not Satisfactory: If neither good nor satisfactory	
Note:	the attendance of compute the criteria 2. The institution must be so of Physical and Ed CAS Promotion compute the criteria. 3. The system of tracextent of grievance	ast obtain student feedback. The hared with the concerned Director ducation and Sports and also the

Note: For the purpose of assessing the grading of Activity at Criteria I and Criterion II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. Teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor and Professor and Professor.

Sr. No.	Category	Academic/ Research Activity	Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences	Faculties of Languages / Humanities / Arts / Social Sciences / Library/ Education / Physical education/ Management
1	III (A) Research Paper Publication	Research Papers published in: Peer- Revived or UGC listed Journals #	8 per paper	10 Per paper
2	III (B)	a) Books authored which are		
	Publications	published by	10	10
	(other than Research	International Publisher National Publisher	12 10	12 10
	Papers)	Chapter in Edited Book	05	05
	Tupers)	Editor of Book by International Publisher	10	10
		Editor of Book by National Publisher	08	08
		b) Translation work in Indian and Foreign Languages by qualified faculties		
		Chapter or Research Paper	03	03
		Book	08	08
3	III (C)	a) Development of innovative	05	05
	Creation of ICT mediated	b) Design of new curricula and courses	02/ curricula / course	02/ curricula / course
	pedagogy and content and development	c) MOOCs Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs lesser credit 5 marks/ credit)	20	20
	of new and innovative	MOOCs (Develop in 4 quadrant) Per module/ lecture	05	05
	courses and curricula	Content writer/ subject matter expert for each module of MOOCs (at least one quadrant)	02	02
		Course coordinator for MOOCs (4 Credit Course) (In case of MOOCs of lesser credits 02 marks/ credit)	08	08
		d) E-Content Development of e -Content in 4 quadrants for a complete course/e-book	12	12
		e-Content (developed in 4 quadrants) per module	05	05
		Contribution to development of e- content module in complete course/paper/e- book (at least one quadrant)	02	02
		Editor of e-content for complete course/ paper e-book	10	10

4	III (D)	a) Research Guidance			
	Research	Ph.D	10/ Degree	10/ Degree	
			Award	Award	
			05/ Thesis	05/ Thesis	
			Submitted	Submitted	
		M.Phil / PG Dissertation	02/ Degree	02/ Degree	
			Award	Award	
		b) Research Project Completed			
		More than 10 lakhs	10	10	
		Less than 10 lakhs	05	05	
		c) Research Projects Ongoing:			
		More than 10 lakhs	05	05	
		Less than 10 lakhs	02	02	
		d) Consultancy	03	03	
5	III (E)	a) Patents			
	Patents and				
	Policy				
	Documents				
		International	10	10	
		National	07	07	
			t (Submitted to an International body/organization like		
		UNO/UNESCO/World Bank/Internation	nal Monetary Fund et	c. or Central	
		Government or State Government)	1		
		International	10	10	
		National	07	07	
		State	04	04	
		c) Awards/Fellowship			
		International	07	07	
		National	05	05	
6	III (F)	*Invited lectures / Resource Person/ pap	-		
	Invited	Conferences/full paper in Conference Pr	0 1 1		
	Talks/ Paper	Seminars/Conferences and also publishe	d as full paper in Con	nference	
	Presentation	Proceedings will be counted only once)	1		
		International (Abroad)	07	07	
		International (within country)	05	05	
		National	03	03	
1		State/University	02	02	

The Research score for research papers would be augmented as follows:

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

i) Paper in refereed journals without impact factor
ii) Paper with impact factor less than 1
iii) Paper with impact factor between 1 and 2
iv) Paper with impact factor between 2 and 5
v) Paper with impact factor between 5 and 1 0
vi) Paper with impact factor between 5 and 1 0
vi) Paper with impact factor >10
30 Points
a) Two authors: 70% of total value of publication for each author.

b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors .

Joint Projects: Principal Investigator and óCo-investigator would get 50% each.

Note:

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6 .Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

TABLE A
(Minimum API requirement for the promotion of University Director/Deputy Director,
Assistant Director, Physical Education and Sports)

Category	Activity	Assistant Director / equivalent cadres: (Stage 1 to Stage 2/ Academic Level 10 to 11)	Assistant Director to Assistant Director (Selection Grade) / equivalent cadres: (Stage 2 to Stage 3/ Academic Level 11 to 12)	Assistant Director (Selection Grade/ Deputy Director) (Stage 3) to Deputy Director /equivalent cadres (Stage 4 / Academic Level 12 to 13A)	Deputy Director (Stage 4) to Deputy Director /equivalent cadres (Stage 5/ Academic Level 13 A to 14)
I	Assessment Criterion for Teaching, Learning and Evaluation Related		Good or Satisfactory	Grading	
II	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities.				
III	Research and Academic Contributions- Minimum Score required - to be assessed cumulatively	40 / Assessment period	100 / Assessment period	90 / Assessment period	120 / Assessment period
IV	Expert Assessment System	Screening cum evaluation committee	Screening cum evaluation committee	Selection Committee	Selection Committee

TABLE B

Minimum API requirement for the promotion of College/ Affiliated Institute Director/Deputy Director, Assistant Director, Physical Education and Sports.

Category	Activity	Assistant	Assistant	Assistant Director
		Director /	Director to Assistant Director	(Selection Grade/
		equivalent	(Selection Grade) /	Deputy Director)
		cadres:	equivalent	(Stage 3) to Deputy
		(Stage	cadres: (Stage	Director /equivalent
		1 to Stage 2/	2 to Stage 3/ Academic Level	cadres (Stage 4 /
		Academic	11 to 12)	Academic Level 12 to
		Level 10 to	·	13A)
		11)		

I	Assessment Criterion for Teaching, Learning and Evaluation Related	Good or Satisfactory Grading		
II	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities.			
III	Research and Academic Contributions- Minimum Score required - to be assessed cumulatively	20 / Assessment period	50 / Assessment period	45 / Assessment period
IV	Expert Assessment System	Screening cum evaluation committee	Screening cum evaluation committee	Selection Committee

MINIMUM QUALIFICATIONS FOR THE POSTS OF ASSISTANT DIRECTOR OF PHYSICAL EDUCATION AND SPORTS, DEPUTY DIRECTOR OF PHYSICAL EDUCATION AND SPORTS AND DIRECTOR OF PHYSICAL EDUCATION AND SPORTS (DPES)

TABLE C

S. No.	Post	Eligibility	Minimum Academic Performance Requirements and Screening/Selection Criteria
1	University Assistant Director of Physical Education and Sports/ College Director of Physical Education and Sports	 i. A Master÷s degree in Physical Education and Sports or Physical Education or Sports Science with 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed). ii. Record having represented the University/ College at the interuniversity/intercollegiate competitions or the State and /or National championships. 	a) Subject to the provisions of these Rules, all candidates who are required to undertake the physical fitness test are required to produce a medical certificate certifying that he/she is medically fit before undertaking such tests.

- iii. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR, or a similar test accredited by the UGC, like SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./ Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be. Provided that, the candidates registered for the Ph.D. degree prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws Regulations of the Institutions awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/ SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfillment of the following conditions:
 - a) The Ph.D. degree of the candidate has been awarded in regular mode only;
 - b) The Ph.D. thesis has been evaluated by at least two examiners;
 - c) An open Ph.D. viva voce of the candidate has been conducted;
 - d) The candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal; and
 - e) The candidate has presented at least two papers, based on his/her Ph.D. work in conferences/seminars, sponsored/funded/ supported by the UGC/CSIR/ICSSR or any similar agency.

Note: The fulfillment of these conditions
(a) to (e) is to be certified by the
Registrar or the Dean (Academic
affairs) of the University concerned.

- 1) NET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SET is not conducted. However, Ph.D. degree shall remain the minimum eligibility for the appointment in such disciplines.
- Passed the physical fitness test conducted in accordance with these Rules.

OR

В.

An Asian game or commonwealth games medal winner who has a degree at least at Post-Graduation level.

b) On the production of such certificate mentioned in subclause (a) above, the candidate would be required to undertake the physical fitness test in accordance with the following norms as in table D.

_			
2	University	A.	
	Deputy Director	i. A Ph.D. in Physical Education or Physical Education	
	of Physical	and Sports or Sports Science. Candidates from outside	
	Education and	the university system, in addition, shall also possess at	
	Sports and	least55% marks (or an equivalent grade in a point scale	
	Sports		
		wherever grading system is followed) at the Master-s	
		Degree level by the university concerned;	
		ii. Eight years experience as University Assistant	
		DPES/College DPES;	
		iii. Evidence of organizing competitions and conducting	
		coaching camps of at least two weeks duration;	
		iv. Evidence of having produced good performance of	
		teams/athletes for competitions like state/national/inter-	
		university/combined university, etc; and Passed the	
		physical fitness test in accordance with these Rules.	
		OR	
		В.	
		An Olympic games/ world cup/ world Championship medal	
		winner who has a degree at least at the Post-Graduation	
		Level.	
	T7 • •4		
3	University	i. A Ph.D. in Physical Education or Physical Education	
	Director of	and Sports or Sports Science;	
	Sports and	ii. Experience of at least ten years in Physical Education	
	Physical	and Sports as University Assistant/Deputy DPES or ten	
	Education	years as College DPES or teaching for ten years in	
		Physical Education and Sports or Sports Science as	
		Assistant/Associate Professor;	
		iii. Evidence of organizing competitions and coaching	
		camps of at least two weeksøduration; and	
		_	
		teams/athletes for competitions like state/national/inter-	
		university/combined university, etc.	
		Assistant/Associate Professor; iii. Evidence of organizing competitions and coaching camps of at least two weeksøduration; and iv. Evidence of having produced good performance of	

TABLE D

Norms For	Run/ Walk Test	Up to 30	Up to 40	Up to 45	Up to 50 Years
		Years	Years	Years	
Men	12 Minutes Run/ Walk Test	1800 metres	1500 metres	1200 metres	800 metres
Women	8 Minutes Run/ Walk Test	1000 metres	800 metres	600 metres	400 metres

MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR CAREER ADVANCEMENT SCHEME (CAS) FOR DIRECTORS OF PHYSICAL EDUCATION AND SPORT IN UNIVERSITY/ COLLEGES/ INSTITUTIONS.

TABLE E

S.No.	Post	Eligibility	Minimum Academic
			Performance Requirements and
			Screening/Selection Criteria
1	Assistant	i. He/she has completed four years of service	i. He/she gets a :satisfactory: or
	Director /	with a Ph.D. degree in Physical Education or	∹good÷ grade in the annual
	equivalent	Physical Education & Sports or Sports Science	performance assessment
	cadres:	or five years of service with an M.Phil. Degree	reports of at least
	(Stage	or six years of service for those without an	three/four/five of the last
	1 to Stage	M.Phil or Ph.D. degree.	four/five/six years of the
	2/	ii.He/she has attended one Orientation course of	assessment period as the case
	Academic	21 daysøduration; and	may be, as specified in Table
	Level 10 to	iii. He/she has done any one of the following: (a)	A and B of the Direction
	11)	Completed Refresher / Research Methodology	(8/2019).; and
		Course/ workshop, (b) Training Teaching-	ii. The promotion is
		Learning-Evaluation Technology Programme/	recommended by a screening-
		Faculty Development Programme of at least 5	cum-evaluation committee.
		days duration and (c) Taken/developed one	
		MOOCs course (with e-certification).	

2	Assistant Director to Assistant Director (Selection Grade) / equivalent cadres: (Stage 2 to Stage 3/ Academic Level 11 to 12)	 i. He/she has completed five years of service in Senior Scale/ Academic Level 11. ii. He/she has done any two of the following in the last five years: (a) Completed one course / programme from among the categories of refresher courses, research methodology workshops, (b) Teaching-Learning-Evaluation Technology Programmes / Faculty Development Programmes of at least two weeks (ten days) duration, (c) Completed two courses of at least one week(five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), and (d) Taken/developed one 	i. He/she gets a :satisfactory:or :good:grade in the annual performance assessment reports of at least four out of the last five yearsøof the assessment period as specified in Table A and B and; ii. The promotion is recommended by a screening-cum-evaluation committee.
3	Assistant Director (Selection Grade/ Deputy Director) (Stage 3) to Deputy Director /equivalent cadres (Stage 4 / Academic Level 12 to	MOOCs course in the relevant subject (with ecertification). i. He/she has completed three years of service in Selection Grade/ Academic Level 12. ii.He/she has done any one of the following during last three years: (a) Completed one course / programme from among the categories of Refresher Courses, Research Methodology Workshop, (b) Teaching-Learning- Evaluation Technology Programmes / Faculty Development Programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), (c) Taken / developed one	i. He/she gets a -satisfactory-or -good-grade performance assessment reports of at least two out of the last three years of the assessment period as specified in Table A and B, and; ii. The promotion is recommended by a selection committee on the basis of the interview performance.
4	Deputy Director (Stage 4) to Deputy Director /equivalent cadres (Stage 5/ Academic Level 13 A to 14)	i. He/she has completed three years of service in Academic Level 13A. ii. He/she has done any one of the following during last three years: (a) Completed one course / programme from among the categories of Refresher Courses, Research Methodology Workshop, (b) Teaching-Learning-Evaluation Technology Programmes / Faculty Development Programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), (c) Taken / developed one MOOCs course in relevant subject (with ecertification). ii. Evidence of organizing competitions and coaching camps of at least two weeksø duration. v. Evidence of having produced good performance of teams/athletes for competitions like state/national/inter-university/combined university, etc. v. A Ph.D. in Physical Education or Physical Education and Sports or Sports Science.	i. He/she gets a :satisfactory: or :good: grade performance assessment reports of at least two out of the last three years of the assessment period as specified in Table A, and; ii. The promotion is recommended by a selection committee.

Note: The Deputy Director Physical Education and Sports in Universities shall have two levels i.e. Academic Level 13A and Academic Level 14. However, performance assessment reports shall be calculate as per Table A under the direction for University Deputy Director.

Note:

Date:

- i. The following provisions apply only to those personnel who are not involved in teaching physical education and sports.
- ii. The Deputy Director Physical Education and Sports in Universities shall have two levels i.e. Academic Level 13A and Academic Level 14 while College Director Physical Education and Sports shall have five levels i.e. Academic Level 10, Academic Level 11, Academic Level 12, Academic Level 13A and Academic Level 14.

Appendix-V

Signature of teacher

Sant Gadge Baba Amravati University, Amravati.
PBAS Proforma
Session-

(PART A, PART B & PART C)
(For University Director / Deputy Director /
Assistant Director of Physical Education & Sports and
College Director of Physical Education & Sports.)

PART A: GENERAL INFORMATION

1. Nai	me (in Block Letter	rs):								
2. Fat	2. Father's/Husband's Name :									
3. Dep	3. Department :									
4. Cu	rrent Designation &	& Grade Pay :								
5. Dat	te of last Promotion	ı:								
6. Add	lress for correspon	dence (with Pin code):								
7. Peri	manent Address (w	rith Pin code) :								
Tele	ephone No. :									
Ema	ail:									
8. Who	ether acquired any	degrees or fresh acaden	nic qualifications during	g the year :						
9. Aca	9. Academic Staff College Orientation / Refresher Course attended during the year : Nil									
Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency						
1										

	 	UNIVERSITY		

PART B: ACADEMIC PERFORMANCE INDICATORS CATEGORY: I ASSESSMENT CRITERION FOR TEACHING, TRAINING, COACHING, SPORTS PERSON DEVELOPMENT AND SPORTS MANAGEMENT ACTIVITIES

Direct Teaching I a. Lecture cum practice based athlete/sports classes, practical, seminars undertaken as per percentage of allotted hours.

Sr.	Course/Paper	level	Mode of	Hours	Hours	Percentage	Grading	Proof
No.			teaching*	allotted per week	Engaged	of lectures engaged/ conducted		Document**
				odd Semester		conducted		
1				Jua Semester				
2								
3								
4								
5								
6								
7								
8								
9								
	T		E	ven Semester	T			
10								
11								
12								
13								
14								
15								
16	·							-
17								
18								

^{*}Lecture cum practice based athlete / sports classes (AC), Practical (PR) seminars (S), organizing and conducting coaching camps (CC), sports person development / training programmes (SP/TP).

Direct Teaching b. Identifying sports talents and Mentoring sports excellence among students.

Sr. No.	Name of Activity	Methodology Adopted	Hours allotted	Hours Engaged	Percentage of lectures engaged/	Grading	Proof Document
			per week		conducted		**

Grading Criterion:- 90% and above ó Good ; above 80% but below 90% - Satisfactory; Less than 80%- Not satisfactory.

**As per table under the document Annexure I (A)

Overall Grading (Category : I) :-	
	Signature of Teacher
Verified and found correct:	g
Signature of V	.C./H.O.D./Principal
Final Score approved by the Screening / Selection Committee : (For Category : I)	
Signa Signa	ature of Chairman

PART B: ACADEMIC PERFORMANCE INDICATORS

CATEGORY: II

INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

II.a. Organizing Intra-college competitions.:

Sr. No.	Detail of Competition	Date	Target Group	Grading	Proof Document**
1.					
2.					
3.					

Grading Criteria: Good – Intra college competition in more than 5 disciplines; **Satisfactory**- Intra college competition in 3-5 disciplines; **Unsatisfactory**- Neither Good nor satisfactory

II.b. Institution Participating in external competitions.:

	Details of Competition	Duration	Organizing Institute	Grading	Proof Document**
Sr. No.	•				
1.					
2.					
3.					

Grading Criteria: Good – Good - National level competition in at least one discipline plus State/District level competition in at least 3 disciplines; Satisfactory- State level competition in at least one discipline plus district level competition in at least 3 disciplines.

Or

District level competition in at least 5 Disciplines; Unsatisfactory ó neither good nor satisfactory

II.c. Up gradation of Sports fields.:

Sr. No.	Indicator/ Activity	Nature of Work	Grading	Proof Document**					
1.									
2.									
3.									
Gr	Grading Criteria: Good/Satisfactory/ Not-Satisfactory to be assessed by the Promotion committee.								

II.d.i. Student Participation:

Sr. No.	Name of Student	Whether National/ State/ university (For college levels only) teams. Organizing State/ National/ Inter University/ Inter College level competition.	Name of Event with duration	Organizing Institute	Grading	Proof Document**
1.						
2.						
3.						

II d ii. Coaching at State/National level:

Sr. No.	Name of Organization	Period	Grading	Proof Document**
1.				
2.				
3.				

	 	 UNIVERSITY	 	

II d.iii. Organization of Workshop:

Sr. No.	Name of Workshop	Date/ Period of Organization	Theme	Grading	Proof Document**
1.					
2.					
3.					

II d.iv. Research paper Published:

Sr. No	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co- authors	Whether you are the main author	Whethe r Referee d / other Journal as notified by the UGC#	Grading	Proof Docume nt**
1									
Total				·					

II d. v. Institutional governance:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

Grading Criteria for II d. i to v:- Good: Involved in any two activities; **Satisfactory:** 1 activity; **Not Satisfactory:** Not involved/ Undertaken any of the activities.

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1.4	.,	ш		

Overall Grading Criteria

Good: Good in category-I and satisfactory/good in any other items under Category-II.

Satisfactory: Satisfactory in category-I and satisfactory/ good in any other two items under Category-II.

Not Satisfactory: If neither good nor satisfactory in overall grading.

**As per table under the document Annexure II (A)

Overall Grading (Category: II) :-				
Verified and found correct:	Signature of	Teacher		
Signat	Signature of V.C. /Principal/H.O.D.			
Final Score approved by the Screening / Selection Committee : (For Category II)		_		
(101 Category 11)				

Signature of Chairman Screening / Selection Committee

PART B: ACADEMIC PERFORMANCE INDICATORS CATEGORY: III RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III A. Research Papers publication:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co- authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Augme nted API Score	Proof Documen t**
1									
Total									

III B. Publications other than journal articles (books, chapters in books):

Sr.	Title with page	Book	Publicatio	ISSN/	Whether	No. of	Whethe	API	Proof
No.	nos./ Chapter with	Title,	n	ISBN	approved	co-	r you	Score	Docume
	page no.	editor &	Internatio	No.	by	author	are the		nt**
		publisher	nal/		University	S	main		
			National/				author		
			Local						
1									
Tota	Total								

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sr.	Innovative	Name of	Authority	Publisher	Course	API	Proof
No.	Pedagogy/ New	Activity	Concern		Credit/	Score	Document**
	Curricula/ Courses/				Module		
	MOOCs/ E-						
	Content						
1							
Tota	l						

III D.a RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	Proof Document**
M. Phil.				
Ph. D.				
P.G. Dissertation				
Total				

III D.b RESEARCH PROJECTS COMPLETED:

III D. b (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document* *
1							
	Total						

III D.b (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document* *
1							
	Total						

III D.c ONGOING RESEARCH PROJECTS:

III D.c (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

III D. c (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

III E.a Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1						
2						
3						
Total						

III E. b Policy Document:

Sr. No.	Title of Document	Policy Document Submitted to	International/ National/ State Government/ Central Government	Publisher	API Score	Proof Document**
1						
2						
3						
Total						

III E. c. Fellowships and Awards:

Sr.	Fellowship/ Award	Award	Event	Whether	API	Proof
No.		conferring	Organized	international	Score	Document**
		Organization	by	/		
				national /		
				state /		
				regional /		
				college		
				or university		
				level		
1						
2						
3						
Total			•	•		

III F. Invited lectures / Paper delivered in conferences / seminars:

Sr.	Invited Talk/	Title of	Event	Whether	API	Proof
No.	Paper	Conference /	Organized	International	Score	Document**
	presented	Seminar	by	(Abroad) /		
				International		
				(Within		
				Country)		
				National /		
				State /		
				Regional /		
				College		
				or University		
				level		
1				_		
2						
3						
Total						

Note:

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6 .Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

**As per table under the document Annexure III (A)

Total Score (Category: III) :-	
Verified and found correct:	Signature of Teacher
Signature o	of V.C./ Principal / H.O.D.
Final Score approved by the Screening / Selection Committ (For Category :III)	tee:
	nature of Chairman

 	 	UNIVERSITY		

IV. SUMMARY OF GRADES/ API SCORES

Category	Criteria	Last Academic.	GRADES / API	Annual API Score for Category III Only
I	Assessment Criterion for			
	Teaching, Learning and			
	Evaluation Related			
	Activities			
II	Involvement in			
	Administrative, Examination,			
	Co-curricular, Extension and			
	Professional Development			
	Related Activities			
III	Research and Academic			
	Contribution			

	Signature of Teacher
Verified an	d found correct :
	Signature of V.C./ Principal / H.O.D.
	Signature of Chairman
	Screening / Selection Committee

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

^{*}Annexure-IV

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

1.

2.

3.

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS profonna.

Signature of the faculty with Designation, Place & Date

Signature of V.C./ School Chairperson / Principal / HOD

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Name:	
Designation:	Assessment Year :

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL.

- a) State whether the facts stated above are correct, if not, state the correct facts.
- b) Do you agree with the Performance based appraisal done by the teacher ? if not, give reasons why you do not agree.
- I) Verification & Evaluation in respects of Grades/ API.

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I					
Category II					
Category III					
A					
В					
C					
D					
E					

E							
		~					
II)			Intelligence	:	·		
	B)		to get work in				
		Respect of	of research & te	aching			
	C)	Technica	l Ability	:	:		
	D)	Administ	rative ability in	cluding			
		Judgmen	t initiative and	drive			
		(if applic	able)				
	E)	Integrity	and Character	:			
	F)	Whether	powers delegate	ed are			
		Fully util	ized.				
	G)	General A	Assessment	* A+ = Outsta	nding, $A = Very$	Good, $B+=Pos$	sitively Good,
				B = Good,	C+ = Satisfactor	y, C = Not Sati	sfactory
	((* Strike o	out which is not	applicable.)			
	Ι	Date: /	/		Signature	of Reporting O	fficer
Ob	serv	ation of tl	he Reviewing O	fficer (Vice-Ch	ancellor):		

Date:	/	1	Signature	of Re	viewing	Officer
Date.	,		Digitatuic	01 170	, v ic willig	Officei

Appendix-VI

Sant Gadge Baba Amravati University, Amravati.

PBAS Proforma for promotion under CAS

Assessment Period -

(PART A, PART B & PART C)

(For University Director / Deputy Director /
Assistant Director of Physical Education & Sports and
College Director of Physical Education & Sports.)

PART A: GENERAL INFORMATION

1. Name (in Block Letters):

2. Fat	her's/Husband's Nar	ne:		
3. Dep	partment :			
4. Cu	rent Designation &	Grade Pay:		
5. Dat	e of last Promotion :			
6. Add	ress for corresponde	nce (with Pin code):		
7. Peri	nanent Address (wit	h Pin code) :		
Tele	phone No. :			
Ema	nil :			
8. Who	ether acquired any d	egrees or fresh acader	nic qualifications durin	g the year :
9. Aca	demic Staff College (Orientation / Refreshe	er Course attended duri	ng the year : Nil
Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1				
Date :				
				Signature of teacher

$\frac{\textbf{PART B: ACADEMIC PERFORMANCE INDICATORS}}{\textbf{CATEGORY: I}}$

<u>ASSESSMENT CRITERION FOR TEACHING, TRAINING, COACHING, SPORTS PERSON</u> <u>DEVELOPMENT AND SPORTS MANAGEMENT ACTIVITIES</u>

Direct Teaching I a. Lecture cum practice based athlete/sports classes, practical, seminars undertaken as per percentage of allotted hours.

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Sr. No.	Course/Paper	level	Mode of teaching*	Hours allotted per week	Hours Engaged	Percentage of lectures engaged/ conducted	Grading	Proof Document*
Odd Semester								
1								
2								
3								
4								
5								
6								
7								
8								
9								
	<u> </u>	1	Even S	emester	Ī			
10								
11								
12								
13								
14								
15								
16								
17								
18								

^{*}Lecture cum practice based athlete / sports classes (AC), Practical (PR) seminars (S), organizing and conducting coaching camps (CC), sports person development / training programmes (SP/TP).

Direct Teaching b. Identifying sports talents and Mentoring sports excellence among students.

Sr. No.	Name of Activity	Methodology Adopted	Hours allotted per week	Hours Engaged	Percentage of lectures engaged/ conducted	Grading	Proof Document **

Grading Criterion:- 90% and above \acute{o} Good ; above 80% but below 90% - Satisfactory; Less than 80%- Not satisfactory.

**As per table under the document Annexure I (A)

Overall Grading (Category : I) :-	
	Signature of Teacher
Verified and found correct:	
Signature of V	.C./H.O.D./Principal
Final Score approved by the Screening / Selection Committee : (For Category : I)	

PART B: ACADEMIC PERFORMANCE INDICATORS <u>CATEGORY</u>: II

INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

II.a. Organizing Intra-college competitions.:

Sr. No.	Detail of Competition	Date	Target Group	Grading	Proof Document**
1.					
2.					
3.					

Grading Criteria: Good – Intra college competition in more than 5 disciplines; **Satisfactory**- Intra college competition in 3-5 disciplines; **Unsatisfactory** ó Below 3 Nighters Good nor satisfactory

II.b. Institution Participating in external competitions.:

Sr. No.	Details of Competition	Duration	Organizing Institute	Grading	Proof Document**
1.					
2.					
3.					

Grading Criteria: Good – Good - National level competition in at least one discipline plus State/District level competition in at least 3 disciplines; Satisfactory- State level competition in at least one discipline plus district level competition in at least 3 disciplines.

Or

District level competition in at least 5 Disciplines; Unsatisfactory ó neither good nor satisfactory

II.c. Up gradation of Sports fields.:

Sr. No.	Indicator/ Activity	Nature of Work	Grading	Proof Document**		
1.						
2.						
3.						
Grading Criteria: Good/Satisfactory/ Not-Satisfactory to be assessed by the Promotion committee .						

II.d.i. Student Participation:

Sr. No.	Name of Student	Whether National/ State/ university (For college levels only) teams. Organizing State/ National/ Inter University/ Inter College level competition.	Name of Event with duration	Organizing Institute	Grading	Proof Document**
1.						
2.				_		
3.						

II d ii. Coaching at State/National level:

	Name of Organization	Period	Grading	Proof
Sr. No.				Document**
1.				
2.				
3.				

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II d.iii. Organization of Workshop:

Sr. No.	Name of Workshop	Date/ Period of Organization	Theme	Grading	Proof Document**
1.					
2.					
3.					

II d.iv. Research paper Published:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co- authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Grading	Proof Docume nt**
1									

II d. v. Institutional governance:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

Grading Criteria for II d. i to v:- Good: Involved in any two activities; **Satisfactory:** 1 activity; **Not Satisfactory:** Not involved/ Undertaken any of the activities.

Note:-

Overall Grading Criteria

Good: Good in Item 1 and satisfactory/good in any other items.

Satisfactory: Satisfactory in Item 1 and satisfactory/ good in any other two items.

Not Satisfactory: If neither good nor satisfactory in overall grading.

**As per table under the document Annexure II (A)

Overall Grading (Category : II) :-	
Verified and found correct:	Signature of Teacher
	Signature of V.C. /Principal/H.O.D.
Final Score approved by the Screening / Selection Commit (For Category II)	ittee :

Signature of Chairman Screening / Selection Committee

CANT CARCE DADA AMBAYATI INWEDGITY CAZETEE AND DAREOUE 100

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$\frac{PART\ B:\ ACADEMIC\ PERFORMANCE\ INDICATORS}{CATEGORY: III}$ RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III A. Research Papers publication:

	Title with page nos.	Journal	ISSN/	Whether	No. of	Whether	Whethe	Augment	Proof
			ISBN	peer	co-	you are	r	ed API	Docume
			No.	reviewed	authors	the main	Referee	Score	nt**
Sr.				Impact		author	d / other		
No.				Factor,			Journal		
140.				if any			as		
							notified		
							by the		
							UGC#		
1									
Total									

III B. Publications other than journal articles (books, chapters in books):

Sr.	Title with page	Book	Publicatio	ISSN/	Whether	No. of	Whethe	API	Proof	
No.	nos./ Chapter with	Title,	n	ISBN	approved	co-	r you	Score	Docume	
	page no.	editor &	Internatio	No.	by	author	are the		nt**	
		publisher	nal/		University	S	main			
			National/				author			
			Local							
1										
Tota	Total									

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sr.	Innovative	Name of	Authority	Publisher	Course	API	Proof			
No.	Pedagogy/ New	Activity	Concern		Credit/	Score	Document**			
	Curricula/ Courses/				Module					
	MOOCs/ E-									
	Content									
1										
Tota	Total									

III D.a RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	arolled Thesis Submitted Degree awarded		API Score	Proof Document**
M. Phil.					
Ph. D.					
P.G.					
Dissertation					
Total					

III D.b RESEARCH PROJECTS COMPLETED:

III D. b (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document* *
1							
	Total						

III D.b (ii). Consultancy Projects:

	Title	Agency	Period	Grant /	Policy	API	Proof
Sr.				Amount	Document	Score	Document*
No.				Mobilized	Generated		*
				(Rs lakh)			
1							
	Total						

III D.c ONGOING RESEARCH PROJECTS:

III D.c (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

III D. c (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

III E.a Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1						
2						
3						
Total	_		_			

III E. b Policy Document:

Sr.	Title of	Policy Document	International/ National/	Publisher	API	Proof
No.	Document	Submitted to	State Government/ Central		Score	Document**
			Government			
1						
2						
3						
Total						

III E. c. Fellowships and Awards:

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international / national / state / regional / college or university level	API Score	Proof Document**
1						
2						
3						
Total						

III F. Invited lectures / Paper delivered in conferences / seminars:

Sr. No.	Invited Talk/ Paper presented	Title of Conference / Seminar	Event Organized by	Whether International (Abroad) / International (Within Country) National / State / Regional / College or University level	API Score	Proof Document**
1						
2						
3						
Total						

Note:

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- ❖ The research score shall be from the minimum of three categories out of six categories.

Total Score (Category: III) :-	
	Signature of Teacher
Verified and found correct:	
Signa	ture of V.C./ Principal / H.O.D.
Final Score approved by the Screening / Selection Cor (For Category :III)	mmittee :
	Signature of Chairman creening / Selection Committee

IV. SUMMARY OF GRADES/ API SCORES

Category	Criteria	Last Academic.	GRADES / API	Annual Av. API Score for Assessment Period for Category III Only
Ι	Assessment Criterion for Teaching,			
	Learning and Evaluation Related			
	Activities			
II	Involvement in Administrative,			
	Examination, Co-curricular, Extension			
	and Professional Development Related			
	Activities			
III	Research and Academic Contribution			

	Signature of Teacher
rified and found correct:	
Signature of	V.C./ Principal / H.O.D
9	ture of Chairman
Screening /	Selection Committee

^{**}As per table under the document Annexure III (A)

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

^{*}Annexure-IV

LIST OF ENCLOSURES:	(Please	attach,	copies	of	certificates,	sanction	orders,	papers	etc.	wherever
necessary)										

1.

2.

3

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS profonna.

Signature of the faculty with Designation, Place & Date

Signature of V.C./ School Chairperson / Principal / HOD

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Name:

Designation:

Assessment Year:

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL.

- c) State whether the facts stated above are correct, if not, state the correct facts.
- d) Do you agree with the Performance based appraisal done by the teacher? if not, give reasons why you do not agree.

I) Verification & Evaluation in respects of Grades/ API.

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I					
Category II					
Category III					
A					
В					
С					
D					
E					

II) A) General Intelligence	:
B) Capacity to get work in	
Respect of research & teaching	
C) Technical Ability	:
D) Administrative ability including	:
Judgment initiative and drive (if applicable)	
E) Integrity and Character	:
F) Whether powers delegated are	:
Fully utilized.	
	utstanding, $A = Very Good$, $B+ = Positively Good$,
	ood, C+ = Satisfactory, C = Not Satisfactory
$\mathbf{B} = \mathbf{G}\mathbf{o}$	ood, C+ = Satisfactory, C = Not Satisfactory
B = Go (* Strike out which is not applicable) Date: / /	ood, C+ = Satisfactory, C = Not Satisfactory Signature of Reporting Officer
B = Go (* Strike out which is not applicable) Date: / /	ood, C+ = Satisfactory, C = Not Satisfactory Signature of Reporting Officer
$\mathbf{B} = \mathbf{G}0$ (* Strike out which is not applicable.)	ood, C+ = Satisfactory, C = Not Satisfactory Signature of Reporting Officer
B = Go (* Strike out which is not applicable) Date: / /	ood, C+ = Satisfactory, C = Not Satisfactory Signature of Reporting Officer

Annexure I (A)

Sr. No.	Document
1	Student Attendance certified by HOD/ Head of the institute
2	Academic Dairy certified by HOD/ Head of the institute
3	Total teaching hours Certificate from HOD
4	Certificate from University Authorities
5	Course conduction certificates
6	Other certificates

Annexure II (A)

Sr. No.	Document
1	Proof of Co-curricular activities in the form of letter/ Certificate / Any other document
	certified by HOD or head of institution
2	Proof of Extension activities in the form of letter/ Certificate/ Any other document
	certified by HOD or head of institution
3	Administrative committee certificates/ Letters / Any other document certified by HOD
	or head of institution
4	Certificate / Letter from Conference organizing committee
5	Course conduction certificates
6	Certificate/ Letter from BOS or other bodies
7	Other certificates

Annexure III (A)

Sr. No.	Document			
1	Published paper, Journal home page for Impact factor			
2	Books front page along with editorial team or Book chapter first page			
3	Project Award Certificate/ Midterm Evaluation Report/ Final Project Report/			
	Utilization Certificate / Project Extension Letter			
4	Project outcome report/ Patent award document			
5	Student registration Letter/ Thesis submission letter / Notification			
6	Fellowship award certificate			
	Invited talk letter of intend/ Certificate/ Certificate of paper presentation along with			
	copy of abstract book			
7	Other certificates			

Section III

Appendix-VII

Sant Gadge Baba Amravati University, Amravati.

Academic Performance Indicators (APIs) And Scores developed for adoption of Performance Based Appraisal System (PBAS) for Appointments and Promotions under Career Advancement Scheme (CAS) of University Librarian/Deputy Librarian/Assistant Librarian and College Librarian.

Instructions for Filling up Part B of the PBAS Proforma

(Please read the Instructions carefully before filling the proforma for Category I, II, III)

Part B of the Proforma is based on Government of Maharashtra, Higher and Technical Education, GR No. Misc-2018/C.R56/18/UNI-1 of 7th Central Pay Commission and UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education, 2018.

- **B** (I) is based on API Grading/ scoring for Category I of the Table. Detailed information for 2018-19 or most recent assessment year is to be provided.
- **B** (II) is based on **Category II** of the Table. Detailed information for 2018-19 or most recent assessment year is to be provided.
- **B** (III) is based on Category III of the Table. Detailed information for the entire assessment period is to be provided.

The proforma is to be filled as per the tables and self-assessment scores/ grades given. For each category, even though several avenue of activities and their API scores are given to provide

choice/ opportunity to the teacher, maximum limit of scores that can be given or carried forward under each category/area is indicated in the Table-A and B for University and College teachers respectively as per GR No. Misc-2018/C.R56/18/UNI-1 of 7th Central Pay Commission and UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education, 2018.

NB. The self-assessment scores are subject to verification by the University / College, and by the Screening cum Verification Committee or Selection Committee as the case may be.

CATEGORY: I: PROCUREMENT, ORGANIZATION, AND DELIVERY OF KNOWLEDGE AND INFORMATION THROUGH LIBRARY SERVICES

Indicator/ Activity	Post Held	Grading Criteria
i. Regularity of attending library (calculated in	Univ. Assistant	Good- 90% and above
terms of percentage of days attended to the total	Librarian/ College	
number of days he/she is expected to attend)	Librarian/ Deputy	Satisfactory- Below 90 % but
While attending in the library, the individual	Librarian/ Librarian	80 % and above
is expected to undertake, inter alia, following		Not satisfactory- Less than
items of work:		80%
 Library Resource and Organization and 		
maintenance of books, journals and reports.		
 Provision of Library reader services such as 		
literature retrieval services to researchers		
and analysis of report.		
 Assistance towards updating institutional 		
website		

CATEGORY: II. PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES

II.a. Conduct of Seminar/ Workshops pertaining to Library:

Indicator/ Activity	Post Held	Grading Criteria
Conduct of seminars/workshops related to library activity or on specific books or genre of books.	Univ. Assistant Librarian/ College Librarian/ Deputy Librarian/ Librarian	Good ó One National level seminar/ workshop and One State/ institution level workshop/Seminar Satisfactory- One National level seminar/ workshop or one State level seminar/ workshop and one institution level seminar/ workshop or Four institution seminar / workshop Unsatisfactoryó Not falling in good or satisfactory.

II.b. Library Automation.:

Indicator/ Activity	Post Held	Grading Criteria
Indicator/ Activity If library has a computerized database OR If library does not have a computerized database	Univ. Assistant Librarian/ College Librarian/ Deputy Librarian/ Librarian	Grading Criteria Good ó 100% of physical books and journals in computerized database. Satisfactoryó At least 99% of physical books and journals in computerized database. Unsatisfactoryó Not falling under good or satisfactory. OR Good ó 100% Catalogue database made up to date Satisfactory- 90% catalogue database made up to date Unsatisfactory- Catalogue database not up to mark. (To be verified in random by the CAS Promotion Committee)

II.c. Checking inventory.:

Indicator/ Activity	Post Held	Grading Criteria
Checking inventory and extent of missing books	Univ. Assistant Librarian/ College Librarian/ Deputy Librarian/ Librarian	Good: Checked inventory and missing book less than 0.5% Satisfactory- Checked inventory and missing book less than 1% Unsatisfactory- Did not check inventory Or Checked inventory and missing books 1% or more.

II.d. Digitization Work, Promotion of Library Networks, Dissemination of information, Administrative Work, Short term course and Publications.:

Indicator/ Activity	Post Held	Grading Criteria
i. Digitization of books database in institution		
having no computerized database.		
ii.Promotion of library network.		
iii. Systems in place for dissemination of		Good: Involved in any two
information relating to books and other	Univ. Assistant	activities
resources .	Librarian/ College	Satisfactory: At least one
iv. Assistance in college administration and	Librarian/ Deputy	activity
governance related work including work done	Librarian/ Librarian	Not Satisfactory : Not
during admissions, examinations and		involved/ undertaken any of the
extracurricular activities.		activities.
v. Design and offer short-term courses for users.		
vi. Publications of at least one research paper in		
UGC approved journals.		
Overall Grading (Category-I and Category-II)	Good: Good in Category-I and satisfactory/good in any other items under Category II. Satisfactory: Satisfactory in Category-I and satisfactory/ good in any other two items under Category II. Not Satisfactory: If neither good nor satisfactory in overall grading.	

Note:	1. It is recommended to use ICT technology to monitor
	the attendance of library staff and compute the
	criteria of assessment.
	2. The Librarian must submit evidence of published
	paper, participation certificate for refresher or
	methodology course, successful research guidance
	from Head of Department of the concerned
	department, project completion.
	3. The system of tracking user grievances and the
	extent of grievances redress details may also be
	made available to the CAS promotion committee.

Note: For the purpose of assessing the grading of Activity at Criterion I and Criteria II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. Teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

Sr. No.	Category	Academic/ Research Activity	Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences	Faculties of Languages / Humanities / Arts / Social Sciences / Library/ Education / Physical education/ Management
1	III (A)	Research Papers published in: Peer-	8 per paper	10 Per paper
	Research	Revived or UGC listed Journals #		
	Paper Publication			
2	III (B)	a) Books authored which are		
_	Publications	published by		
	(other than	International Publisher	12	12
	Research	National Publisher	10	10
	Papers)	Chapter in Edited Book	05	05
		Editor of Book by International Publisher	10	10
		Editor of Book by National Publisher	08	08
		b) Translation work in Indian and		
		Foreign Languages by qualified faculties		
		Chapter or Research Paper	03	03
		Book	08	08

3	III (C)	a) Development of innovative	05	05
	Creation of	1 6 63		
	ICT	b) Design of new curricula and courses	02/ curricula /	02/ curricula /
	mediated		course	course
	pedagogy	c) MOOCs		
	and content	Development of complete MOOCs in 4	20	20
	and	quadrants (4 credit course) (In case of		
	development	MOOCs lesser credit 5 marks/ credit)		
	of new and	MOOCs (Develop in 4 quadrant) Per	05	05
	innovative	module/ lecture		
	courses and	Content writer/ subject matter expert	02	02
	curricula	for each module of MOOCs (at least	02	02
		one quadrant)		
		•	00	00
		Course coordinator for MOOCs (4	08	08
		Credit Course) (In case of MOOCs of		
		lesser credits 02 marks/ credit)		
		d) E-Content		
		Development of e -Content in 4	12	12
		quadrants for a complete		
		course/e-book		
		e-Content (developed in 4 quadrants)	05	05
		per module		
		Contribution to development of e-	02	02
		content module in complete	02	02
		course/paper/e- book (at least one		
		quadrant)	4.0	4.0
		Editor of e-content for complete	10	10
		course/ paper e-book		
4	III (D)	a) Research Guidance		
	Research	Ph.D	10/ Degree	10/ Degree
			Award	Award
			05/ Thesis	05/ Thesis
			Submitted	Submitted
		M.Phil / PG Dissertation	02/ Degree	02/ Degree
			Award	Award
		b) Research Project Completed	1111010	1111010
		More than 10 lakhs	10	10
		Wore than to takis	10	10
		Less than 10 lakhs	05	05
			03	03
		c) Research Projects Ongoing :	0.5	0.5
		More than 10 lakhs	05	05
		Less than 10 lakhs	02	02
		d) Consultancy	03	03
5	III (E)	a) Patents		
	Patents and			
	Policy			
	Documents			
	200011101100			
	 	International	10	10
		International	10	10
	+	National	07	07
				07
		b) *Policy Document (Submitted to an In		
		UNO/UNESCO/World Bank/Internationa	ai Monetary Fund et	c. or Central
		Government or State Government)		
		International	10	10
_		National	07	07
		State	04	04
	•			

		c) Awards/Fellowship		
		International	07	07
		National	05	05
6	III (F) Invited Talks *Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)		esented in	
		International (Abroad)	07	07
		International (within country)	05	05
		National	03	03
		State/University	02	02

The Research score for research papers would be augmented as follows:

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

i) Paper in refereed journals without impact factor	5 Points
ii) Paper with impact factor less than 1	10 Points
iii) Paper with impact factor between 1 and 2	15 Points
iv) Paper with impact factor between 2 and 5	20 Points
v) Paper with impact factor between 5 and 1 0	25 Points
vi) Paper with impact factor >10	30 Points

- a) Two authors: 70% of total value of publication for each author.
- b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors .

Joint Projects: Principal Investigator and óCo-investigator would get 50% each.

Note:

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6 .Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

TABLE A (Minimum API requirement for the promotion of Library Staff under CAS in University)

Category	Activity	Assistant Librarian / equivalent cadres: (Stage 1 to Stage 2/ Academic Level 10 to 11)	Assistant Librarian (Selection Grade) / equivalent cadres: (Stage 2 to Stage 3/ Academic Level 11 to 12)	Assistant Librarian (Selection Grade/ Deputy Librarian) (Stage 3) to Deputy Director /equivalent cadres (Stage 4 / Academic Level 12 to 13A)	Deputy Librarian (Stage 4) to Deputy Librarian /equivalent cadres (Stage 5/ Academic Level 13 A to 14)
I	Assessment Criterion for Teaching, Learning and Evaluation Related		G	ood or Satisfactory Grading	

II	Involvement				
	in				
	Administrati				
	ve,				
	Examination				
	, Co-				
	curricular,				
	Extension				
	and				
	Professional				
	Developmen				
	t Related				
	Activities.				
III	Research	40 /	100 /	90 /	120 /
	and	Assessmen	Assessment	Assessment period	Assessment
	Academic	t	period		period
	Contribution	period			
	s- Minimum				
	Score				
	required - to				
	be				
	assessed				
	cumulativel				
	у				
IV	Expert	Screening	Screening	Selection	Selection
	Assessment	cum	cum	Committee	Committee
	System	evaluation	evaluation		
		committee	committee		

TABLE B (Minimum API requirement for the promotion of Library Staff under CAS in College/ Affiliated Institute)

Category	Activity	Assistant Librarian / equivalent cadres: (Stage 1 to Stage 2/ Academic Level 10 to 11)	Assistant Librarian (Selection Grade) / equivalent cadres: (Stage 2 to Stage 3/ Academic Level 11 to 12)	Assistant Librarian (Selection Grade/ Deputy Librarian) (Stage 3) to Deputy Director /equivalent cadres (Stage 4 / Academic Level 12 to 13A)
I	Assessment Criterion for Teaching, Learning and Evaluation Related		Good or Satisfactory Grading	g
II	Involvement in Administrative, Examination, Cocurricular, Extension and Professional Development Related Activities.			

III	Research	20 /	50 /	45 / Assessment period
	and	Assessment	Assessment	
	Academic	period	period	
	Contribution			
	s- Minimum			
	Score			
	required - to			
	be			
	assessed			
	cumulativel			
	у			
IV	Expert	Screening	Screening	Selection Committee
	Assessment	cum	cum	
	System	evaluation	evaluation	
		committee	committee	

MINIMUM QUALIFICATIONS FOR DIRECT RECRUITMENT TO THE POSTS OF UNIVERSITY ASSISTANT LIBRARIAN/ COLLEGE LIBRARIAN, UNIVERSITY DEPUTY LIBRARIAN AND UNIVERSITY LIBRARIAN (DIRECTOR, KNOWLEDGE RESOURCE CENTER)

TABLE C

S.No.	Post	Eligibility	
1	University	i. A Master:s degree in Library Science, Information Science or Documentation	
	Assistant	Science or an equivalent professional degree, with at least 55% marks (or an	
	Librarian/	equivalent grade in a point-scale, wherever the grading system is followed).	
	College	ii. A consistently good academic record, with knowledge of computerization of a	
	Librarian	library.	
		iii. Besides fulfilling the above qualifications, the candidate must have cleared the	
		National Eligibility Test (NET) conducted by the UGC, CSIR, or a similar test	
		accredited by the UGC, like SET or who are or have been awarded a Ph. D.	
		Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Asymptotic Market (Ph. D. Degree) Regulations 2000	
		Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be.	
		Provided that, the candidates registered for the Ph.D. programme prior to July 11,	
		2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws	
		/ Regulations of the Institutions awarding the degree and such Ph.D. candidates shall	
		be exempted from the requirement of NET/ SET for recruitment and appointment of	
		Assistant Professor or equivalent positions in Universities/Colleges/Institutions	
		subject to the	
		fulfillment of the following conditions:	
		a. The Ph.D. degree of the candidate has been awarded in regular mode only;	
· · · · · · · · · · · · · · · · · · ·		b. The Ph.D. thesis has been evaluated by at least two examiners;	
		c. An open Ph.D. viva voce of the candidate has been conducted;	
		d. The candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal; and	
		e. The candidate has presented at least two papers, based on his/her Ph.D. work in	
		conferences/seminars, sponsored/funded/supported by the UGC/CSIR/ICSSR or	
		any similar agency.	
2	University	i. A Master-s Degree in Library Science/Information Science/Documentation	
	Deputy	Science, with at least 55% marks or an equivalent grade in a point óscale,	
	Librarian	wherever grading system is followed; Eight years experience as an Assistant	
		University Librarian/College Librarian;	
		ii.Evidence of innovative library services including integration of ICT in library; and	
		iii. A Ph.D. Degree in Library Science/ Information Science / Documentation	
		Science/Archives and manuscript keeping/computerization of library.	
		1 7 8 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
	1	,	

3	University	i. A Master: Degree in Library Science/Information Science/Documentation	
	Librarian	Librarian Science with at least 55% marks or an equivalent grade in a point óscale,	
	(Director,	wherever grading system is followed;	
	Knowledge	ii. At least ten years as a Librarian at any level in University Library or ten years of	
	Resource	teaching as Assistant/Associate Professor in Library Science or ten yearsø	
	Center)	experience as a College Librarian;	
		iii. Evidence of innovative library services, including the integration of ICT in a	
		library; and	
		iv. A Ph.D. Degree in Library Science/Information Science/Documentation Science	
		/Archives and manuscript-keeping.	

MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR CAREER ADVANCEMENT SCHEME (CAS) FOR LIBRARIANS IN UNIVERSITY/ COLLEGE/ AFFILATED INSTITUTE

TABLE-D

Assistant Librarian (Academic level 10)/College Ph.D. degree in Library Science/ Librarian (Academic level 10) to University Assistant Librarian (Senior Scale/Academic level 11) (Stage 1 to 2)	S.No Post	Eligibility	Minimum Academic
Assistant Librarian i. An Assistant Librarian/ College Librarian who is in Academic Level 10 and has completed four years of service having a ph.D. degree in Librarian (Secince or an equivalent degree or five years of experience, having at least a M.Phil. Degree, or six years of service for those without a M. Phil or a Ph.D. degree. librarian (Senior Scale/Academic level 11)/ College Librarian (Senior Scale/Academic level 11) (Stage 1 to 2) least 5 days, as per Table A for University and B for College/ Librarian (Senior Scale/Academic level 11)/College Librarian (Senior Scale/Academic level 11)/		. ·	Performance Requirements
I. Assistant Librarian			and Screening/Selection
Librarian (Academic level 10/College Librarian (Academic level 10/College Librarian (Academic level 10/College Librarian (Academic level 10/College Librarian (Senior Scale/Academic level 11)/ College Librarian (Senior Scale/Academic level 11)/ College Librarian (Senior Scale/Academic level 11)/College Librarian	4 4 4		
CAcademic level 10)/College Librarian (Academic level 10) to University Assistant Librarian (Senior Scale/Academic level 11) College Librarian (Senior Scale/Academic level 11) Co			
The second continue of the second color of the sessesment least for the sessesment least for the sessesment least for the second color of the sessesment least for the least for the sessesment least for the sessesment least for the sessesment least for the least fourly five/s of the assessment reports and limit the last four/five/s of the assessment reports of the sessesment reports and limit the last four/five/s of the last four/five/s of the assessment reports and least for the least for the least four/five/s of the assessment reports and least for the last four/five/s of the assessment reports and limit the last four/five/s of the assessment reports and least for the last four/five/s of the assessment reports and least for the last four/five/s of the assessment reports and least for the last four/five/s of the assessment reports and least four/five/s of the assessment reports and least for the last four/five/s of the assessment reports and least for the last four/five/s of the assessment reports and least for the case may be as specified in Table College/ Institutes under the Direction (8/2) and ii. The she has done any two of the service in Academic level 11 to the last five years of a least four the last five years of service for			Librarian/College Librarian
Librarian (Academic level 10) to University Assistant Librarian (Senior Scale/Academic level 11)/ College Librarian (Senior Scale/Academic level 11) (Stage 1 to 2) Assistant Librarian (Senior Scale/Academic level 11) (Stage 1 to 2) Assistant Librarian (Senior Scale/Academic level 11) (Stage 1 to 2) Assistant Librarian (Senior Scale/Academic level 11) (Stage 1 to 2) Assistant Librarian (Senior Scale/Academic level 11) (Stage 1 to 2) Assistant Librarian (Senior Scale/Academic level 11)/College Librarian (Senior Scale/Academic level 11)/College Librarian (Senior Scale/Academic level 11)/College Librarian (Senior Scale/Academic level 11) to University Assistant Librarian (Senior Scale/College/Institutes under this Direction, of at least two weeks (ten days) duration in lieu of every single course/programme of at least two weeks (five days) duration), c. Taken/developed one MOOCs course in recommended by	*	•	
Cacademic level 10) to University Assistant Librarian (Senior Scale/Academic level 11)/ College Librarian (Senior Scale/Academic level 11) (Stage 1 to 2) I. He/she has attended at least one Orientation course of 21 daysøduration; and iii. Training, Seminar or Workshop on automation and digitalization, maintenance and related activities, of at least 5 days, as per Table A for University and B for College/ Institutes under the Direction (8/2019). I. He/she has completed five years of service in Academic Level 11/College Librarian (Senior Scale/Academic level 11) to University I. He/she has done any two of the following in the last five years: a. Training/Seminar/Workshop/Course on automation and digitalization, of at least two weeks (ten days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), Grade/Academic level teast two weeks (ten days) duration), c. Taken/developed one MOOCs course in recommended by			i. He/she gets a -satisfactory-
vearsøof experience, having at least a M.Phil. Degree, or six years of service for those without a M. Phil or a Ph.D. degree. ii. He/she has attended at least one Orientation course of 21 daysøduration; and iii. Training, Seminar or Workshop on automation and digitalization, maintenance and related activities, of at least 5 days, as per Table A for University and B for College/ Institutes under the Direction (8/2019). Assistant Librarian (Senior Scale/Academic level 11)/College Librarian (Senior Scale/Academic level 11) to University Assistant Librarian (Senior Scale/Academic level 11) to University Assistant Librarian (Selection Grade/ Academic level 12/ College Librarian (Selection Grade/ Librarian (Selectio			
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Librarian (Senior Scale/Academic level 11) (Stage 1 to 2) Assistant Librarian (Senior Scale/Academic level 11)/College Librarian (Senior Scale/Academic level 11) to University Assistant Librarian (Senior Scale/Academic level 11) to University Assistant Librarian (Senior Scale/Academic level 11) to University Assistant Librarian (Selection Grade/ Academic level 12/ College Librarian (Selection Grade/Academic Cerebral 12/ Cereb			of the assessment period as
Scale/Academic level 11) (Stage 1 to 2)		•	
level 11) (Stage 1 to 2)			
to 2) maintenance and related activities, of at least 5 days, as per Table A for University and B for College/ Institutes under the Direction (8/2019). 2 Assistant Librarian (Senior Scale/Academic level 11)/College Librarian (Senior Scale/Academic level 11) to University Assistant Librarian (Selection Grade/ Academic level 12/ College Librarian (Selection Grade/ Academic level Librarian (Senior Scale, ii. He/she has completed five years of service in Academic Level 11/Senior Scale. ii. He/she has done any two of the following in the last five years: ii. He/she gets a -satisfactory-or grade in the annu performance asset reports of at least five years: ii. He/she gets a -satisfactory-or grade in the annu performance asset reports of at least two weeks (ten days) duration, University and B College/ Institute under this Direction, of at least two weeks (ten days) duration in lieu of every single course/programme of at least two weeks (ten days) duration, c. Taken/developed one MOOCs course in recommended by		*	
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and B for College/ Institutes under the Direction (8/2019). Assistant Librarian (Senior Scale/Academic level 11)/College Librarian (Senior Scale/Academic level 11) to University Librarian (Section Grade/Academic level 12/ College Librarian (Section Grade/Academic level 12/ College Librarian (Section Grade/Academic level 12/ College Librarian (Selection Grade/Academic College/Institutes under the Direction (Selection Grade/Academic level 12/ College Librarian (Selection Grade/Academic College/Institutes under the Direction (Selection Grade/Academic College/Institutes under this Direction, Of at least two weeks (ten days) duration in lieu of Every single course/programme of at Least University and Belast two weeks (ten days) duration in lieu of Every single course/programme of at Least University and Belast University and Be	10 2)		
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Screening-cum-ev. committee. Screening-cum-ev. committee.			<u> </u>
Committee. Committee.		Direction (8/2019).	
Librarian (Senior Scale/Academic level 11)/College Librarian (Senior Scale/Academic level 11) to University Assistant Librarian (Selection Grade/ Academic level 12/ College Librarian (Selection Grade/ Academic level 12/ College Librarian (Selection Grade/ Grade/Academic College/ Institutes under this Direction, of at least two weeks (ten days) duration in lieu of Librarian (Selection Grade/ Academic level 12/ College Librarian (Selection Grade/ Academic level 12/ College Course/programme of at least two weeks (ten days) duration, of and the formula shall to promoted if: i. He/she gets a : He/she gets a			_
Librarian (Senior Scale/Academic level 11)/College Librarian (Senior Scale/Academic level 11)/College Librarian (Senior Scale/Academic level 11) to Librarian University Assistant Librarian (Selection Grade/ Academic level 12/ College Librarian (Selection Grade/Academic College/ Institutes under this Direction, of at least two weeks (ten days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), Grade/Academic College/ Institutes under this Direction in lieu of every single course/programme of at least two weeks (ten days) duration), Grade/Academic Librarian (Selection Grade/Academic College/ Institutes under this Direction, of at least wo weeks (ten days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), ii. The promotion is recommended by recomm	2 Assistant	i He/she has completed five years of	
Scale/Academic level 11)/College Librarian (Senior Scale/Academic level 11) to automation and digitalization, college/ Institutes under this Direction, cor completed two courses of at least cor cor completed two courses of at least cor cor cor cor cor cor cor cor cor completed cor			
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Librarian (Senior Scale/Academic level 11) to			÷satisfactory÷or ÷good÷
Scale/Academic level 11) to automation and digitalization, Duniversity b. Maintenance and other activities as per Assistant Table A for University and B for College/ Institutes under this Direction, of at least two weeks (ten days) duration University and B College/ Institutes College/		· · · · · · · · · · · · · · · · · · ·	
level 11) to University Assistant Librarian (Selection Grade/ Academic level 12/ College Librarian (Selection Grade/ Academic level 12/ College Librarian (Selection Grade/ Academic College/ Institutes under this Direction, of at least two weeks (ten days) duration one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), Grade/Academic automation and digitalization, reports of at least of the last five yet the assessment per specified in Table (or completed two courses of at least two weeks (ten days) duration in lieu of every single course/programme of at least two weeks (ten days) duration in lieu of every single course/programme of at least two weeks (ten days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), ii. The promotion is recommended by	,		performance assessment
University Assistant Librarian (Selection Grade/ Academic level Librarian (Selection Grade/ Librarian (Selection Grade/ Academic level Librarian (Selection Grade/ Librarian (Selection Grade/ Librarian (Selection Grade/Academic College/ Institutes under this Direction, of at least two weeks (ten days) duration university and B (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), ii. The promotion is recommended by		•	reports of at least four out
Assistant Librarian (Selection Grade/ Academic level 12/ College Librarian (Selection Grade/ Academic level 12/ College Librarian (Selection Grade/Academic College/ Institutes under this Direction, of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), ii. The promotion is c. Taken/developed one MOOCs course in recommended by	· · · · · · · · · · · · · · · · · · ·		of the last five years of
College/ Institutes under this Direction, of at least two weeks (ten days) duration of at least two weeks (ten days) duration of at least two courses of at least one week (five days) duration in lieu of the Direction (8/2 every single course/programme of at least two weeks (ten days) duration), or Cade/Academic c. Taken/developed one MOOCs course in recommended by			the assessment period, as
(Selection Grade/Academic level of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), ii. The promotion is c. Taken/developed one MOOCs course in recommended by	Librarian		specified in Table A for
Academic level 12/ College 12/ College Librarian (Selection Grade/Academic (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), ii. The promotion is recommended by	(Selection Grade/		University and B for
12/ Collegeone week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration),the Direction (8/2 and(Selectionleast two weeks (ten days) duration), c. Taken/developed one MOOCs course inii. The promotion is recommended by	Academic level		College/ Institutes under
Librarian every single course/programme of at and (Selection least two weeks (ten days) duration), ii. The promotion is c. Taken/developed one MOOCs course in recommended by	12/ College	one week (five days) duration in lieu of	the Direction (8/2019),
Grade/Academic c. Taken/developed one MOOCs course in recommended by	Librarian		and
	(Selection	least two weeks (ten days) duration),	ii. The promotion is
level 12) (Stage 2 the relevant subject (with e-screening-cum-e)		c. Taken/developed one MOOCs course in	recommended by a
serecting-cum-c	level 12) (Stage 2	the relevant subject (with e-	screening-cum-evaluation
to 3) certification), or committee.	to 3)	**	committee.
d.Library up-gradation course.		d.Library up-gradation course.	

- Assistant Librarian (Selection Grade/Academic level 12)/ College Librarian (Selection Grade/Academic level 12) to University **Deputy** Librarian (Academic Level 13A)/College Librarian (Academic Level 13A) (Stage3 to 4)
- i. He/she has completed three years of service in Selection Grade/Academic Level 12
- ii. He/she has done any one of the following in the last three years:
 - a. Training/Seminar/Workshop/Course on automation and digitalization,
 - b. Maintenance and related activities as per Table A for University and B for College/ Institutes under this Direction, of at least two weeksø(ten days) duration,
 - c. Completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days duration),
 - d. Taken/developed one MOOCs course in the relevant subject (with ecertification), and
 - e. Library up-gradation course.

An individual shall be promoted if:

- i. He/she gets a -satisfactoryor -good-grade in the
 annual performance
 assessment reports of at
 least two out of the last
 three years of the
 assessment period, as
 specified in Table A for
 University and B for
 College/ Institutes under
 the Direction (8/2019).;
 and
- ii. The promotion is recommended by a Selection Committee constituted as per these Rules on the basis of the interview performance.

4 Deputy
Librarian/College
Librarians
(Academic Level
13A)
to University
Deputy Librarian
/College
Librarians

(Academic Level

14) (Stage4 to 5)

- i. He/she has completed three years of service in Academic Level 13A.
- ii. He/she has done any one of the following in the last three years:
- i. Training/Seminar/Workshop/Course on automation and digitalization,
- ii. Maintenance and related activities as per Table A for University and B for College/ Institutes under this Direction of at least two weeksø(ten days) duration,
- iii. Completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration),
- iv. Taken/developed one MOOCs course in the relevant subject (with ecertification), and
- v. Library up-gradation course.
- vi. Evidence of innovative library services, including the integration of ICT in a library.
- vii. A Ph.D. Degree in Library Science/Information Science/Documentation /archives and Manuscript Keeping

- i. He/she gets a ÷satisfactory÷ or ÷good÷grade in the annual performance assessment reports of at least two out of the last three years of the assessment period, as specified in Table A for University and B for College/ Institutes under the Direction (8/2019).; and
- ii. The promotion is recommended by a Selection Committee, on the basis of the interview performance.

Note: The Deputy Librarian in Universities shall have two levels i.e. Academic Level 13A and Academic Level 14 while College Librarians shall have five levels i.e. Academic Level 10, Academic Level 11, Academic Level 12, Academic Level 13A and Academic Level 14.. However, performance assessment reports shall be calculated as per Table A for University and B for college/ Affiliated Institutes under the Direction (8/2019).

Appendix-VIII

Sant Gadge Baba Amravati University, Amravati. PBAS Proforma Session-

(PART A, PART B & PART C)

(For University Librarian / Deputy Librarian / Assistant Librarian and College Librarian.)

PART A: GENERAL INFORMATION

1. Nar	ne (in Block Letters):							
2. Fat	her's/Husband's Name :							
3. Dep	partment :							
4. Cur	rent Designation & Grade	Pay:						
5. Dat	e of last Promotion :							
6. Add	6. Address for correspondence (with Pin code) :							
7. Peri	manent Address (with Pin	code) :						
Tele	phone No. :							
Ema	ail :							
8. Whe	ether acquired any degrees	or fresh academic qua	alifications during the y	ear :				
9. Aca	demic Staff College Orient	ation / Refresher Cou	se attended during the	year : Nil				
Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency				
1								
Date:								
			-					
				Signature of teacher				

$\frac{\text{PART B: ACADEMIC PERFORMANCE INDICATORS}}{\text{CATEGORY: I}}$

(LIBRARIAN)

PROCUREMENT, ORGANIZATION, AND DELIVERY OF KNOWLEDGE AND INFORMATION THROUGH LIBRARY SERVICES Regularity of attending library:

Sr.	Total No. of	No. of days	Work done	Percentage	Grading	Proof
No.	Working Days	attended		of		Document**
				attendance		
1						
2						
3						

90% and above ó Good; Below 90 % but 80 % and above ó Satisfactory; Less than 80%- Not satisfactory

•	SANT GADGE		TI UNIVERSITY GA2	ZETTE - 2019 - PAR	Γ ONE - 213
**	*As per table under th	e document Annexu	ıre I (A)		
	Overall G	rading (Category:	I) :-		
	Veri	fied and found corr	rect:	Signature of Teache	er
			Signature of V.C		
Fi	inal Score approved by		lection Committee : For Category : I)		
				ure of Chairman Selection Committee	
		<u>(</u> NISTRATIVE, EXAM	IIC PERFORMANCE CATEGORY : II INATION, CO-CURRICU	_	
	.a. Conduct of Semina				
Sr. No.	Name of Seminal Workshop organiz		Target Group	Grading	Proof Document**
1.					
2.					
2. 3. Grading Satisfact	tory- One National leve	el seminar/ worksho	nar/ workshop and one Sop or one State level setshop; Unsatisfactory ó	minar/ workshop and o	one institution level
2. 3. Grading Satisfact seminar/	tory- One National leve	el seminar/ worksho ution seminar/ work	op or one State level se	minar/ workshop and o	one institution level
2. 3. Grading Satisfact seminar/	tory- One National leve workshop or four instit	el seminar/ worksho ution seminar/ work	op or one State level se	minar/ workshop and o Not falling in above two	one institution level
2. 3. Grading Satisfact seminar/ II Sr. No.	cory- One National level workshop or four institution. b. Library Automation Activity undertaken for	el seminar/ worksho ution seminar / work on.: Completed/	op or one State level se sshop; Unsatisfactory ó	minar/ workshop and o Not falling in above two	one institution level o categories
2. 3. Grading Satisfact seminar/ II Sr. No. 1. 2. 3.	cory- One National level workshop or four instite. S.b. Library Automation Activity undertaken for Automation	el seminar/ worksho ution seminar / work on.: Completed/ Ongoing	op or one State level se sshop; Unsatisfactoryó Grading	minar/ workshop and on Not falling in above two Proof	one institution level o categories
2. 3. Grading Satisfact seminar/ II Sr. No. 1. 2. 3. Grading Satisfact	cory- One National level workshop or four institution. S.b. Library Automation Activity undertaken for Automation Criteria: Good 6 1000	el seminar/ worksho ution seminar / work on.: Completed/ Ongoing % of physical books hysical books and jo	op or one State level se shop; Unsatisfactoryó Grading and journals in compute urnals in computerized of	minar/ workshop and on Not falling in above two Proof	one institution level o categories

II.c. Checking inventory:

	Indicator/ Activity	Nature of Work	Grading	Proof Document**
Sr. No.				
1.				
2.				
3				

Unsatisfactory- Catalogue database not up to mark (To be verified in random by the CAS Promotion Committee).

Grading Criteria: Good: Checked inventory and missing book less than 0.5%

Satisfactory- Checked inventory and missing

book less than 1%

Unsatisfactory- Did not check inventory

Or

Checked inventory and missing books 1% or more.

II.d. i. Digitization Work:

Sr. No.	Indicator/ Activity	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II.d. ii. Promotion of Library Networks:

Sr. No.	Indicator/ Activity	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II.d. iii. Dissemination of information:

Sr. No.	Indicator/ Activity	Nature of activity	Grading	Proof Document**
1.				
2.				
3.				

II.d. iv. Administrative and Governance related activities:

Sr. No.	Name of Indicator/ Activity	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II.d. v. Short term course:

Sr. No.	Name of Short term course organized	Duration	Target Group	Grading	Proof Document**
1.					
2.					
3.					

II d.vi. Research paper Published:

	Title with page	Journal	ISSN/	Whether	No. of	Whether	Whether	Grading	Proof
	nos.		ISBN	peer	co-	you are	Refereed /		Docume
Sr.			No.	reviewed	authors	the main	other		nt**
No.				Impact		author	Journal as		
				Factor,			notified by		
				if any			the UGC#		
1									
Total									

SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2019 - PART ONE - 215 Note:- Grading for II. d. I to vi shall be Good: Involved in any two activities; Satisfactory: At least one activity; Not Satisfactory: Not involved/ undertaken any of the activities. Note:- Overall Grading Criteria for category I and II Good: Good in Item 1 and satisfactory/good in any other items. Satisfactory: Satisfactory in Item 1 and satisfactory/ good in any other two items. Not Satisfactory: If neither good nor satisfactory in overall grading. **As per table under the document Annexure II (A) Overall Grading (Category: II): Signature of Teacher Verified and found correct: Signature of V.C. /Principal/H.O.D.

Signature of Chairman Screening / Selection Committee

PART B: ACADEMIC PERFORMANCE INDICATORS CATEGORY: III RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III A. Research Papers publication:

(For Category II)

Final Score approved by the Screening / Selection Committee:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co- authors	Whether you are the main author	Whethe r Referee d / other Journal as notified by the UGC#	Augment ed API Score	Proof Docume nt**
1									
Total			•						

III B. Publications other than journal articles (books, chapters in books):

Sr. No.	Title with page nos./ Chapter with page no.	Book Title, editor & publisher	Publicatio n Internatio nal/ National/ Local	ISSN/ ISBN No.	Whether approved by University	No. of co- author s	Whethe r you are the main author	API Score	Proof Docume nt**
1									
Tota	l			•			•		

Sr.	Innovative	Name of	Authority	Publisher	Course	API	Proof
No.	Pedagogy/ New	Activity	Concern		Credit/	Score	Document**
	Curricula/ Courses/				Module		
	MOOCs/ E-						
	Content						
1							
Tota	1						

III D.a RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document**
M. Phil.					
Ph. D.					
P.G. Dissertation					
Total					

III D.b RESEARCH PROJECTS COMPLETED:

III D. b (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document*
1							
	Total						

III D.b (ii). Consultancy Projects:

Sr. No	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document*
1							
	Total						

III D.c ONGOING RESEARCH PROJECTS:

III D.c (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

III D. c (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

III E.a Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1						
2						
3						
Total						

III E. b Policy Document:

Sr.	Title of Document	Policy Document	International/	Publisher	API	Proof
No.		Submitted to	National/		Score	Document**
			State			
			Government/			
			Central			
			Government			
1						
2						
3						
Total						

III E. c. Fellowships and Awards:

Sr.	Fellowship/ Award	Award	Event	Whether	API	Proof
No.		conferring	Organized	international	Score	Document**
		Organization	by	/		
				national /		
				state /		
				regional /		
				college		
				or university		
				level		
1						_
2						
3						
Total	•		•	•		

III F. Invited lectures / Paper delivered in conferences / seminars:

Sr.	Invited Talk/	Title of	Event	Whether	API	Proof
No.	Paper	Conference /	Organized	International	Score	Document**
	presented	Seminar	by	(Abroad) /		
	_		-	International		
				(Within		
				Country)		
				National /		
				State /		
				Regional /		
				College		
				or University		
				level		
1						
2						
3						
Total		•	•	•		

Note:

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

**As per table under the document Annexure III (A)

Total Score (Category: III):-	
	Signature of Teacher
Verified and found correct:	
Signature of	f V.C./ Principal / H.O.D.
Final Score approved by the Screening / Selection Committee (For Category :III)	ee:
e de la companya de	ature of Chairman ng / Selection Committee
IV. SUMMARY OF GRADES/ API SCORES	

Category	Criteria	Last Academic.	GRADES / API	Annual API Score for Category III Only
I	Assessment Criterion			
	for Teaching,			
	Learning and			
	Evaluation Related			
	Activities			
II	Involvement in			
	Administrative,			
	Examination, Co-			
	curricular, Extension			
	and Professional			
	Development Related			
	Activities			
III	Research and			
	Academic			
	Contribution			

	Signature of Teacher
Verified and found correct	:
Signature of	f V.C./ Principal / H.O.D.
2	ature of Chairman / Selection Committee

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

^{*}Annexure-IV

LIST	OF	ENCLOSURES:	(Please	attach,	copies	of	certificates,	sanction	orders,	papers	etc.	wherever
neces	sary)										

- 1.
- 2.
- 3

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS profonna.

Signature of the faculty with Designation, Place & Date

Signature of V.C./ School Chairperson / Principal / HOD

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Name:

Designation: Assessment Year:

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL.

- a) State whether the facts stated above are correct, if not, state the correct facts.
- b) Do you agree with the Performance based appraisal done by the teacher ? if not, give reasons why you do not agree.
- I) Verification & Evaluation in respects of Grades/ API.

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I					
Category II					
Category III					
A					
В					
С					
D					
E					

	SANT GADGE BA	BA AMRAVATI	UNIVERSITY GAZETTE	- 2019 - PART C	ONE - 220
II) A) B)	General Intelligence Capacity to get woo Respect of research Technical Ability	e rk in	:		_
	Administrative abi Judgment initiative (if applicable)		:		_
F)	Integrity and Char Whether powers do Fully utilized.	elegated are	:		
	General Assessmen (* Strike out which i	$\mathbf{B} = \mathbf{Good}$	anding, A = Very Good, B , C+ = Satisfactory, C = N		od,
]	Date: / /		Signature of Repor	rting Officer	
	vation of the Review	ing Officer (Vice-C	nancellor):		
Date :	1 1		Signature of Revie	wing Officer	_
		PBAS Proforma Asse (PART A, niversity Librarian /	Amravati University, Amra a for promotion under CAS essment Period - PART B & PART C) Deputy Librarian / Assistan College Librarian.)	vati. S	Appendix-IX
		PART A : GE	NERAL INFORMATION		
2. Fat 3. Dep 4. Cu 5. Dat 6. Add 7. Perr Tele Ema		ne : Grade Pay : ence (with Pin code h Pin code) :) : demic qualifications during	g the year :	
9. Aca	demic Staff College	Orientation / Refre	sher Course attended durin	ng the year : Nil	
Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency	
1					
Date :					

Signature of teacher

SANT GADGE				

PART B: ACADEMIC PERFORMANCE INDICATORS

CATEGORY: I

(LIBRARIAN)

PROCUREMENT, ORGANIZATION, AND DELIVERY OF KNOWLEDGE AND INFORMATION THROUGH LIBRARY SERVICES

Regularity of attending library:

Sr.	Total No. of	No. of days	Work done	Percentage	Grading	Proof
No.	Working Days	attended		of		Document**
				attendance		
1						
2						
3						

90% and above ó Good; Below 90 % but 80 % and above ó Satisfactory; Less than 80% - Not satisfactory

**As per table under the document Annexure I (A)

Overall Grading (Category : I) :-	
Verified and found correct:	Signature of Teacher
Signature of V.0	
Final Score approved by the Screening / Selection Committee : (For Category : I)	
9	ure of Chairman / Selection Committee

PART B: ACADEMIC PERFORMANCE INDICATORS **CATEGORY: II**

INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

II.a. Conduct of Seminar/ Workshops pertaining to Library:

Sr. No.	Name of Seminar/ Workshop organized	Duration	Target Group	Grading	Proof Document**
1.					
2.					
3.					

Grading Criteria: Good ó One National level seminar/ workshop and one State/ institution level workshop/Seminar Satisfactory- One National level seminar/ workshop or one State level seminar/ workshop and one institution level seminar/ workshop or Four institution seminar / workshop; Unsatisfactoryó Not falling in above two categories

II.b. Library Automation.:

Sr. No.	Activity undertaken for Automation	Completed/ Ongoing	Grading	Proof Document**
1.				
2.				
3.				

Grading Criteria: Good ó 100% of physical books and journals in computerized database.

Satisfactoryó At least 99% of physical books and journals in computerized database.

Unsatisfactoryó Not falling under good or satisfactory.

OR

Good ó 100% Catalogue database made up to date

Satisfactory- 90% catalogue database made up to date

Unsatisfactory- Catalogue database not up to mark.

(To be verified in random by the CAS Promotion Committee)

II.c. Checking inventory.:

G N	Indicator/ Activity	Nature of Work	Grading	Proof Document**
Sr. No.				
1.				
2.				
3.				

Grading Criteria: Good: Checked inventory and missing book less than 0.5%

Satisfactory- Checked inventory and missing

book less than 1%

Unsatisfactory- Did not check inventory

Or

Checked inventory and missing books 1% or more.

II.d. i. Digitization Work:

Sr. No.	Indicator/ Activity	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II.d. ii. Promotion of Library Networks:

Sr. No.	Indicator/ Activity	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II.d. iii. Dissemination of information:

Sr. No.	Indicator/ Activity	Nature of activity	Grading	Proof Document**
1.				
2.				
3.				

II.d. iv. Administrative and Governance related activities:

Sr. No.	Name of Indicator/ Activity	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

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	4								

II.d. v. Short term course:

	Name of Short term course organized	Duration	Target Group	Grading	Proof Document**
Sr. No.					Document
1.					
2.					
3.					

II d.vi. Research paper Published:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co- authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Grading	Proof Docume nt**
1									
Total									

Note:- Grading for II. d. I to vi shall be Good: Involved in any two activities; **Satisfactory:** At least one activity; **Not Satisfactory:** Not involved/ undertaken any of the activities.

Note:-

Overall Grading Criteria for category I and II

Good: Good in Item 1 and satisfactory/good in any other items.

Satisfactory: Satisfactory in Item 1 and satisfactory/ good in any other two items.

Not Satisfactory: If neither good nor satisfactory in overall grading.

**As per table under the document Annexure II (A)

Overall Grading (Category: II) :-		
Verified and found correct:	Signature of	Teacher
Signa	ture of V.C. /Pri	ncipal/H.O.D.
Final Score approved by the Screening / Selection Committee : (For Category II)		

Signature of Chairman Screening / Selection Committee

PART B: ACADEMIC PERFORMANCE INDICATORS CATEGORY: III RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III A. Research Papers publication:

	Title with page nos.	Journal	ISSN /	Whether	No. of	Whether	Whethe	Augment	Proof
			ISBN	peer	co-	you are	r	ed API	Docume
			No.	reviewed	authors	the main	Referee	Score	nt**
C				Impact		author	d / other		
Sr.				Factor,			Journal		
No.				if any			as		
							notified		
							by the		
							UGC#		
1									
Total						•			

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SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2019 - PART ONE - 224

III B. Publications other than journal articles (books, chapters in books):

Sr. No.	Title with page nos./ Chapter with page no.	Book Title, editor & publisher	Publicatio n Internatio nal/ National/ Local	ISSN/ ISBN No.	Whether approved by University	No. of co- author s	Whethe r you are the main author	API Score	Proof Docume nt**
1			200						
Tota	1					•			

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sr. No.	Innovative Pedagogy/ New	Name of Activity	Authority Concern	Publisher	Course Credit/	API Score	Proof Document**
	Curricula/ Courses/ MOOCs/ E- Content				Module		
1							
Tota	1	•	•		•	•	

III D.a RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document**
M. Phil.					
Ph. D.					
P.G. Dissertation					
Total					

III D.b RESEARCH PROJECTS COMPLETED:

III D. b (i). Sponsored Projects:

	Title	Agency	Period	Grant /	Policy	API	Proof
Sr.				Amount	Document	Score	Document*
No.				Mobilized	Generated		*
				(Rs lakh)			
1							
	Total						

III D.b (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document* *
1							
	Total						

III D.c ONGOING RESEARCH PROJECTS:

III D.c (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

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SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2019 - PART ONE - 225

III D. c (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

III E.a Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1						
2						
3						
Total						

III E. b Policy Document:

Sr. No.	Title of Document	Policy Document Submitted to	International/ National/ State Government/ Central Government	Publisher	API Score	Proof Document**
1						
2						
3						
Total						

III E. c. Fellowships and Awards:

Sr.	Fellowship/ Award	Award conferring	Event	Whether	API	Proof
No.		Organization	Organized by	international /	Score	Document**
				national / state		
				/ regional /		
				college		
				or university		
				level		
1						
2						
3						
Total						

III F. Invited lectures / Paper delivered in conferences / seminars:

Sr.	Invited Talk/ Paper	Title of	Event	Whether	API	Proof
No.	presented	Conference /	Organized by	International	Score	Document**
	•	Seminar		(Abroad) /		
				International		
				(Within		
				Country)		
				National /		
				State /		
				Regional /		
				College		
				or University		
				level		
1		_				
2						
3						
Total						

Note:

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

**As per table under the document Annexure III (A)

		Si	gnature of Teacher	-
	Verified and found corr		gnature of reaction	
	vermen and found corre	ect .		
		Signature of V.	 C./ Principal / H.O.I).
	approved by the Screening / Sel	ection Committee :		
For Catego	ory :III)			
			 re of Chairman Selection Committe	e
		Sereeming /		
V. SUMM	ARY OF GRADES/ API SCORI	ES		
	Criteria	Last Academic.	GRADES / API	Annual Av. Score for Assessment Period for
Category	Cincila			Category I
	Assessment Criterion for			
	Assessment Criterion for Teaching, Learning and Evaluation Related			Category I
I II	Assessment Criterion for Teaching, Learning and Evaluation Related Activities Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development			Category I
Ι	Assessment Criterion for Teaching, Learning and Evaluation Related Activities Involvement in Administrative, Examination, Co-curricular, Extension and			Category I
I	Assessment Criterion for Teaching, Learning and Evaluation Related Activities Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities Research and Academic		Signature of Te	Category II Only

Signature of Chairman Screening / Selection Committee

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

^{*}Annexure-IV

LIST OF ENCLOSURES:	(Please	attach,	copies	of	certificates,	sanction	orders,	papers	etc.	wherever
necessary)										

1.

2.

3

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS profonna.

Signature of the faculty with Designation, Place & Date

Signature of V.C./ School Chairperson / Principal / HOD

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Name:

Designation:

Assessment Year :

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL.

- a) State whether the facts stated above are correct, if not, state the correct facts.
- b) Do you agree with the Performance based appraisal done by the teacher ? if not, give reasons why you do not agree.

I) Verification & Evaluation in respects of Grades/ API.

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I					
Category II					
Category III					
A					
В					
С					
D					
E					

S		ATI UNIVERSITY GAZETTE - 2019 - PART ONE - 228
B) (C) (C) (D) (A) (C) (F) (C) (F) (C) (F) (F) (F) (F) (F) (F) (F) (F) (F) (F	General Intelligence Capacity to get work in Respect of research & teaching Technical Ability Administrative ability including Judgment initiative and drive (if applicable) Integrity and Character Whether powers delegated are Fully utilized. General Assessment * A+ = O	:
(*	B = Go Strike out which is not applicable	ood, C+ = Satisfactory, C = Not Satisfactory e.)
Da	ate: / /	Signature of Reporting Officer
		digitature of Reporting Officer
	ation of the Reviewing Officer (Vic	
Observa		
Observa	ation of the Reviewing Officer (Vic	Signature of Reviewing Officer
Observa Date:	ation of the Reviewing Officer (Vic	Signature of Reviewing Officer Annexure I
Observa Date:	Document	Signature of Reviewing Officer Annexure I HOD/ Head of the institute
Observa Date:	/ / Document Student Attendance certified by H	Signature of Reviewing Officer Annexure I HOD/ Head of the institute D/ Head of the institute
Observa Date:	Document Student Attendance certified by H Academic Dairy certified by HOI	Signature of Reviewing Officer Annexure I HOD/ Head of the institute D/ Head of the institute From HOD
Observa Date:	Document Student Attendance certified by H Academic Dairy certified by HOI Total teaching hours Certificate f	Signature of Reviewing Officer Annexure I HOD/ Head of the institute D/ Head of the institute From HOD

Annexure II (A)

Sr. No.	Document
1	Proof of Co-curricular activities in the form of letter/ Certificate / Any other document
	certified by HOD or head of institution
2	Proof of Extension activities in the form of letter/ Certificate/ Any other document
	certified by HOD or head of institution
3	Administrative committee certificates/ Letters / Any other document certified by HOD
	or head of institution
4	Certificate / Letter from Conference organizing committee
5	Course conduction certificates
6	Certificate/ Letter from BOS or other bodies
7	Other certificates

Annexure III (A)

Sr. No.	Document				
1	Published paper, Journal home page for Impact factor				
2	Books front page along with editorial team or Book chapter first page				
3	Project Award Certificate/ Midterm Evaluation Report/ Final Project Report/				
	Utilization Certificate / Project Extension Letter				
4	Project outcome report/ Patent award document				
5	Student registration Letter/ Thesis submission letter / Notification				
6	Fellowship award certificate				
	Invited talk letter of intend/ Certificate/ Certificate of paper presentation along with				
	copy of abstract book				
7	Other certificates				

Section IV

Appendix-X

Sant Gadge Baba Amravati University, Amravati.

Academic Performance Indicators (APIs) And Scores developed for adoption of Performance Based Appraisal System (PBAS) for Appointments and Promotions under Career Advancement Scheme (CAS) of University/College Teachers.

(For Teachers in music and performing arts)

Instructions for Filling up Part B of the PBAS Proforma

(Please read the Instructions carefully before filling the proforma for Category I, II, III)

Part B of the Proforma is based on Government of Maharashtra, Higher and Technical Education, GR No. Misc-2018/C.R56/18/UNI-1 of 7th Central Pay Commission and UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education, 2018.

- **B** (I) is based on API Grading/ scoring for Category I of the Table. Detailed information for 2018-19 or most recent assessment year is to be provided.
- **B** (II) is based on Category II of the Table. Detailed information for 2018-19 or most recent assessment year is to be provided.
- **B** (III) is based on Category III of the Table. Detailed information for the entire assessment period is to be provided.

The proforma is to be filled as per the tables and self-assessment scores/ grades given. For each category, even though several avenue of activities and their API scores are given to provide

choice/ opportunity to the teacher, maximum limit of scores that can be given or carried forward under each category/area is indicated in the Table-A and B for University and College teachers respectively as per GR No. Misc-2018/C.R56/18/UNI-1 of 7th Central Pay Commission and UGC Regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measure for the maintenance of standards in Higher Education, 2018.

NB. The self-assessment scores are subject to verification by the University / College, and by the Screening cum Verification Committee or Selection Committee as the case may be.

CATEGORY: I: Assessment Criterion for Teaching, Learning and Evaluation Related Activities as per GR No. Misc-2018/C.R56/18/UNI-1.

Direct Teaching:

Indicator/ Activity	Post Held	Grading Criteria
Lectures/ Practicals/ Tutorials/	Assistant Professor	Good -80% and above
Field Work / Project	Associate Professor	Satisfactory- Below 80% but
Supervision taken should be	Professor	70% and above
based on verifiable records.		Not satisfactory- Less than
		70%

CATEGORY: II. Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities.

II. Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities.:

Indicator/ Activity	Post Held	Grading Criteria
i. Administrative responsibility (including as		9 ***
Dean / Principal / Head of the Department/		
Coordinator of centers Chairperson / Convener		
/ Teacher-in-charge/ IQAC/ statutory bodies/		
similar other duties that require regular office		
hrs for its discharge)/ other aspect of		
departmental or institutional management such		
as admission committee, campus development,		
library committee etc./ Organization of		
Conference /Training as Chairman/Organizing		
Secretary / Treasurer. Responsibility for, or		
participation in committees for Students		
Welfare, Counseling and Discipline/ College		
magazine etc./ Contribution to Corporate life		
in Universities/colleges through meetings,		
popular. / lectures, subject related events, other		
college/university Activities related to		
performing art and music etc.		
ii. Participation in Board of Studies, Academic		
and Administrative Committees and all other committee (s)/ Duties specified by the		
University/ Government/ Statutory bodies.		
iii. Question paper setting, Invigilation,		
evaluation of answer scripts including term		
end examination / Department examinations/		
College Examinations/ Internal Assessment		Good - Involved in at least 3
and other examinations specified by the	Assistant	Activities.
University.	Professor/	Satisfactory- 1-2 activities
iv. Examination work such as coordination, Co-	Associate	Not-satisfactory - Not involved/
officer, Subject Exam Committee etc. or	Professor/	undertaken any of the activities.
flying squad duties etc.	Professor	
v. Discipline related co-curricular activities (e.g.		
remedial classes, career counseling, study		
visit, student seminar and other events.)		
vi. Other co-curricular activities. Positions		
held/Leadership role played in organization		
linked with Extension Work and National		
Service Scheme (NSS), NCC, NSO or any		
other similar activity. Students related Socio		
Cultural and Sports Programmes, Stage		
programs, campus publications etc.		
vii. Extension and dissemination activities (public		
/popular lectures/talks/seminars etc.). Community work such as values of National		
•		
Integration, Environment democracy, socialism, Human Rights, peace, scientific		
temper, flood or drought relief, small family		
norms, cleanliness.		
viii. Professional Development activities such as		
participation in short term training courses/		
long term training courses authorized by		
statutory bodies, industrial experience,		
talks, refresher / orientation/ faculty		
development courses, dissemination and		
general articles and any other contribution,		

subject Associations, Conferences, Seminars without paper Presentation. Participation in short term training courses less than one week duration in educational technology, curriculum development, professional development, Examination reforms, etc.

- ix. Institutional governance. Participation in State/Central Bodies/Committees on Education, Research and National Development. Publication of articles in newspapers, magazines or other publications (not covered in category 3); radio talks; television programmes.
- x. Lectures in Refresher/ Orientation/ Short Term Programmes and any other professional development activities authorized by statutory bodies.
- xi. learning methodologies, updating of subject contents/courses, mentoring etc.
- xii. Participatory and Innovative T /L Process with materials for problem based learning, case studies, Group discussions etc.,
- xiii. Interactive Courses, Participatory Learning modules, Case studies.
- xiv. Use of ICT in T/L process with computeraided methods like power point / Multimedia/ Simulation/Softwares etc.
- xv. Developing and imparting Remedial/Bridge Courses.
- xvi. Developing and imparting soft skills/communication skills/personality development courses/ modules.
- xvii. Developing and imparting specialized teaching-learning programmes in physical education, library; innovative compositions and creations in music, performing and visual arts and other traditional areas.
- xviii. Organizing and conduction of popularization programmes/ training courses in computer assisted teaching/web-based learning and e-library skills to students.
- xix. Evidence of actively involved in guiding Ph.D. students .
- xx. Conducting minor or major research project sponsored by national or international agencies.
- xxi. At least one single or joint publication in peer- reviewed or UGC list of Journals.

Note: Good: Good in teaching and satisfactory or good in activity at Category II.

Or

Satisfactory: Satisfactory in teaching and good or satisfactory in activity at Category II.

Not Satisfactory: If neither good nor satisfactory in overall grading.

Note: For the purpose of assessing the grading of Activity at Criterion I and Criteria II, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. Teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

Sr. No.	Category	Academic/ Research Activity	Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences	Faculties of Languages / Humanities / Arts / Social Sciences / Library / Physical education/ Management
1	III (A) Research Papers published in: Peer- Revived or UGC listed Journals # Paper Publication		8 per paper	10 Per paper
2	III (B) Publications other than	a) Books authored which are published by		
	journal	International Publisher	12	12
	articles (books,	National Publisher	10	10
	chapters in books, Cassettes/ CDs, DVDs, Tracks)	Cassettes/ CDs, DVDs recording in classical and semi-classical and light music done by registered/ reputed music companies. List of companies approved by the University and intimated to UGC.	10	10
		Chapter in Edited Book	05	05
		Individual track in Cassettes/ CDs, DVDs recording in classical and semi-classical and light music done by registered/ reputed music companies. Published or broadcasted solo/ group performance at AIR, TV, festivals and album etc. List of companies approved by the University and intimated to UGC.	05	05
		Publish self competitions- classical, semi classical and light songs.	05	05
		Editor of Book by International Publisher	10	10
		Editor of Book by National Publisher	08	08
		b) Translation work in Indian and Foreign Languages by qualified faculties		
		Chapter or Research Paper	03	03
		Book	08	08

3	III (C) Creation of	a) Development of innovative pedagogy	05	05
	ICT	b) Design of new curricula and courses	02/ curricula /	02/ curricula /
	mediated	of Besign of new curricula and courses	course	course
	pedagogy	c) MOOCs		
	and content	Development of complete MOOCs in 4	20	20
and development		quadrants (4 credit course) (In case of		
		MOOCs lesser credit 5 marks/ credit)	0.7	0.7
	of new and innovative	MOOCs (Develop in 4 quadrant) Per module/ lecture	05	05
	courses and	Content writer/ subject matter expert	02	02
	curricula	for each module of MOOCs (at least one quadrant)	02	02
		Course coordinator for MOOCs (4 Credit Course) (In case of MOOCs of lesser credits 02 marks/ credit)	08	08
		d) E-Content		
		Development of e -Content in 4 quadrants for a complete	12	12
		course/e-book	05	05
		e-Content (developed in 4 quadrants) per module	05	05
		Contribution to development of e- content module in complete	02	02
		course/paper/e- book (at least one quadrant)		
		Editor of e-content for complete course/ paper e-book	10	10
4	III (D)	a) Research Guidance		
	Research	Ph.D	10/ Degree Award 05/ Thesis	10/ Degree Award 05/ Thesis
		M Dbil / DC Discontation	Submitted	Submitted
		M.Phil / PG Dissertation	02/ Degree Award	02/ Degree Award
		b) Research Project Completed	Awaiu	Awaru
		More than 10 lakhs	10	10
		Note than 10 laking	10	10
		Less than 10 lakhs	05	05
		c) Research Projects Ongoing:		
		More than 10 lakhs	05	05
		Less than 10 lakhs	02	02
		d) Consultancy	03	03
5	III (E) Patents and Policy Documents	a) Patents		
		International	10	10
		National	07	07
		b) *Policy Document (Submitted to an In UNO/UNESCO/World Bank/International	nternational body/org	ganization like
		Government or State Government)	-	
		International	10	10
		National	07	07
		State	04	04

		c) Awards/Fellowship_including top A grade, A grade, B high grade, B grade in music and performing arts etc.		
		International	07	07
		National	05	05
6	III (F) Invited Talks/ Paper Presentation	*Invited lectures / Resource Person/ Conferences/full paper in Conference Procee Seminars/Conferences and also published as will be counted only once)	edings (Paper present	ed in
		International (Abroad)	07	07
		International (within country)	05	05
		National	03	03
		State/University	02	02

The Research score for research papers would be augmented as follows:

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

i) Paper in refereed journals without impact factor	5 Points
ii) Paper with impact factor less than 1	10 Points
iii) Paper with impact factor between 1 and 2	15 Points
iv) Paper with impact factor between 2 and 5	20 Points
v) Paper with impact factor between 5 and 1 0	25 Points
vi) Paper with impact factor >10	30 Points

- a) Two authors: 70% of total value of publication for each author.
- b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors .

Joint Projects: Principal Investigator and óCo-investigator would get 50% each.

Note:

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6 .Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

TABLE A
Minimum API requirement for the promotion of teachers under CAS in Universities.

Category	Activity	Assistant	Assistant	Assistant	Associate	Professor
		Professor /	Professor /	Professor	Professor	(Stage 5) to
		equivalent	equivalent	(Stage 3) to	(Stage 4) to	Professor
		cadres: (Stage	cadres:	Assoc.	Professor	(Stage 6/
		1 to Stage 2/	(Stage	Professor/equ	/equivalent	Academic
		Academic	2 to Stage	ivalent cadres	cadres (Stage	Level 14 to
		Level 10 to 11)	3/	(Stage 4 /	5/ Academic	15)
		,	Academic	Academic	Level 13 A to	•
			Level 11 to	Level 12 to	14)	
			12)	13A)	,	

Ι	Assessment Criterion for Teaching, Learning and Evaluation Related	Good or Satisfactory Grading				Qualification and Grading as per GR No. Misc- 2018/C.R56/1
II	Involvement in Administrative, Examination, Co- curricular, Extension and Professional Development Related Activities.					8/UNI-1.
III	Research and Academic Contributions- Minimum Score required - to be assessed cumulatively	40 / Assessment period	100 / Assessment period	90 / Assessment period	120 / Assessment period	
IV	Expert Assessment System	Screening cum evaluation committee	Screening cum evaluation committee	Selection Committee	Selection Committee	Expert Committee

TABLE B
Minimum API requirement for the promotion of teachers under CAS in Colleges/ Affiliated Institutions UG and PG.

Category	Activity	Assistant Professor / equivalent cadres: (Stage 1 to Stage 2/ Academic Level 10 to 11)	Assistant Professor / equivalent cadres: (Stage 2 to Stage 3/ Academic Level 11 to 12)	Assistant Professor (Stage 3) to Assoc. Professor/equiv alent cadres (Stage 4 / Academic Level 12 to 13A)	Associate Professor (Stage 4) to Professor /equivalent cadres (Stage 5/ Academic Level 13 A to 14)
I	Assessment Criterion for Teaching, Learning and Evaluation Related	r Good or Satisfactory Grading			ng
П	Involvement in Administrative, Examination, Co- curricular, Extension and Professional Development Related Activities.				
III	Research and Academic Contributions- Minimum Score required - to be assessed cumulatively	20 / Assessment period	50 / Assessment period	45 / Assessment period	60 / Assessment period
IV	Expert Assessment System	Screening cum evaluation committee	Screening cum evaluation committee	Selection Committee	Selection Committee

TABLE - C

MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR DIRECT SELECTION OF TEACHERS IN UNIVERSITIES / COLLEGES/ INSTITUTIONS. FOR THE DISCIPLINES OF MUSIC, PERFORMING ARTS, VISUAL ARTS AND OTHER TRADITIONAL INDIAN ART FORMS LIKE SCULPTURE, etc.

S.No.	Post	Eligibility	Minimum Academic Performance Requirements and Screening/Selection Criteria
1	Assistant Professor	A. 1) A Master-s degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university. 2) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SET: Provided the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions subject to the fulfillment of the following conditions: a) The Ph.D. degree of the candidate has been awarded in regular mode only; b) The Ph.D. thesis has been evaluated by at least two examiners; c) An open Ph.D. viva voce of the candidate has been conducted; d) The candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal; and e) The candidate has presented at least two papers, based on his/her Ph.D. work in conferences/seminars, sponsored/funded/supported by the	The Academic score as specified by GR No. Misc-2018/C.R56/18/UNI-1. in Appendix II (Table 3A) for Universities, and Appendix II (Table 3B) for Colleges, shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview.
		UGC/ICSSR/CSIR or any similar agency.	

) The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic affairs) of the University concerned.) NET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SET is not conducted. However, Ph.D. degree shall remain the minimum eligibility for appointment of Assistant Professor in such disciplines. OR	
	highly achiev having i. Stu trac ii. Ha Do ii. Has reas v. Has wit	litional or a professional artist with a commendable professional rement in the subject concerned g a Bachelor degree, who has: died under a noted/reputed ditional Master(s)/Artist(s); as been ÷A÷grade artist of AIR/ordarshan; as the ability to explain, with logical soning the subject concerned; and as adequate knowledge to teach theory the illustrations in the discipline accerned.	
Prof In	versity ii. Per star ii. Eig Un rese inst Pro v. Har kno evic B. A wi ac the i. be Al ii. eig pe sp ii. ex an v. pa Se rej v. ab rea ad	od academic record, with a doctoral gree; forming ability of a high professional ndard; the year's experience of teaching in a liversity or College and / or of earch in a University/national level titution, equal to that of Assistant of essor in a University/College; and is made a significant contribution to owledge in the subject concerned, as denced by quality publications. OR traditional or a professional artist of the highly-commendable professional hievement having Master's degree in the subject concerned, who has: the 'A' grade artist of the highly-commendable professional hievement having Master's degree in the subject concerned, who has: the 'A' grade artist of the highly ears' experience of outstanding reforming achievement in the field of the ecialization; perience in designing of new courses down curricula; the articipated in National level the eminars' conferences' concerts in the puted institutions; and the institutions; and the institutions in the said discipline.	

3	Professor In University	An eminent scholar having a doctoral degree;	A total research score of One hundred twenty (120) as per the criteria given in Category III of
		2) Have been actively engaged in research with at least ten years of	the Direction (8/2019).
		experience in teaching in University/College and / or research at the University/National level	
		institutions; 3) Minimum of 6 research publications	
		in the peer-reviewed or UGC-listed journals.	
		OR	
		B. A traditional or a professional artist, with	
		highly-commendable professional achievement,	
		in the subject concerned, 1) Having Masterøs degree, in the	
		relevant subject; 2) Has been :A:-grade artist of	
		AIR/Doordarshan; 3) Has Ten years of outstanding	
		performing achievements in the field of specialization;	
		4) Has made significant contributions in the field of specializations and ability	
		to guide research;	
		5) Has participated in National/International	
		Seminars/Conferences/ Workshops/Concerts and/ or recipient of	
		National/International Awards/ Fellowships;	
		6) Has the ability to explain with logical reasoning the subject concerned;	
		and 7) Has adequate knowledge to teach	
		theory with illustrations in the said discipline.	
4	Senior Professor In	i. An eminent scholar with good track record of high-quality research	Note: Up to 10 percent of the existing sanctioned strength of
	University	publications in Peer-reviewed or UGC-	Professors in the university may
		listed journals, significant research contribution to the discipline, and	be appointed as Senior Professor in the universities, through direct
		engaged in research supervision. ii. A minimum of ten years of	recruitment. The scheme shall be applicable to directly recruited
		teaching/research experience as Professor or an equivalent grade in a	professors only.
		University, College or an institute of national level.	
		iii. The selection shall be based on academic achievements, favorable	
		review from three eminent subject	
		experts who are not less than the rank of Senior Professor or a Professor of at	
		least ten years experience. iv. The selection shall be based on ten	
		best publications in the Peer-reviewed or UGC - listed journals and award of	
		Ph.D. degrees to at least two candidates under his/her supervision during the last	
		10 years and interaction with the	
		Selection Committee constituted as per these Rules.	

Note: As there is no provisions for the Direct selection for the post of Associate Professor and Professors in Colleges/ affiliated institutions in GR No. Misc-2018/C.R56/18/UNI-1; the above conditions may considered for direct selections in the colleges/affiliated institutes wherever applicable.

TABLE - D

MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR DIRECT SELECTION OF TEACHERS IN UNIVERSITIES / COLLEGES/ INSTITUTIONS.

FOR DRAMA DISCIPLINES.

S.No.	Post	Eligibility	Minimum Academic Performance Requirements
			and
-	A •	4)	
	Post Assistant Professor	A) A Master-s degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SET: Provided the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Byelaws / Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/ SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions subject to the fulfillment of the following conditions: The Ph.D. degree of the candidate has been awarded in regular mode only; The Ph.D. thesis has been evaluated by at least two examiners; An open Ph.D. viva voce of the candidate has been conducted; The candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal; and	Performance Requirements
		 in a refereed journal; and 7) The candidate has presented at least two papers, based on his/her Ph.D. work in conferences/seminars, sponsored/funded/supported 	
		by the UGC/ICSSR/CSIR or any similar agency. Note: i. The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic affairs) of the University concerned. ii. NET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SET is not conducted. However, Ph.D. degree shall remain the minimum eligibility for appointment of Assistant Professor in such disciplines.	

	OR	
	В.	
	A traditional or a professional artist with	
	highly commendable professional	
	achievement in	
	the concerned subject, who has:	
	i. been a professional artist with three	
	yearsøBachelor degree/Post Graduate	
	Diploma, with 55% marks (or an	
	equivalent grade in a point-scale	
	wherever the grading system is	
	followed), from the National School of	
	Drama, or any other such Institution in	
	India or abroad;	
	 ii. five years of regular acclaimed performance at regional/ national/ international stage, supported by evidence; and ii. the ability to explain, with logical reasoning, the subject concerned and adequate knowledge to teach theory with illustrations in the discipline concerned. 	
2 Associate Professor In University	i. Good academic record, with a doctoral degree; ii. Performing ability of a high professional standard; iii. Eight years experience of teaching in a University or College and / or of research in a University/national level institution, equal to that of Assistant Professor in a University/College; and iv. A significant contribution to knowledge in the subject concerned, as evidenced by quality publications. OR B. A traditional or a professional artist, having highly commendable professional achievement in the subject concerned, has a Masters degree, who has: i. Been recognized artist of Stage/Radio/TV; ii. Eight years of outstanding performance in the field of specialization; iii. Experience of designing new courses and /or curricula; v. Participated in Seminars/Conferences in reputed institutions; and v. The ability to explain with logical reasoning the subject concerned and adequate knowledge to teach theory with illustrations in the said discipline.	A total research score of Seventy five (75) as per the criteria given in Category III of the Direction (8/2019).

2	D C I		1 60
3	Professor In University	An eminent scholar, having a doctoral degree, actively engaged in research with ten years of experience in teaching and /or research at a University/National-level institution, including experience of guiding research at the doctoral level, with outstanding performing achievement in the field of specialization, with a minimum of 6 research publications in the peerreviewed or UGC listed journals, B. A traditional and a professional artist, having highly commendable professional achievement in the subject concerned, who has: i. Masterøs degree, in the relevant subject;: ii. Ten years of outstanding performing achievements in the field of specialization; iv. Guided research; v. Participated in National/International Seminars/Conferences/Workshops and/or recipient of National/International Awards/Fellowships: vi. Ability to explain with logical reasoning the subject concerned; and vii. Adequate knowledge to teach theory, with illustrations in the said discipline.	A total research score of One hundred twenty (120) as per the criteria given in Category III of the Direction (8/2019).
4	Senior Professor In University	 i. An eminent scholar with good track record of high-quality research publications in Peer-reviewed or UGC-listed journals, significant research contribution to the discipline, and engaged in research supervision. ii. A minimum of ten years of teaching/research experience as Professor or an equivalent grade in a University, College or an institute of national level. iii. The selection shall be based on academic achievements, favorable review from three eminent subject experts who are not less than the rank of Senior Professor or a Professor of at least ten years experience. iv. The selection shall be based on ten best publications in the Peer-reviewed or UGC - listed journals and award of Ph.D. degrees to at least two candidates under his/her supervision during the last 10 years and interaction with the Selection Committee constituted as per these Rules. 	Note: Up to 10 percent of the existing sanctioned strength of Professors in the university may be appointed as Senior Professor in the universities, through direct recruitment. The scheme shall be applicable to directly recruited professors only.

Note: As there is no provisions for the Direct selection for the post of Associate Professor and Professors in Colleges/ affiliated institutions in GR No. Misc-2018/C.R56/18/UNI-1; the above conditions may considered for direct selections in the colleges/affiliated institutes wherever applicable.

TABLE - E

${\bf MINIMUM\ ACADEMIC\ PERFORMANCE\ AND\ SERVICE\ REQUIREMENTS\ FOR\ DIRECT\ SELECTION\ OF\ TEACHERS\ IN\ UNIVERSITIES\ /\ COLLEGES\ /\ INSTITUTIONS.}$

FOR YOGA DISCIPLINES:

S.No.	Post	Eligibility	Minimum Academic
			Performance Requirements and Screening/Selection Criteria
1	Assistant Professor	A 1) Good academic record with at least 55% marks (or an equivalent grade in a point scale wherever the grading system is followed) at the Masterøs degree in Yoga or any other relevant subject, or an equivalent degree from an Indian/foreign University. 2) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR, or a similar test accredited by the UGC, like SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be.	The Academic score as specified by GR No. Misc-2018/C.R56/18/UNI-1. in Appendix II (Table 3A) for Universities, and Appendix II (Table 3B) for Colleges, shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview.
2	Associate	B. A Masterøs degree in any discipline with at least 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) and a Ph.D. degree in Yoga* in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be. *Note: Considering the paucity of teachers in the newly-emerging field of Yoga, this alternative has been provided and shall be valid only for five years from the date of notification of <i>GR No. Misc-2018/C.R56/18/UNI-1</i> . i. A good academic record, with a Ph.D.	A total research score of Seventy
	Professor In University	degree in the subject concerned or in a relevant discipline; ii. A Master-s degree with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed); and ii. A minimum of eight yearsøexperience of teaching and/ or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institutions/Industry with evidence of published work and a minimum of 7 publications as books and / or research/policy papers in peer-reviewed or UGC listed journals.	five (75) as per the criteria given in Category III of the Direction (8/2019).

3	Professor In	Α.	A total research score of One
	University	i. An eminent scholar with Ph. D. degree	hundred twenty (120) as per the
	J	in the subject concerned or in an	criteria given in Category III of
		allied/relevant subject and published	the Direction (8/2019).
		work of high quality, actively engaged	, ,
		in research with evidence of published	
		work, with a minimum of 10	
		publications as books and/ or	
		research/policy papers in the peer-	
		reviewed or UGC listed journals.	
		ii. A minimum of ten years of teaching	
		experience in a University/College and	
		/ or experience in research at the	
		university/National level	
		institution/Industries, with evidence of	
		having successfully guided doctoral	
		candidate.	
		OR	
		B.	
		An outstanding professional, with	
		established reputation in the relevant field, who has made significant contribution to	
		the knowledge in the	
		concerned/allied/relevant discipline, to be	
		substantiated by credentials.	
		substantiated by eledentials.	
4	Senior	i. An eminent scholar with good track	Note: Up to 10 percent of the
	Professor In	record of high-quality research	existing sanctioned strength of
	University	publications in Peer-reviewed or	Professors in the university may
		UGC-listed journals, significant	be appointed as Senior Professor
		research contribution to the discipline,	in the universities, through direct
		and engaged in research supervision.	recruitment. The scheme shall be
		ii. A minimum of ten years of	applicable to directly recruited
		teaching/research experience as	professors only.
		Professor or an equivalent grade in a	
		University, College or an institute of	
		national level.	
		iii. The selection shall be based on	
		academic achievements, favorable	
		review from three eminent subject	
		experts who are not less than the rank of Senior Professor or a Professor of	
		at least ten years experience.	
		iv. The selection shall be based on ten	
		best publications in the Peer-reviewed	
		or UGC - listed journals and award of	
		Ph.D. degrees to at least two	
		candidates under his/her supervision	
		during the last 10 years and interaction	
		with the Selection Committee	
		constituted as per these Rules.	
		_	
TAT 4	A - 41	provisions for the Direct selection for the p	agt of Aggasiata Duafaggan and

Note: As there is no provisions for the Direct selection for the post of Associate Professor and Professors in Colleges/ affiliated institutions in GR No. Misc-2018/C.R56/18/UNI-1; the above conditions may considered for direct selections in the colleges/affiliated institutes wherever applicable.

TABLE – F

MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR PROMOTION OF TEACHERS IN UNIVERSITIES UNDER CAS

(FOR THE DISCIPLINES OF MUSIC, PERFORMING ARTS, VISUAL ARTS AND OTHER TRADITIONAL INDIAN ART FORMS LIKE SCULPTURE; DRAMA; YOGA, etc.)

S.No.	Post	Eligibility	Minimum Academic Performance Requirements and Screening/Selection Criteria
1	Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) Equivalent cadres from Stage 1 to 2).	 i. An Assistant Professor who has completed four years of service with a Ph.D. degree or five years of service with a M.Phil. or six years of service in case of those without a Ph.D./M.Phil and satisfies the following conditions: ii. Attended one Orientation course of 21 days duration on teaching methodology; iii. Any one of the following: Completed Refresher/ Research Methodology Course/ Workshop/ Syllabus Up-gradation Workshop/ Training Teaching- Learning-Evaluation, Technology Programmes/ Faculty Development Programmes of at least one week (5 days) duration, or taken one MOOCs course (with e-certification) or development of e-contents in four-quadrants / MOOC:s course during the assessment period; and iv. Published one research publication in the peer-reviewed journals or UGC listed journals during assessment period. 	A teacher shall be promoted if; i. He/she gets a -satisfactoryøor -goodøgrade in the annual performance assessment reports of at least three/four/five of the last four/five/six years of the assessment period as the case may be (as provided in Table A of the Direction). ii. A total research score of Forty (40) for Assessment period as per the criteria given in Category III of the Direction. iii. The promotion is recommended by the screening- cum evaluation committee.
2	Assistant Professor (Senior Scale/ Academic Level 11) to Assistant Professor (Selection Grade/ Academic Level 12) Equivalent cadres from Stage 2 to 3).	i. Assistant Professors who has completed five years of service in Academic Level 11/ Senior Scale. ii. A Ph.D. Degree in the subject concerned/ allied /relevant discipline. iii. Has done any two of the following in the last five years of Academic Level 11/Senior Scale: Completed a course / programme from amongst the categories of Refresher Courses/Research Methodology/Workshops/ Syllabus Up gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes / Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), or, completed one MOOCs course in the relevant subject (with e-certification); or contribution towards the development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/ contribution towards the development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment. iv. Published three research papers in the peer-reviewed journals or UGC-listed journals during assessment period.	A teacher shall be promoted if; i. The teacher gets a satisfactoryø or sgoodøgrade in the annual performance assessment reports of at least four of the last five years of the assessment period, (as provided in Table A of the Direction). ii.A total research score of Hundred (100) for Assessment period as per the criteria given in Category III of the Direction. iii. The promotion is recommended by the Screening-cum-evaluation committee.

3	Assistant Professor (Selection Grade/ Academic Level 12) to Associate Professor (Academic Level 13A) Equivalent cadres from Stage 3 to 4).	i. Assistant Professor who has completed three years of service in Academic Level 12/Selection-Grade. ii. A Ph.D. degree in subject concerned /allied/relevant discipline. iii. Any one of the following during the last three years: completed one course / programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching- Learning-Evaluation Technology Programme/ Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or completed one MOOCs course (with e-certification); or contribution towards development of e-contents in 4 quadrant (at least one quadrant) minimum of 10 modules of a course/ contribution towards development of at least 10 modules of MOOCs course/contribution towards conduct of a MOOCs course during the period of assessment. iv. A minimum of seven publications in the peer-reviewed or UGC-listed journals out of which three research papers should have been published during the assessment period. v. Evidence of having guided at least one Ph.D. candidate.	A teacher shall be promoted if; i. He/she gets a :satisfactoryøor
4	Associate Professor (Academic Level 13A) to Professor (Academic Level 14) Equivalent cadres from Stage 4 to 5).	 i. Associate Professors who have completed three years of service in Academic Level 13A. ii. A Ph.D. degree in subject concerned/allied/relevant discipline. iii. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period. iv. Evidence of having successfully guided doctoral candidate. 	A teacher shall be promoted if; i. He/she gets -satisfactoryøorgoodøgrade in the annual performance assessment reports of at least two of the last three years of the assessment period, as per Table A of this Direction. ii. A total research score of One Hundred Ten (110) for Assessment period as per the criteria given in Category III of the Direction . iii. The promotion is recommended by a selection committee .
5	Professor (Academic Level 14) to Senior Professor (Academic Level 15 (Stage 5 to 6)	i. Ten yearsøexperience as a Professor. ii. A minimum of ten publications in the peer- reviewed or UGC-listed journals and Ph.D. degree has been successfully awarded to two candidates under his/her supervision during the assessment period.	A Professor can be promoted to the post of Senior Professor under the CAS. The promotion shall be based on academic achievement, favorable review from three eminent subject experts who are not of the rank lower than the rank of a Senior Professor or a Professor having at least ten yearsøof experience. The selection shall be based on 10 best publications during the last 10 years and interaction with a Selection Committee.

TABLE – G

MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR PROMOTION OF

TEACHERS IN COLLEGES/ AFFILIATED INSTITUTIONS UNDER CAS

 $(For \ the \ Disciplines \ of \ Music, Performing \ Arts, Visual \ Arts \ and \ Other \ Traditional$

INDIAN ART FORMS LIKE SCULPTURE; DRAMA; YOGA, etc.)

S.No.	Post	Eligibility	Minimum Academic Performance Requirements and Screening/Selection Criteria
1	Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) Equivalent cadres from Stage 1 to 2).	i. Assistant Professors who have completed four years of service and having a Ph.D. degree or five years of service and having a M.Phil/ PG Degree in Professional Courses, such as L.L.M, M.Tech., M.V.Sc., M.D., or six years of service for those without Ph.D./M.Phil./PG degree in Professional Courses. ii. Attended one Orientation Course of 21 daysø duration on teaching methodology; and iii. Any one of the following: Completed one Refresher / Research Methodology Course OR Any two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching- Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration. OR Completed one MOOCs course (with e-certification) or development of e-contents in four-quadrant/ MOOCs course during the assessment period.	A teacher shall be promoted if; i. He/she gets a :satisfactoryøor :goodø grade in the annual performance assessment reports of at least three/four/five of the last four/five/six years of the assessment period as the case may be (as provided in Table B of this Direction). ii. A total research score of Twenty (20) for Assessment period as per the criteria given in Category III of the Direction. iii. The promotion is recommended by the screening-cum evaluation committee.
2	Assistant Professor (Senior Scale/ Academic Level 11) to Assistant Professor (Selection Grade/ Academic Level 12) Equivalent cadres from Stage 2 to 3).	 i. Assistant Professors who have completed five years of service in Academic Level 11/Senior Scale. ii. Any two of the following in the last five years of Academic Level-11/ Senior Scale: Completed courses/programmes from among the categories of Refresher Courses/Research Methodology course/Workshops/Syllabus Up Gradation Workshop/ Teaching-Learning - Evaluation/ Technology Programmes/ Faculty Development Programme/ Syllabus Upgradation Workshop/ Teaching- Learning- Evaluation/ Technology Programmes/ Faculty Development Programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or completed MOOCs course in the relevant subject (with e-certification); or Contribution towards development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conducting of a MOOCs course during the period of assessment 	A teacher shall be promoted if; i. The teacher gets a *satisfactoryøor *goodøgrade in the annual performance assessment reports of at least four of the last five years of the assessment period, (as provided in Table B of the Direction). ii.A total research score of Fifty (50) for Assessment period as per the criteria given in Category III of the Direction. iii. The promotion is recommended by the Screening-cum-evaluation committee.

Assistant Professor who has completed A teacher shall be promoted if; Assistant Professor three years of service in Academic Level i. He/she gets a :satisfactoryøor :goodø 12/Selection-Grade. (Selection grade in the annual performance Grade/ v. A Ph.D. degree in subject concerned assessment reports of at least two of Academic /allied/relevant discipline. the last three years of the assessment Level 12) to vi. Any one of the following during the last period as specified in Table B of this Associate three years: completed one course / programme Direction. Professor from amongst the categories of Refresher ii. A total research score of Forty Five (Academic Courses/ Methodology Workshop/ Syllabus (45) for Assessment period as per the Level 13A) Up-gradation Workshop/ Teaching- Learningcriteria given in Category III of the Equivalent Evaluation Technology Programme/ Faculty Direction. cadres from Development Programme of at least two weeks The promotion is recommended iii. Stage 3 to (ten days) duration (or completed two courses by a selection committee. of at least one week (five days) duration in lieu 4). of every single course/programme of at least two weeks (ten days) duration); or completed one MOOCs course (with e-certification); or contribution towards development of e-contents in 4-quadrant(at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/contribution towards conduct of a MOOCs course during the period of assessment. A teacher shall be promoted if; Associate i. Associate Professors who have completed Professor three years of service in Academic Level 13A. i. He/she gets ∹satisfactoryøor ∹goodø (Academic ii. A Ph.D. degree in subject concerned/allied/ grade in the annual performance assessment reports of at least two of Level 13A) relevant discipline. the last three years of the assessment to Professor A minimum of 10 research publications in (Academic peer-reviewed or UGC-listed journals out of period, as per Table B of this Level 14) which three research papers shall be published Direction. Equivalent during the assessment period. ii. A total research score of Sixty (60) cadres from A minimum of 110 Research Score as per for Assessment period as per the Stage 4 to Category III in aggregate out of which at least criteria given in Category III of this score of 60 for assessment period. 5). Direction. The promotion is recommended by a selection committee constituted in accordance with these Rules.

Appendix-XI

Sant Gadge Baba Amravati University, Amravati.
PBAS Proforma
Session(PART A, PART B & PART C)

(For Teachers in music and performing arts)
PART A: GENERAL INFORMATION

1. Name (in Block Letters):
2. Father's/Husband's Name:
3. Department:
4. Current Designation & Grade Pay:
5. Date of last Promotion:
6. Address for correspondence (with Pin code):
7. Permanent Address (with Pin code):
Telephone No. :

Email:

	SANT GADGE BA	ABA AMRAVATI U	UNIVERSITY GAZETTI	E - 2019 - PART ONE - 24
8. Who	ether acquired any c	legrees or fresh acad	emic qualifications durin	ng the year :
9. Aca Sr. No.	demic Staff College Name of the Course /	Orientation / Refresh	ner Course attended duri	ing the year : Nil Sponsoring Agency
110.	Summer School			Agency
1				
Date :				

PART B: ACADEMIC PERFORMANCE INDICATORS CATEGORY: I TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Signature of teacher

I. Direct Teaching (Lectures/ Practicals/ Tutorials/ Field Work / Project Supervision taken should be based on verifiable records.).

Sr.	Course/Paper	level	Mode of	Hours	Hours	Percentage	Grading	Proof
No.			teaching*	allotted	Engaged	of lectures		Document*
				per week		engaged/		*
						conducted		
			Odd S	Semester				
1								
2								
3								
4								
5								
6								
7								
8								
9								
	1		Even	Semester				
10								
11								
12								
13								
14								
15								
16								
17								
18								
10								

SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2019 - PART ONE - 249 * Lecture (L), Tutorial (T), Practical (P), Field Work (FW), Project Supervision (PrS) Grading Criterion: - 80% and above ó Good; Below 80% but 70% and above- Satisfactory; Less than 70%-Not satisfactory. **As per table under the document Annexure I (A) Overall Grading (Category: I) :-**Signature of Teacher** Verified and found correct: Signature of V.C./H.O.D./Principal Final Score approved by the Screening / Selection Committee: (For Category: I) Signature of Chairman **Screening / Selection Committee** PART B: ACADEMIC PERFORMANCE INDICATORS **CATEGORY: II** INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES. II i. Administrative Responsibility. Responsibility Nature of Work Grading Proof Document** Sr. No. 1. 2. **3.** II ii. Contribution to corporate life through committees and duties assigned by the authority. Responsibility Nature of Work Grading Proof Document** Sr. No. 1. 2. 3. II iii. Examination Work: Responsibility **Nature of Work** Grading **Proof** Document** Sr. No. 2. 3. II iv. Discipline related co-curricular activities: Responsibility Nature of Work Grading **Proof**

Sr. No.

1.
2.
3.

Document**

II v. Other co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II vi. Extension and dissemination activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II vii. Institutional governance:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II viii. Conduct of Lectures:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II ix. Participatory and Innovative Learning:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II x. Evidence of actively involved in guiding Ph.D. students:

Sr. No.	No. of Ph.D. Students Registered	No. of Ph.D. Students submitted Thesis	No of Students Awarded Ph.D. Degree	Grading	Proof Document**
1.					
2.					
3.					

II xi. Conduct of Research Projects:

Sr. No.	Title of Project	Major/ Minor	Period of Award	Amount Approved	Name of Funding Agency	Grading	Proof Document**
1.					9		
2.							
3.							

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	. 1.							

II xii. Research paper Published:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co- authors	Whether you are the main author	Whethe r Referee d / other Journal as notified by the UGC#	Grading	Proof Docume nt**
1									
Total									

Grading Criteria:- Good - Involved in at least 3 Activities; **Satisfactory**- 1-2 activities and **Not-satisfactory** - Not involved/ undertaken any of the activities.

**As per table under the document Annexure II (A)

Overall Grading (Category: II) :-	
Verified and found correct:	Signature of Teacher
	Signature of V.C. /Principal/H.O.D.
Final Score approved by the Screening / Selection Co (For Category II)	ommittee :

Signature of Chairman Screening / Selection Committee

PART B: ACADEMIC PERFORMANCE INDICATORS CATEGORY: III RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III A. Research Papers publication:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co- authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Augment ed API Score	Proof Docume nt**
1 Total				n uny			the egen		

III B. a. Publications other than journal articles (books, chapters in books):

Sr. No.	Title with page nos./ Chapter with page no.	Book Title, editor & publisher	Publication International / National/ Local	ISSN/ ISBN No.	Whether approved by University	No. of co- author s	Whethe r you are the main	API Score	Proof Docu ment*
							author		
1									
Total	Total								

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III B.b. Cassettes/ CDs, DVDs, Tracks published/ recorded:

Sr.	Cassettes/ CDs,	Company	Publicatio	Whether	No. of	Whethe	API	Proof
No.	DVDs, Tracks		n Internatio nal/ National/ Local	approved by University	co- artists	r you are the main artist	Score	Docume nt**
1								
Total								

III B.c. Individual track in Cassettes/ CDs, DVDs recording in classical and semi-classical and light music done by registered/ reputed music companies:

Sr. No.	Cassettes/ CDs, DVDs, Tracks	Company	Publication International/ National/ Local	Whether approved by University	No. of co- artists	Whethe r you are the main artist	API Score	Proof Docume nt**	
1									
Tota	Total								

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sr. No.	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E- Content	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API Score	Proof Document**
1							
Tota	l						

III D. RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document**
M. Phil.					
Ph. D.					
P.G.					
Dissertation					
Total					

III E. ONGOING RESEARCH PROJECTS:

III E. (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document**
1						
Total						

III E. (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

III F. i. Fellowships and Awards:

Sr.	Fellowship/ Award	Award	Event	Whether	API	Proof
No.	•	conferring	Organized	international	Score	Document**
		Organization	by	/		
				national /		
				state /		
				regional /		
				college		
				or university		
				level		
1						
2						
3						
3						
Total						

III F. ii Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1						
2						
3						
Total						

III F. iii Policy Document:

Sr.	Title of Document	Policy Document	International/	Publisher	API	Proof
No.		Submitted to	National/		Score	Document**
			State			
			Government/			
			Central			
			Government			
1						
2						
3						
Total						

III E. Invited lectures / Paper delivered in conferences / seminars:

Sr.	Invited Talk/	Title of	Event	Whether	API	Proof
No.	Paper	Conference /	Organized	International	Score	Document**
	presented	Seminar	by	(Abroad) /		
	_			International		
				(Within		
				Country)		
				National /		
				State /		
				Regional /		
				College		
				or University		
				level		
1						
2						
3						
Total			•	•		

Note:

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- ❖ The research score shall be from the minimum of three categories out of six categories.

** 1 0	nor to	abla :	undor	tha	dogument	Annexure	TTT	()	١
**AS	per ta	anie	unaer	tne (nocument	Annexiire		ΙA	.)

Total Score (Category: III) :-	
	Signature of Teacher
Verified and found correct:	
Signatu	re of V.C./ Principal / H.O.D.
Final Score approved by the Screening / Selection Com For Category :III)	mittee :
	Signature of Chairman eening / Selection Committee

IV. SUMMARY OF GRADES/ API SCORES

Category	Criteria	Last Academic.	GRADES / API	Annual API Score for Category III Only
Ι	Assessment Criterion for			
	Teaching, Learning and			
	Evaluation Related			
	Activities			
II	Involvement in Administrative,			
	Examination, Co-curricular,			
	Extension and Professional			
	Development Related			
	Activities			
III	Research and Academic			
	Contribution			

				L
		Sign	nature of	Teacher
Verifie	d and found corr	ect :		
	Signatu	re of V.C.	/ Principa	l / H.O.D.
		Signature ning / Sele		

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

^{*}Annexure-IV

LIST OF ENCLOSURES:	(Please	attach,	copies	of	certificates,	sanction	orders,	papers	etc.	wherever
necessary)										

1.

2.

3

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS profonna.

Signature of the faculty with Designation, Place & Date

Signature of V.C./ School Chairperson / Principal / HOD

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Name:

Designation:

Assessment Year:

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL.

- a) State whether the facts stated above are correct, if not, state the correct facts.
- b) Do you agree with the Performance based appraisal done by the teacher ? if not, give reasons why you do not agree.

I) Verification & Evaluation in respects of Grades/ API.

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I					
Category II					
Category III					
A					
В					
C					
D					
E					

(* Strike out which is not applicable	: : :utstanding, /		
Respect of research & teaching C) Technical Ability D) Administrative ability including Judgment initiative and drive (if applicable) E) Integrity and Character F) Whether powers delegated are Fully utilized. G) General Assessment * A+ = O	: : :utstanding, /		
 C) Technical Ability D) Administrative ability including Judgment initiative and drive (if applicable) E) Integrity and Character F) Whether powers delegated are Fully utilized. G) General Assessment * A+ = O B = G (* Strike out which is not applicable) 	: : :utstanding, /		
Judgment initiative and drive (if applicable) E) Integrity and Character F) Whether powers delegated are Fully utilized. G) General Assessment * A+ = O B = G (* Strike out which is not applicable)	: : utstanding, A		
 (if applicable) E) Integrity and Character F) Whether powers delegated are Fully utilized. G) General Assessment * A+ = O B = G (* Strike out which is not applicable) 	:utstanding,		
 F) Whether powers delegated are Fully utilized. G) General Assessment * A+ = O B = G (* Strike out which is not applicable) 	:utstanding,		
B = G (* Strike out which is not applicable		A = Very Good. B+ = Posit	
	•	tisfactory, C = Not Satisf	
Date: / /	S	signature of Reporting Off	icer
bservation of the Reviewing Officer (Vic	e-Chancellor	·):	
ate: / /	S	Signature of Reviewing Off	ïcer
			Appendix-XII
PBAS Profo (PART (For Teacher	orma for proi Assessment P Γ A, PART B rs in music an	University, Amravati. notion under CAS eriod - & PART C) nd performing arts) NFORMATION	
Name (in Block Letters):			
Father's/Husband's Name :			
Department :			
Current Designation & Grade Pay:			
Date of last Promotion :			
Address for correspondence (with Pin c	ode) •		
Permanent Address (with Pin code):	•		
Telephone No.:			
Email:			
Whether acquired any degrees or fresh	academic qu	alifications during the yea	r:
Academic Staff College Orientation / Re	efresher Cou	rse attended during the year	 ar : Nil
Sr. Name of the Course / I No. Summer School	Place	Duration	Sponsoring Agency
1			
		1	

Signature of teacher

SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2019 - PART ONE - 257								
	SANT GADGE	BABA	AMRAVATI	UNIVERSITY	GAZETTE -	2019 - I	PART ONE -	257

PART B: ACADEMIC PERFORMANCE INDICATORS CATEGORY: I TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

I. Direct Teaching (Lectures/ Practicals/ Tutorials/ Field Work / Project Supervision taken should be based on verifiable records.).

Sr. No.	Course/Paper	level	Mode of teaching*	Hours allotted per week	Hours Engaged	Percentage of lectures engaged/ conducted	Grading	Proof Document* *
			Odd	Semester				
1								
2								
3								
4								
5								
6								
7								
8								
9								
	1		Even	Semester				
10								
11								
12								
13								
14								
15								
16								
17								
18								

* Lecture (L), Tutorial (T), Practical (P), Field Work (FW), Project Supervision (PrS) **Grading Criterion:-** 80% and above 6 Good; Below 80% but 70% and above- Satisfactory; Less than 70%-Not satisfactory.

**As	per	table	under	the	document	Annexure	T	(A))
713	PCI	anic	unuci	uic	document	Aimcaurc		(A	,

Overall Grading (Category: I) :-		
	Signature of	Teacher
Verified and found correct:		
Signature of V.C.	./H.O.D./Prin	cipal
Final Score approved by the Screening / Selection Committee : (For Category : I)		
<u>e</u>	re of Chairma Selection Con	

$\frac{\text{PART B: ACADEMIC PERFORMANCE INDICATORS}}{\text{CATEGORY: II}}$

INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

II i. Administrative Responsibility.

Sr.	Responsibility	Nature of Work	Grading	Proof Document**
No.				
1.				
2.				
3.				

II ii. Contribution to corporate life through committees and duties assigned by the authority.

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II iii. Examination Work:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II iv. Discipline related co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II v. Other co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II vi. Extension and dissemination activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II vii. Institutional governance:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

II viii. Conduct of Lectures:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.				
2.				
3.				

			•			earning								
Sı	. N	0.	Re	spons	ibility]	Nature o	f Work		Grading	Pro	roof Document**		
	1.													
	2.													
	3.													
		No.	No. of Stude	Ph.D.	Stuc	guiding f Ph.D. lents nitted	No of	f Students warded D. Degree		Gradi	ng		Proc Docume	
					Th	esis								
	1.													
	2.													
	3.													
II xi.	Co	onduct	of Resea	rch P	rojects:									
Sr.		Title	of Proje	et	Major/	Per	riod of	Amoun	ıt	Name of	Grad	ing	Pr	roof
No					Minor	A	ward	Approv	ed	Funding				ment*
										Agency				*
1. 2.	-													
3.	-													
	. R	esearc	h paper	Publis	shed:									
Titl	e v	ith pa	ge Jo	urnal	ISS	N /	Whethe	er No. o	f	Whether	Whether		Gradi	Proc
		os.			ISBN	No.	peer reviewe Impac Factor if any	co- autho	rs	you are the main author	Refereed other Journal a notified b the UGC	as Dy	ng	Doc men *
Not-	ati	sfacto	ry - Not	nvolv		taken ar	ny of the	ties; Satisf activities.	acto	ory - 1-2 activ	vities and			
		Overal	ll Gradin	g (C	ategory :	II) :-								
			Ve	rified	and foun	d corre	ct:			Signature o	f Teacher			

Signature of Chairman Screening / Selection Committee

SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2019 - PART ONE - 260 PART B: ACADEMIC PERFORMANCE INDICATORS

<u>CATEGORY : III</u> <u>RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS</u>

III A. Research Papers publication:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co- authors	Whether you are the main author	Whethe r Referee d / other Journal as notified by the UGC#	Augment ed API Score	Proof Docume nt**
1 Total									

III B. a. Publications other than journal articles (books, chapters in books):

Sr.	Title with page	Book	Publicatio	ISSN/	Whether	No. of	Whethe	API	Proof
No.	nos./ Chapter with	Title,	n	ISBN	approved	co-	r you	Score	Docume
	page no.	editor &	Internatio	No.	by	author	are the		nt**
		publisher	nal/		University	S	main		110
			National/				author		
			Local						
1									
Tota	l					•			

III B.b. Cassettes/ CDs, DVDs, Tracks published/ recorded:

Sr. No.	Cassettes/ CDs, DVDs, Tracks	Company	Publicatio n Internatio nal/ National/ Local	Whether approved by University	No. of co- artists	Whether you are the main artist	API Score	Proof Document**
1								
Total								

III B.c. Individual track in Cassettes/ CDs, DVDs recording in classical and semi-classical and light music done by registered/ reputed music companies:

Sr. No.	Cassettes/ CDs, DVDs, Tracks	Company	Publication International / National/ Local	Whether approved by University	No. of co-artists	Whether you are the main artist	API Score	Proof Document**
1								
Tota								

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sr. No.	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E- Content	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API Score	Proof Document**
1							
Total							

SANT GADGE BABA AMRAVATI UNIVERSITY GAZETTE - 2019 - PART ONE - 261

III D. RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document**
M. Phil.					
Ph. D.					
P.G.					
Dissertation					
Total					

III E. ONGOING RESEARCH PROJECTS:

III E. (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

III E. (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1						
Total						

III F. i. Fellowships and Awards:

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international / national / state / regional / college or university level	API Score	Proof Document**
1						
2						
3						
Total			1			

III F. ii Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1						
2						
3						
Total						

	SANT GADGE	BABA	AMRAVATI	UNIVERSITY	GAZETTE -	2019 - PART	ONE - 262		
III F. iii Policy Document:									
Sr.	Title of Docume	nt Po	licy Document	Internationa	al/ Publis	sher API	Proof		

Sr. No.	Title of Document	Policy Document Submitted to	International/ National/ State Government/ Central Government	Publisher	API Score	Proof Document**
1						
2						
3						
Total	1	1		1		

III E. Invited lectures / Paper delivered in conferences / seminars:

Sr.	Invited Talk/	Title of	Event	Whether	API	Proof
No.	Paper	Conference /	Organized	International	Score	Document**
	presented	Seminar	by	(Abroad) /		
				International		
				(Within Country)		
				National / State /		
				Regional / College		
				or University		
1				level		
1						
2						
2						
3						
Total			I	I		

Note:

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6 .Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- ❖ The research score shall be from the minimum of three categories out of six categories.

**Ac nor	table ur	dar the	document	Annexure	TTT (()
**As ber	table ur	iaer ine	aocument	Annexure	111 (Αı

Total Score (Category: III) :-	
$ar{\mathbf{s}}$	ignature of Teacher
Verified and found correct:	
Signature of V	.C./ Principal / H.O.D.
Final Score approved by the Screening / Selection Committee (For Category :III)	
9	re of Chairman / Selection Committee

SANT GADGE	BABA	AMRAVATI	UNIVERSITY	GAZETTE -	2019 - PAR	T ONE - 263

IV. SUMMARY OF GRADES/ API SCORES

Category	Criteria	Last Academic.	GRADES / API	Annual Av. API Score for Assessment Period for Category III Only
I	Assessment Criterion for			
	Teaching, Learning and			
	Evaluation Related			
	Activities			
II	Involvement in Administrative,			
	Examination, Co-curricular,			
	Extension and Professional			
	Development Related Activities			
III	Research and Academic			
	Contribution			

	Signature of Teacher
Verified and found correct	:
Signature of	f V.C./ Principal / H.O.D.
9	ature of Chairman / Selection Committee

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

ar mor.	
Sr.No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

^{*}Annexure-IV

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

1.

2.

3

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS profonna.

Signature of the faculty with Designation, Place & Date

Signature of V.C./ School Chairperson / Principal / HOD

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Name:	
Designation:	Assessment Year :

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL.

- a) State whether the facts stated above are correct, if not, state the correct facts.
- b) Do you agree with the Performance based appraisal done by the teacher ? if not, give reasons why you do not agree.
- I) Verification & Evaluation in respects of Grades/ API.

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I					
Category II					
Category III					
A					
В					
C					
D					
E					

II) A) General Intelligence	:
B) Capacity to get work in	
Respect of research & teaching	
C) Technical Ability	:
D) Administrative ability including	:
Judgment initiative and drive	
(if applicable)	
E) Integrity and Character	:
F) Whether powers delegated are	;
Fully utilized.	
B = Go (* Strike out which is not applicable)	ood, C+ = Satisfactory, C = Not Satisfactory .)
Date: / /	Signature of Reporting Officer
Observation of the Reviewing Officer (Vice	e-Chancellor):
Date: / /	Signature of Reviewing Officer

Annexure I (A)

Sr. No.	Document
1	Student Attendance certified by HOD/ Head of the institute
2	Academic Dairy certified by HOD/ Head of the institute
3	Total teaching hours Certificate from HOD
4	Certificate from University Authorities
5	Course conduction certificates
6	Other certificates

Annexure II (A)

Sr. No.	Document
1	Proof of Co-curricular activities in the form of letter/ Certificate / Any other document certified
	by HOD or head of institution
2	Proof of Extension activities in the form of letter/ Certificate/ Any other document certified by
	HOD or head of institution
3	Administrative committee certificates/ Letters / Any other document certified by HOD or head of
	institution
4	Certificate / Letter from Conference organizing committee
5	Course conduction certificates
6	Certificate/ Letter from BOS or other bodies
7	Other certificates

Annexure III (A)

Sr. No.	Document
1	Published paper, Journal home page for Impact factor
2	Books front page along with editorial team or Book chapter first page
3	Project Award Certificate/ Midterm Evaluation Report/ Final Project Report/ Utilization Certificate / Project Extension Letter
4	Project outcome report/ Patent award document
5	Student registration Letter/ Thesis submission letter / Notification
6	Fellowship award certificate
	Invited talk letter of intend/ Certificate/ Certificate of paper presentation along with copy of abstract book
7	Other certificates

Sant Gadge Baba Amravati University, Amravati. PBAS Proforma for Promotion under CAS (PART A, PART B & PART C) 23-24

(For Teachers other than Physical Education Persons and Librarians)

PART A: GENERAL INFORMATION

1. Name (in Block Letters)

: Dr P. S. Bodkhe

2. Father's/Husband's Name

: Mr. Sadashivrao. R. Bodkhe

3. Department

: Chemistry

4. Current Designation & Grade Pay: Professor AL-14A (144200-218200)

5. Date of last Promotion

: 22.10.2022

6. For which position and grade pay : You are an applicant under CAS

8. Date and Place of Birth

: 13/06/1972, Amravati

9. Sex

: Male

10. Marital Status

: Married

11. Nationality

: Indian

12. Indicate whether belongs to

SC/ST/OBC Category

: Yes (OBC)

13. Address for correspondence

(with Pin code)

: Department of Chemistry, Vidya Bharati Mahavidyalaya, C. K. Naidu Road,

Camp, Amravati - 444 602

14. Permanent Address

: Prasad Nagar, Saturna., Amravati 444607

(with Pin code):

Telephone No.

: 9823105999

Email

: pravinbodkhe13@gmail.com

15. Academic Oalification (Matric onward till post -graduate :

Examination	Name of Board	Year of Passing	% of Marks	Division	Subject/s
B. Sc	Amravati	1992	60.08%	I	Phy, Chem, Math
M. Se	Amravati	1994	66.67%	I	Organic Chemistry
B. Ed	Amravati	1995	71.10%	I	Science
Ph. D.	Amravati	Submitted 26th Dec 2002	Award notification 29 th May 2003		Chemistry

16. Research Degree

Degree	Tital /Topic	Date of Award	University
Ph. D.	the state of the s	Award notification 29th May 2003	Sant Gadge Baba Amravati University, Amravati
	Corresponding Heterocyles and study of their biocidal effect"		

17. Appointments held prior to joining this institute

Sr	Designation	Name of	f Date of Joiniong		Salary	Reason of
No		Employer	0.445	CALL SHIP	With	leaving
			Joining	Leaving	Grade	21.00
1	Assistant Professor	Vidya Bharati Mahavidyalaya, Amravati	16/02/2003	29/07/2005	8000 +250	Adhoc
2	Assistant Professor	Vidya Bharati Mahavidyalaya, Amravati	1/08/2005	29/04/2006	8000 + 500	Lean Terminated
3	Assistant Professor	Vidya Bharati Mahavidyalaya, Amravati	30/04/2006	24/09/2007	8000+250	Adhoc

18. Post held after appointment at this Institute:

Designation	Department	Date of Actual	Grade Pay	
	A STATE OF	From	To	
Assistant Professor	Chemistry	25/09/2007	25/09/2019	15,600 – 39,100
Associate Professor	Chemistry	25/09/2019	21/10/2022	37,400 – 67,000
Professor	Chemistry	22/10/2022	Continue	SANGEST MANUFACTURED

19. Period of Teaching Experience : P.G Classes – 26 Years : UG Class - 16 Years

20. Research Experiencee excluding years spent: 18 Years in M. Phil / Ph. D.

21. Field of Specialisation under the Subject / Discipline : Organic Chemistry

API 2023-24

22. Academic Staff College Orientation / Refresher Course attended during the year : NIL

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1.	Orientation Course	Academic Staff College, SGB Amravati University, Amravati	From 4 th /10/ 2011 to 30 th /10/2011	UGC
2	Regresher courase in Chemistry	Academic Staff College, SGB Amravati University, Amravati	From 20 th /11/2012 to 11 th /12/ 2012	UGC
3	Regresher courase in Chemistry	HRDC, SGB Amravati University, Amravati	From 17 th /11/2015 to 7 th /12/ 2015	UGC
4	STC in Environment Conservation	HRDC, SGB Amravati University, Amravati	From 9 th /10/ 2018 to 14 th /10/2018	UGC
5	STC in Soft Skill & Personality Development	HRDC, SGB Amravati University, Amravati	From 17 th /12/ 2018 to 22 th /12/2018	UGC

Date: 30-4.24

Signature of teacher

Sant Gadge Baba Amravati University, Amravati. PBAS Proforma for Promotion under CAS (PART A, PART B & PART C)

(For Teachers other than Physical Education Persons and Librarians)

Academic Year: 2023-24

PART A: GENERAL INFORMATION

1. Name (in Block Letters)

: Dr P. S. Bodkhe

2. Father's/Husband's Name

: Mr. Sadashivrao, R. Bodkhe

3. Department

: Chemistry

4. Current Designation & Grade Pay: Professor (AL 14) (144200-218200)

5. Date of last Promotion

: 22.10.2022

6. Address for correspondence (with Pin code) :

Department of Chemistry, Vidya Bharati Mahavidyalaya, C. K. Naidu Road, Camp, Amravati – 444 602

7. Permanent Address (with Pin code): Prasad Nagar, Saturna., Amravati 444607

Telephone No.

: 07212950319

Email

: pravinbodkhe13@gmail.com

- 8. Whether acquired any degrees or fresh academic qualifications during the year : No
- 9. Academic Staff College Orientation / Refresher Course attended during the year : NIL

Sr. No.	Name of the Course /	Place	Duration	Sponsoring Agency
	Summer			
	n (cm - Will		点。这些是一个一个	

Date: 304-24

Signature of teacher

Sant Gadge Baba Amravati University, Amravati. PBAS Proforma for Promotion under CAS (PART A, PART B & PART C)

(For Teachers other than Physical Education Persons and Librarians)

Academic Year: 2023-24

PART A: GENERAL INFORMATION

1. Name (in Block Letters)

: Dr P. S. Bodkhe

2. Father's/Husband's Name

: Mr. Sadashivrao, R. Bodkhe

3. Department

: Chemistry

4. Current Designation & Grade Pay: Professor (AL 14) (144200-218200)

5. Date of last Promotion

: 22.10.2022

6. Address for correspondence (with Pin code) :

Department of Chemistry, Vidya Bharati Mahavidyalaya, C. K. Naidu Road, Camp, Amravati - 444 602

7. Permanent Address (with Pin code): Prasad Nagar, Saturna., Amravati 444607

Telephone No.

: 07212950319

Email

: pravinbodkhe13@gmail.com

8. Whether acquired any degrees or fresh academic qualifications during the year : No 9. Academic Staff College Orientation / Refresher Course attended during the year : NIL

Sr.	Name of the	Place	Duration	Sponsoring
No.	Course /			Agency
	Summer			5 7 (No. 1)

School

Date: 30-4-24

Signature of teacher

PART B : ACADEMIC PERFORMANCE INDICATORS CATEGORY : I TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

I. Direct Teaching (Lectures/ Practicals/ Tutorials/ Field Work / Project Supervision taken should be based on verifiable records.).

S N	Course/Paper	level	Mode of teachin g*	Hours allotted per week	Percentage of lectures engaged/ conducted	Gradin g	Proof Docume nt**
	Odd Semester		ь		Conducted		
1	B.Sc. Sem 1, Chemistry	UG	3 P	2 Hr 24min	97%	Good	
2	B.Sc. Sem I, Chemistry	UG	4L	3Hr 12Min	98%	Good	Academi c Diary certified
3	B.Sc. Sem V Chemistry	UG	6 P	4Hr 48Min	94%	Good	
4	B.Sc. Sem III Chemistry	UG	3 P	2 Hr 24min	94%	Good	
5	M.Sc. Sem I Chemistry	PG	2 L	2Hr, 00Min	100%	Good	
6	M.Sc. Sem III Chemistry	PG	2 L	2Hr, 00Min	100%	Good	
	Total		L. 08, P: 15	UG:12Hr 08min PG: 4hrs	Avg. UG: 95.75 PG: 100		
	Even Semester	2000	25	STATE POSTS	S. WALLES		
7	B.Sc. Sem II, Chemistry	UG	3 P	2 Hr 24min	96%	Good	
8	B.Sc. Sem II, Chemistry	UG	4 L	3Hr 12Min	97%	Good	
9	B.Sc. Sem VI Chemistry	UG	6 P	4Hr 48Min	95%	Good	Academi
10	B.Sc. Sem IV Chemistry	UG	3 P	2 Hr 24min	96%	Good	THE RESERVE THE PARTY OF THE PA
11	M.Sc. Sem II Chemistry	PG	2 L	2Hr, 00Min	100%	Good	c Diary certified
12	M.Sc. Sem IVChemistry	PG	2 L/PrS	2Hr, 00Min	100%	Good	
	Total		L. 08, P: 15	UG:16Hr 12min PG: 4hrs	Avg. UG: 96 PG: 100		

^{*} Lecture (L), Tutorial (T), Practical (P), Field Work (FW), Project Supervision (PrS) Grading Criterion: - 80% and above – Good; Below 80% but 70% and above- Satisfactory; Less than 70%- Not satisfactory.

**As per table under the document Annexure I (A)

Overall	Grading	(Cated	porv · I	۱

GOOD

Verified and found correct:

BANSOD

Internal Quality Assurance Cell Vidya Bharati Mahavidyalaya Signature of Teacher

Principal
Signature of Widyle Sharat Matievklyalaya
Amravati.

Final Score approved by the Screening / Schrift Sommittee : (For Category : 1)

GOOD

Signature of Chairman Screening / Selection Committee

PART B : ACADEMIC PERFORMANCE INDICATORS CATEGORY : II

INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

II i. Administrative Responsibility.

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	Convener of Annual Report	Admission	Good	Certificate
2.	Convener of API Committee	Alumni	Good	Certificate
3.		Ant raging	Good	Certificate
	Member of Autonomus Committee	Study and Implementation	Good	Certificate
5.	Member of Discipline committee	Discipline	Good	Certificate
6.	Member of Degree Distribution Committee	Degree Distribution	Good	Certificate
7.	Member of Sanman Committee	Selection of Achievers	Good	Certificate

II ii. Contribution to corporate life through committees and duties assigned by the authority.

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	Class Co-ordinator for Tutor Ward	Cass Co-ordinator	Good	Certificate
2.	Member of Remedial Coaching Committee	Remedial Coaching	Good	Certificate
3.	Member of Stock Checking Committee (Internal and External)	Stock Checking	Good	Certificate

II iii. Examination Work:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	Internal /External of University Practical exam	Internal /External examiner	Good	Certificate
2.	Question paper setting of Test Exams for internal assessments/unit tests/exams	Question paper setting	Good	Certificate
3.	Evaluation of Answer Books of Test Exams of internal assessment	Evaluation of Answer Books	Good	Certificate

II iv. Discipline related co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	Career counselling to Students	Counselling	Good	Certificate
2.	Organised student seminar activity	Seminar	Good	Certificate
3.	Group Discussion (during project work)	Review	Good	Certificate

II v. Other co-curricular activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**	
1.	NGO Visit and Interaction under GEMS Activity	NGO Visit and Interaction	Good	Certificate	E
2.	Annual Gathering Organization under GEMS Activity	Member	Good	Certificate	
3.	Trade Fair Organization under GEMS Activity	Member	Good	Certificate	
4.	Amravati University Chemistry Teachers Association	Life member	Good	Certificate	
5.	MRSI: Material Research Society of India, Bangalore (LMB 1112)	Life member	Good	Certificate	
6.	Indian Chemical Society (Association from 2006)	Life member	Good	Good	Cen
7.	Life Member of Gardon club , Amravati	Life member	Good	Certificate	
8	Charter member of Rotary Club of Ambika , Amravati	Charter member	Good	Certificate	

II vi. Extension and dissemination activities:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	Blood Donation Camp	Member	Good	Certificate
2.	Tree Plantation and Cleanness Drive	Member	Good	Certificate
3.	Students Heath Check up Camp	Member	Good	Certificate
4.	Presiding officer for Maharastra Assembly Election 2024	Presiding officer	Good	Certificate
5	2 ND Prize for debate competition (7001/-)	Prize	Good	Certificate
6	Placement Committee member at Smt Radhabai Sarda Arts, Commerce and Science College Anjangaon Surji 1st March 2024	Subject Expert	Good	Certificate
7	Placement Committee member at Shankarlal Khandelwal Arts, Science and Commece College, Akola 26/12/2023	Subject Expert	Good	Certificate
8	Placement Committee member at Amolkchand Mahavidyalaya, Godhani Road , Umarsara, yavatmal 28/12/23	Subject Expert	Good	Certificate
9	Placement Committee member at Brijlal Biyani Science College 27.12.2023	Subject Expert	Good	Certificate

II vii. Institutional governance:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	NAAC Technical Committee (SSS)	Member	Good	Certificate
2.	College Cultural Committee	Member	Good	Certificate

II viii. Conduct of Lectures:

Sr. No.	Responsibility	Nature of Work	Grading	Proof Document**
1.	Demonstrated basic experimental ideas to students	Demonstration	Good	Certificate
2.	Developed soft skill of students to draw graphs using Origin and MS Excel software.		Good	Certificate

II ix. Participatory and Innovative Learning:

	No.	The state of the s		_
Sr. No. Responsibility	Nature of Work	Grading	Proof	

1.	DannanDaint	vith Teaching using e- likelearning techniques and	Document** Certificate
2.	simulation from e-resources etc.	DFTeaching using e- learning techniques	Certificate

Il x. Evidence of actively involved in ouiding Ph D. students:

Sr. No.	No. of Ph.D. Students Registered	No. of Ph.D. Students submitted Thesis	No of Students Awarded Ph.D. Degree	Contract of the contract of th	Proof Document**
1.	3	Nil	3 3	Good	Certificate

Il xi. Conduct of Research Projects:

Sr. No.	Title of Project	Major/ Minor	Period of Award	Amount Approved	Name of Funding Agency	Grading	Proof Document
1.		r Katab					

Grading Criteria:- Good - Involved in at least 3 Activities; Satisfactory- 1-2 activities and Not-satisfactory - Not involved/ undertaken any of the activities.

**As per table under the document Annexure II (A)

Overall Grading (Category : II)

GOOD

Verified and found correct:

IQAC Co-ordinator

Signature of Teacher

Prof. P. G. BANSOD ature of V Principal /Principal

Final Score approved by the Screening of State of Manager State of State of

(For Category : I)

ma A .. ravati-444602 (M.S.)

Signature of Chairman Screening / Selection Committee



PART B: ACADEMIC PERFORMANCE INDICATORS CATEGORY: III RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

(Only Academic Year : 2023-24)

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	THE RESERVE AND ADDRESS OF THE PARTY OF THE	co- author s	er you are the main author	Whether Refereed / other Journal as notified by the UGC#	P	Proof Docume nt**
					18 27			Capta	

III B.a. Publications other than journal articles (books, chapters in books):

	page nos./ Chapter with	Title, editor & publisher	n Internatio		Whether approved by University	author s	Whethe r you are the main author	Score	Proof Docume nt**
1	Partial Molar Volumes of Glycine in Aqueous Electrolyte and Non- Electrolyte Solutions		International	Print ISBN: 978-81- 19315-72- 7, eBook ISBN: 978-81- 19315-65- 9			no	3.9	Document

API 2018-26

III B.b. Publications in the form of Cassettes/CDs/DVDs, Tracks published/ Recorded:

NO.	Cassettes/CDs/DV D s, Tracks published/ Recorded	Internatio	Whethe r approve d by Universi ty	No. of artists	Wheth er you are the main artist		Proof Docume nt**
1			Distance	TE TO I		133	1800

III B.c. Publications in the form of individual Cassettes/CDs/DVDs, Tracks published/ Recorded:

Sr. No.	Individual Cassettes/CDs/DVD s, Tracks published/ Recorded	Company	Publication International/ National/ Local	Whether approved by University	API Score	Proof Document
Tot	al	1000	A FERREN			2010/37 E

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sr. No.	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E- Content	Name of Activity	Authority Concern		Course Credit/ Module	API Score	Proof Document **
1			W. BEETER	THE SHAPE			A STATE OF

III D.a RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document**
M. Phill	1.312512		THE PERSON NAMED IN		
Ph D.	3		3		Proof Document**
P.G Desertation	4	4	4	8	Proof Document**
Total		The Carried State	m. Table	8	

III D.b RESEARCH PROJECTS COMPLETED:

III D. b (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	The state of the s	And the second of	Scor	Proof Document* *
1				100000			
	Total	THE RESERVE	Test.	The second second		01	(2) (#JST)

III D.b (ii). Consultancy Projects:

Sr. No.	Title	Agency Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Documen t* *
1			44 440 (63)	to some business		
	Total		The State of the S	2. 是一位,如此是19年		

III D.c ONGOING RESEARCH PROJECTS:

III D.c (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document
1	5 1 80	el Visseria	10 M 10 M		从指挥	
Total	en hate	Ed. Dres 17				

III D. c (ii) Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document
1	1 St 1/4		20 年7月			
Total		The state of		F. V. 17.49	100	

III E.a Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document*
1	ARTIFICIAL INTELLIGENCE- BASED APPROACH TO STUDY THE IMPACT OF TEMPERATURE ON DIELECTRIC PROPERTIES OF BISMUTH FERRITE	Published	International	Application No.2023210556 32 A Publication Date : 06/10/2023		Document

(BIFEO3) NANOPARTICLES FOR PV APPLICATIONS			
otal	1-11-11		

III E. b Policy Document:

Sr. No.	Title of Document	Policy Document Submitted to	International/ National/ State Government/ Central Government	Publisher	API Score	Proof Document**
1			Marinton Lawrence		11 4	

III E. c. Fellowships and Awards:

No.		conferring Organization	Organized by	international / national / state / regional / college or university level	Score	Document**
1	ED CHILLIAN	The Street	of the Section 25			Edin Seria

III F. Invited lectures / Paper delivered in conferences /seminars:

Sr. No.	The state of the s	Title of Conference / Seminar	Event Organized by	Whether International (Abroad) / International (Within Country) National / State / Regional / College or University level	API Score	Proof Document**
1	Synthesis, characterization and biocidal study of some novel 2- hydroxy 4,6- disubstituted phenyl pyrimidines bearing 4-bromo phenol moiety	in Science and Technology	Company of the compan	National ISBN 978-81-19931- 25-5 Page No -197-203	3	Document
2	Synthesis and	Recent	Vidya	National	3	Document

110.00	Spectral Characterization of Novel 1,2,4- Dithiazole Derivatives	Advancements in Science and Technology	Bharati Mahavidyal aya, Amravati	ISBN 978-81-19931- 25-5 Page No -197-203		
	Part of the second of the seco	Technology	Vidya Bharati Mahavidyal aya, Amravati	National ISBN 978-81-19931- 25-5 Page No -197-203	3	Document
	Synthesis, Characterization and Pharmacological Evaluation of Some New Functionalized Flavone Derivatives From β –Diketones		Bharati	National ISBN 978-81-19931- 25-5 Page No -197-203	3	Document
5	Synthesis of colloidal metal oxide using reverse micelle technique and its application in coupling reactions for Benzoxazole formation	Recent Advancements in Science and Technology	Bharati Mahavidyal	National ISBN 978-81-19931- 25-5 Page No -197-203	3	Document

Total Score (Category : III)

Signature of Teacher

Verified and found correct:

IQAC Co-ordinator

Prov. R. BANSOD

Co-ordinator

Signature of V. Cripci Rabal / H.O.D. Vidya Bharati Mahavidyalaya Amravati.

Final Score approved by the Screening / Selection Committee : (For Category :III)

36.9

Signature of Chairman Screening / Selection Committee

IV. SUMMARY OF GRADES/ API SCORES

Category		GRADES / API	Annual API Score for Category III Only
1	Assessment Criterion for Teaching, Learning and Evaluation Related Activities	Good	Good
11	Involvement in Administrative, Examination, Co- curricular, Extension and Professional Development Related Activities	Good	Good
Ш	Research and Academic Contribution (Only Academic Year : 2023-24)	36.9	36.9

Signature of Teacher

Verified and found correct:

IQAC Co-optinator. G. BANSOD

Principal Co-ordinator Vidya Bharati Mahavidyalayan nternai Quality Assurance Continue of V.CAmbaing pal H.O.D.

roya Bharati Mahavidyalaya

Signature of Chairman Screening / Selection Committee



PART C: OTHER RELEVANT INFORMATION

Please give details of any other credentials, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)	
	Attached Office orders, Letters, Published Papers and certificates	

*Annexure-IV

LIST OF ENCLOSURES: copies of certificates, sanction orders, papers etc.
certify that the information provided is correct as per records available with the University /
College and / or documents enclosed along with the duly filled PBAS proforma.

Place: Amravati

Date:

Signature of the faculty with Designation, Place & Date

N:B: The Annual Self-Assessment proforms duly filled along with alternational with alternational with alternational with alternational with alternational with alternational with the IOAC.

NAME :DR R.J GAJBE ; DESIGNATION : ASSOCIATE PROFESSOR ; ASSESSMENT YEAR: 2023-24

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL.

State whether the facts stated above are correct, if not, state the correct facts.

b) Do you agree with the Performance based appraisal done by the teacher ? if not, give reasons why you do not agree.

Verification & Evaluation in respects of Grades/ API.

Item	Correct	Exaggerated	Excellent	Very Good	Average
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A) General Intelligence

: Excellent

B) Capacity to get work in Respect of research & teaching: Excellent

C) Technical Ability

: Excellent

D) Administrative ability including Judgment initiative and drive (if applicable)

: Excellent

E) Integrity and Character

: Excellent

F) Whether powers delegated are Fully utilized

: Excellent

G) General Assessment:

* A+= Outstanding * A+ = Outstanding, A = Very Good, B+ = Positively Good, B = Good, C+ = Satisfactory, C = Not Satisfactory (* Strike out which is not applicable.)

Place: Amravati Date: 30.04.2024

Intelled Coarty Wisserson Cell Vidya Bharati Mahavidyalaya Tamp, Amravati-444602 (M.S.)

Observation of the Reviewing Officer (Principal):

Performance of Candidate is Outstanding(A*) in Academic and Research.

Place : Amravati Date: 30.04.2024

COLLEGE Signature of Reviewing Officer
Villyin Bigarati Mahavidyalaya Amraveti,

परिविष्ट ''स'' (भाग १) गोपनिय प्रसिवेदनाद्दा नमुना Form of Confidential Report ,

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Home of Family	
Permanent Address - 291611	पुरी होट, माळीपुरा, अमन्यसंती.
Whether any immovable property hel	d 'E121
If 5g; withbland where?	ध्यर् अमरावती.
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If service is not confinuous details of pervious Government Service भोवा अखडीत नसल्यास, पुर्वीच्या शासकीय भोवेचा कारितन	
Mother Tongue	. भराठी
Language Known अवनार असलेनी भागा	्रिकी/यंग्रजी। भराडी:
Qualification and Degrees	University / Institute / Year

महिना हिनाया

महिना विनाम

गा)लावधी :-पारदूर्ग

2023

.शासकीय अधिकान्याचे / कर्पचान्यांचे पांव

दिलीपवुषार विकार स्वेडकार प्र आका परिचर

2) पद

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या वर्षी/कालावधील नेमुन हिलेल्या कामांधी एडिय्टचे (असल्यास)

इल्म्ट्राजिक्य उपकरने हासाळने भारतमापनामा रासे में विद्यामीमा पुरवर्त त प्रमाशकारी स्वच्छता शक्वण वर्मन्य श्रमाल बार्कितिल सर्व काले नरवी.

वर्षभरात वेलेली जबेखनीय अशी महत्वाची व वैशिष्टचपूर्ण कामे (उद्दीरांचे संदर्भासह)

> अधिकान्याची/कर्मचान्याची गही नांव व पदनाप

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शासकीय अधिकारी/कर्मचारी यांच्यावरील रवयंमूल्यनिर्धारणाशी सहमत आहात का ?

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2) नसल्यास त्याची कारणे.