



Vidya Bharati ShaikshanikMandal, Amravati's

# **Vidya Bharati Mahavidyalaya, Amravati**

**Affiliated to Sant Gadge Baba Amravati University, Amravati  
Maharashtra**

NAAC Re-accredited with Grade "A"(CGPA 3.26-Second Cycle)

CPE Status (Third Time) by UGC,

Mentor College under Paramarsh Scheme by UGC

'Lead College' by S.G.B. Amravati University, Amravati

ISO Certification: 9001:2015 and 14001:2015

Website: [vbmv.org](http://vbmv.org)

**1.1.2. The Institution adheres to the academic calendar including  
for the conduct of CIE**



Vidya Bharati Shaikshanik Mandal, Amravati's  
**VIDYA BHARATI MAHAVIDYALAYA, AMRAVATI.**

C.K. Naidu Road, Camp, Amravati - 444 602. (M.S.) India

Re-accredited "A" by NAAC (CGPA 3.26-II Cycle) + CPE status by UGC - Thrice,  
'Lead College' by S.G.B. A University, Amravati, Mentor College Under Paramarsh Scheme of UGC

☎ 0721-2662740, Fax No. 0721-2552012 | Website : <http://www.vbmv.org> | Email : [principal@vbmv.org](mailto:principal@vbmv.org), [vm128@sgbau.ac.in](mailto:vm128@sgbau.ac.in)

President

**Mr. R.D. Shekhawat**

☎ : 2662866, 2662783 (R)

Founder President

**Dr. D.R. Shekhawat**

☎ : 2662866, 2662783 (R)

Principal

**Dr. Pradnya Yenkar**

☎ : 2662740 (O), 2664013 (R)

Ref. No. : .....

Date : .....

*1.1.2 The institution adheres to the academic calendar including for the conduct of CIE*

**Index**

<b>Sr. No.</b>	<b>Name of the document</b>
1	Academic Calendar- 2014-15 to 2018-19
2	Academic and Administrative Audit ( Internal)
3	Academic and Administrative Audit ( External)
4	Field visit/Project Works



# Vidya Bharati Mahavidyalaya, Camp, Amravati

## Academic Calendar (Session: 2014-15)

The following Terms and Vacations are as per University Notification No. Academic Calendar/2014-15/ 139/2013 Dated 10th Dec. 2013

First Session	:	From Monday, 09 June 2014	To Saturday, 18 Oct. 2014
First term Vacation	:	From Sunday, 20 Oct. 2014	To Sunday, 8 Nov. 2014
Second session	:	From Monday, 10 Nov. 2014	To Saturday, 25 April 2015
Second term Vacation	:	From Sunday, 27 April 2015	To Sunday, 13 June 2015

### 1. Administrative and Academic Calendar:

#### JUNE

- College resumes (9<sup>th</sup> June 2014)
- Admission Process (9/06/2014 to 14/06/2014)
- Preparation and display of Time-Table (17/06/2014 to 20/06/2014)
- Departmental Meetings (21<sup>st</sup> to 30<sup>th</sup> June 2014)
- Teaching Starts: First Session (23<sup>rd</sup> June 2014)
- Submission of Annual Planning of Teaching (subject-wise) by the HODs (month-wise) (3<sup>rd</sup> week of June 2014)

#### JULY

- Principal's address to the new entrants (1<sup>st</sup> week of July 2014)
- Meeting of the IQAC (1<sup>st</sup> week of July 2014)
- Principal's meeting with the HODs (2<sup>nd</sup> week of July 2014)
- Meeting of the Staff Council (2<sup>nd</sup> week of July 2014)
- Meeting of the IQAC with Faculties (2<sup>nd</sup> week of July 2014)
- Book Exhibition (Books available with the library) (Last week of July 2014)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of July 2014)

#### AUGUST

- Meeting of the Purchase Committee (1<sup>st</sup> week of Aug. 2014)
- Meeting of the IQAC with Parents (2<sup>nd</sup> week of Aug. 2014)
- Best Library User Award to observe Birth Anniversary of Dr. S. R. Ranganathan (12<sup>th</sup> Aug. 2014)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of August 2014)

#### SEPTEMBER

- Departmental Meetings (10<sup>th</sup> to 15<sup>th</sup> Sept. 2014)
- Inauguration of Various Societies (6<sup>th</sup> September to 12<sup>th</sup> September 2014)
- Quiz Competition (2<sup>nd</sup> week of Sept. 2014)
- Industrial Visits/ Tours (3<sup>rd</sup> week of Sept. 2014)
- Formation of the Students' Council (4<sup>th</sup> week of Sept. 2014)
- Meeting of the LMC (Last week of Sept. 2014)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Sept. 2014)

#### OCTOBER

- Meeting of the IQAC (1<sup>st</sup> week of Oct. 2014)
- Meeting of NAAC Steering Committee (2<sup>nd</sup> week of Oct. 2014)
- Submission of report by admission review committee (2<sup>nd</sup> week of Oct. 2014)
- Meeting of the Student's Council (2<sup>nd</sup> week of Oct. 2014)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (2<sup>nd</sup> week of Oct. 2014)
- Submission of result analysis of University Exam Summer 2014 by the HODs (Teacher wise and Subject wise) and Completion of Syllabi (2<sup>nd</sup> week of Oct. 2014)
- Last Day of the teaching of First Session (11<sup>th</sup> Oct. 2014)
- Preparation of Winter Examination (13<sup>th</sup> Oct. to 20<sup>th</sup> Oct. 2014)
- Meeting of the Staff Council (3<sup>rd</sup> week of Oct. 2014)
- College/ University Winter Examination (22<sup>nd</sup> Oct. 2014 to 24<sup>th</sup> Nov. 2014)

#### NOVEMBER

- College resumes (10<sup>th</sup> Nov. 2014)
- Non Instructional Days for Recreation/ Extra/ Curricular/ Sports etc. (10<sup>th</sup> Nov. 2014 to 22<sup>nd</sup> Dec. 2014)
- Corrective Measures (10 Days after the Diwali vacation)

## DECEMBER

- Evaluation and assessment at CAP
- Principal's meeting with the HODs (1<sup>st</sup> week of Dec. 2014)
- Conduction of University Practical Examination (2<sup>nd</sup> & 3<sup>rd</sup> week of Dec. 2014)
- Teaching Starts: Second Session (15<sup>th</sup> Dec. 2014)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of December 2014)

## JANUARY

- Meeting of the IQAC (1<sup>st</sup> week of Jan. 2015)
- Industrial Visits/ Tours (2<sup>nd</sup> week of Jan. 2015)
- Meeting of the IQAC with Alumni (2<sup>nd</sup> week of Jan. 2015)
- Book Exhibition (Books made available from the publishers) (2<sup>nd</sup> week of Jan. 2015)
- Physical Test (3<sup>rd</sup> week of Jan. 2015)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Jan. 2015)
- Meeting of the Purchase Committee (Last week of Jan. 2015 and held as per

## FEBRUARY

- Meeting of the NAAC Steering Committee (2<sup>nd</sup> week of Feb. 2015)
- Meeting of the IQAC (2<sup>nd</sup> week of Feb. 2015)
- Meeting of the IQAC with Faculty (3<sup>rd</sup> week of Feb. 2015)
- Meeting of the Students' Council (4<sup>th</sup> week of Feb. 2015)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Feb. 2015)

## MARCH

- Meeting of the LMC (1<sup>st</sup> week of Mar. 2015)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Mar. 2015)
- Teaching Last Day: Second Session (30<sup>th</sup> Mar. 2015)

## APRIL

- Preparation of Summer Examination (1<sup>st</sup> April to 6<sup>th</sup> April 2015)
- Meeting of the IQAC (1<sup>st</sup> week of April 2015)
- Conduction of University Practical Examination (1<sup>st</sup> & 2<sup>nd</sup> week of April 2015)
- College/ University Summer Examination (13<sup>th</sup> April to 15<sup>th</sup> May 2015)
- Departmental Meetings (2<sup>nd</sup> week of April 2015)
- Submission of result analysis of University Exam Winter 2014 by the HODs (Teacher wise and Subject wise) and Completion of Syllabi (2<sup>nd</sup> week of April 2015)
- Stock Verification (3<sup>rd</sup> week of April 2015)
- Meeting of the Staff Council (Last week of April 2015)
- Submission of Perspective plan for 2015-16 by the HODs and Committee Conveners to the IQAC (4<sup>th</sup> week of April 2015)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of April 2015)

## MAY

- Evaluation and Assessment at CAP.
- Preparation of Prospectus for the Academic Session 2015-16 (2<sup>nd</sup> week of May 2015)

## 2. Schedule of Student-Centric Activities:

### ➤ National Service Scheme (NSS):

- Cleanliness drive: *Every Sunday from July 2014 to February 2015*
- Workshop on Diabetes and Cholesterol control: *2<sup>nd</sup> week of August 2014*
- Plant conservation: *2<sup>nd</sup> week of August 2014*
- Rally on AIDS to observe World AIDS Day: *1<sup>st</sup> week of December 2014*
- A special Camp: *Last week of December 2014*

### ➤ National Cadet Corps (NCC):

- Tree plantation: *In the month of July 2014*
- Participation in Medical Camp: *In the month of August 2014*
- Blood Donation Camp: *19<sup>th</sup> December 2014*
- Participation in Pulse Polio Campaign: *In the month of February 2015*

### ➤ Youth Festival: *Last week of September 2014*

### ➤ Games, Sports and Recreation: *1<sup>st</sup> week of August 2014 to 2<sup>nd</sup> week of February 2015*

### ➤ Career Counselling & Placement Cell: *Dates are decided as per requirement*

- **Tutor Ward Cell-** 1<sup>st</sup> Visit- *In the month of September 2014*  
2<sup>nd</sup> Visit- *In the month of January 2015*
- **Pratibha Women's Studies Centre:**
  - Guest lecture on “Emotional Management”: *In the month of July 2014*
  - Guest lecture on “Acne Management”: *In the month of August 2014*
  - Organization of Poster competition on “Save Environment”: *In the month of September 2014*
  - Medical Check Up on Blood Pressure, CBC Measurement: *In month of July 2014*
  - Guest lecture on “Cancer Diagnosis and its prevention”: *In month of February 2015*
  - Guest lecture on Rubella Vaccination Information and importance of Vaccination ”: *In month of February 2015*
- State Level Elocution Competition: *2<sup>nd</sup> Week of September 2014*
- Birth/ Death Anniversaries and National / International / World Days: *Conduction of programme as per dates specified in Calendar*
- Grievance Redressal Cell: *Dates are decided as per requirement*
- Publication of the College Magazine “Pratibha”: *Last week of April 2015*

### 3. Schedule of Evaluation and Assessment:

#### a) Annual Pattern:

- |   |  |
|---|--|
| • Unit Test I: <i>1<sup>st</sup> Week of Aug.2014</i>   | • Unit Test II: <i>1<sup>st</sup> Week of Jan.2015</i>                 |
| • Home Assignment I: <i>3<sup>rd</sup> Week of Aug.2014</i>   | • Home Assignment II: <i>2<sup>nd</sup> Week of Jan.2015</i>           |
| • First Term Exam: <i>13<sup>th</sup> to 18<sup>th</sup> Oct.2014</i>                               | • Second Term Exam: <i>23<sup>rd</sup> to 28<sup>th</sup> Feb 2015</i> |
| • Seminars & Presentations on every Subject: <i>1<sup>st</sup> Aug. to 31<sup>st</sup> Dec.2014</i> |  |

#### b) Semester Pattern:

##### UG - Sem.-I

- Assignment: *4<sup>th</sup> Week of Aug.2014*
- Class Test: *4<sup>th</sup> Week of Sept.2014*

##### UG - Sem.-II

- Assignment: *4<sup>th</sup> Week of Jan.2015*
- Class Test 2: *4<sup>th</sup> Week of Feb.2015*

##### UG - Sem.-III & V

- Project/ Assignment: *4<sup>th</sup> Week of July 2014*
- Class Test: *4<sup>th</sup> Week of Sept.2014*
- Seminar/ GD / Industrial Tour, etc.:  
*1<sup>st</sup> Week of Oct.2014*

##### UG - Sem.-IV & VI

- Project/ Assignment: *2<sup>nd</sup> Week of Jan.2015*
- Class Test: *2<sup>nd</sup> Week of Feb.2015*
- Seminar/ GD / Industrial Tour, etc.:  
*1<sup>st</sup> Week of Mar.2015*

**Note: For rest of the committees at least two meetings during the whole academic session are scheduled.**

#### Proposed Activities:

- Parents-Teachers Meet
- Under Tutor-ward system faculty visits to the houses of wards
- Remedial coaching for slow learners
- Health Check-up camps and Women related issues etc would be under taken by Pratibha Women's Study Centre
- Various programs under the aegis of subject societies and clubs
- Workshop on Examinations Reforms regarding introduction of semester pattern at Science faculty Establishing a Cultural Club
- Seminars, Workshops and guest lectures shall be organized for the students to encourage them to clear NET/SET/GATE etc.
- Enhancing the activities under Training and Placement Cell.
- Organization of Games and sports competitions at college and University level by Department of Physical Education.
- To encourage students' participation in curricular, co-curricular and extra-curricular, cultural and technical events.
- To encourage research activities and promotion of research publications.
- To encourage participation of teachers and students in conferences and workshops
- To organize programs of sensitizing on gender issues
- To encourage social outreach activities through NSS and NCC
- Promoting more educational tours and excursions
- To develop a museum on the campus





# Vidya Bharati Mahavidyalaya, Camp, Amravati

## Academic Calendar (Session: 2015-16)

The following Terms and Vacations are as per University Notification No. Academic Calendar/2015-16/ 145/2014 Dated 8<sup>th</sup> Dec. 2014

First Session	:	From Monday, 15 June 2015	To	Saturday, 31 Oct. 2015
First term Vacation	:	From Sunday, 1 Nov. 2015	To	Sunday, 22 Nov. 2015
Second session	:	From Monday, 23 Nov. 2015	To	Saturday, 30 April 2016
Second term Vacation	:	From Sunday, 1 May 2016	To	Sunday, 12 June 2016

### 1. Administrative and Academic Calendar:

#### JUNE

- College resumes (15<sup>th</sup> June 2015)
- Admission Process (15/06/2015) to 20/06/2015)
- Preparation and display of Time-Table (15/06/2015 to 18/06/2015)
- Departmental Meetings (21<sup>st</sup> to 30<sup>th</sup> June 2015)
- Teaching Starts: First Session (22<sup>nd</sup> June 2015)
- Submission of Annual Planning of Teaching (subject-wise) by the HODs (month-wise) (3<sup>rd</sup> week of June 2015)

#### JULY

- Principal's address to the new entrants (1<sup>st</sup> week of July 2015)
- Meeting of the IQAC (1<sup>st</sup> week of July 2015)
- Principal's meeting with the HODs (1<sup>st</sup> week of July 2015)
- Meeting of the Staff Council (2<sup>nd</sup> Week of July 2015)
- Book Exhibition (Books available with the library) (Last week of July 2015)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of July 2015)

#### AUGUST

- Meeting of the Purchase Committee (1<sup>st</sup> week of Aug. 2015)
- Meeting of the IQAC with Parents (2<sup>nd</sup> week of Aug. 2015)
- Best Library User Award to observe Birth Anniversary of Dr. S. R. Ranganathan (12<sup>th</sup> Aug. 2015)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of August 2015)

#### SEPTEMBER

- Departmental Meetings (10<sup>th</sup> to 15<sup>th</sup> Sept. 2015)
- Quiz Competition (2<sup>nd</sup> week of Sept. 2015)
- Industrial Visits/ Tours (3<sup>rd</sup> week of Sept. 2015)
- Meeting of the LMC (Last week of Sept. 2015)
- Formation of the Students' Council (4<sup>th</sup> week of Sept. 2015)
- Inauguration of Various Societies (6<sup>th</sup> Sept. to 12<sup>th</sup> Sept. 2015)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Sept. 2015)

#### OCTOBER

- Meeting of the IQAC (1<sup>st</sup> week of Oct. 2015)
- Meeting of NAAC Steering Committee (2<sup>nd</sup> week of Oct. 2015)
- Submission of report by admission review committee (2<sup>nd</sup> week of Oct. 2015)
- Meeting of the Student's Council (2<sup>nd</sup> week of Oct. 2015)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (2<sup>nd</sup> week of Oct. 2015)
- Submission of result analysis of University Exam Summer 2015 by the HODs (Teacher wise and Subject wise) and Completion of Syllabi (2<sup>nd</sup> week of Oct. 2015)
- Last Day of the teaching of First Session (24<sup>th</sup> Oct. 2015)
- Preparation of Winter Examination (25<sup>th</sup> Oct. to 30<sup>th</sup> Oct. 2015)
- Meeting of the Staff Council (3<sup>rd</sup> week of Oct. 2015)
- College/ University Winter Examination (26<sup>th</sup> Oct. 2015 to 27<sup>th</sup> Nov. 2015)

#### NOVEMBER

- College resumes (23<sup>rd</sup> Nov. 2015)
- Non Instructional Days for Recreation/ Extra/ Curricular/ Sports etc. (23<sup>rd</sup> Nov. 2015 to 6<sup>th</sup> Dec. 2015)
- Corrective Measures (10 Days after the Diwali vacation)

## DECEMBER

- Evaluation and assessment at CAP
- Principal's meeting with the HODs (1<sup>st</sup> week of Dec. 2015)
- Conduction of University Practical Examination (2<sup>nd</sup> & 3<sup>rd</sup> week of Dec. 2015)
- Teaching Starts: Second Session (8<sup>th</sup> Dec. 2015)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of December 2015)

## JANUARY

- Meeting of the IQAC (1<sup>st</sup> week of Jan. 2016)
- Meeting of the IQAC with Alumni (2<sup>nd</sup> week of Jan. 2016)
- Industrial Visits/ Tours (2<sup>nd</sup> week of Jan. 2016)
- Book Exhibition (Books made available from the publishers) (2<sup>nd</sup> week of Jan. 2016)
- Physical Test (3<sup>rd</sup> week of Jan. 2016)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Jan. 2016)
- Meeting of the Purchase Committee (Last week of Jan. 2016 and held as per need)

## FEBRUARY

- Meeting of the NAAC Steering Committee (2<sup>nd</sup> week of Feb. 2016)
- Meeting of the IQAC (2<sup>nd</sup> week of Feb. 2016)
- Meeting of the IQAC with Faculties (3<sup>rd</sup> week of Feb. 2016)
- Meeting of the Students' Council (4<sup>th</sup> week of Feb. 2016)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Feb. 2016)

## MARCH

- Meeting of the LMC (1<sup>st</sup> week of Mar. 2016)
- Conduction of University Practical Examination (15<sup>th</sup> March to 30<sup>th</sup> March 2016)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Mar. 2016)
- Teaching Last Day: Second Session (30<sup>th</sup> Mar. 2016)

## APRIL

- Preparation of Summer Examination (1<sup>st</sup> April to 6<sup>th</sup> April 2016)
- College/ University Summer Examination (8<sup>th</sup> April to 11<sup>th</sup> May 2016)
- Meeting of the IQAC (1<sup>st</sup> week of April 2016)
- Departmental Meetings (2<sup>nd</sup> week of April 2016)
- Submission of result analysis of University Exam Winter 2015 by the HODs (Teacher wise and Subject wise) and Completion of Syllabi (2<sup>nd</sup> week of April 2016)
- Stock Verification (3<sup>rd</sup> week of April 2016)
- Meeting of the Staff Council (3<sup>rd</sup> week of April 2016)
- Submission of Perspective plan for 2016-17 by the HODs and Committee Conveners to the IQAC (4<sup>th</sup> week of April 2016)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of April 2016)

## MAY

- Evaluation and Assessment at CAP
- Preparation of Prospectus for the Academic Session 2016-17 (2<sup>nd</sup> week of May 2016)

## 2. Schedule of Student-Centric Activities:

### ➤ National Service Scheme (NSS):

- Cleanliness drive: Every Sunday from July 2015 to February 2016
- Celebration of International Youth Day: 12<sup>th</sup> January 2019
- Awareness on "Swachata Abhiyan": 1<sup>st</sup> week of February 2019
- Shramdan at public places: 2<sup>nd</sup> week of February 2019

### ➤ National Cadet Corps (NCC):

- Celebration of Yoga Day: 21<sup>st</sup> June 2015
- Visit to Old Age Home & Handicap School: In the month of July 2015
- Blood Donation Camp: 19<sup>th</sup> December 2015

### ➤ Youth Festival: Last week of September 2015

### ➤ Games, Sports and Recreation: 1<sup>st</sup> week of August 2015 to 2<sup>nd</sup> week of February 2016

### ➤ Career Counselling & Placement Cell: Dates are decided as per requirement

- Tutor Ward Cell- 1<sup>st</sup> Visit- In the month of September 2015
- 2<sup>nd</sup> Visit- In the month of January 2016

- **Pratibha Women's Studies Centre:**
  - Female feticide and abortion laws: *In the month of September 2016*
  - Guest Lecture on The Pious And Profane : The Way Life in Present Time: *In the month of October 2015*
  - Young Women Social Entrepreneurship Development Programme: *In the month of October 2015*
  - Guest lecture on Human Values: *In the month of February 2016*
  - Problems faced by the women during Menstrual Cycle: *In the month of February 2016*
  - Life, Leadership and Love: *In the month of March 2016*
  - Documentary on Women Issues: *In the month of March 2016*
  - Documentary on Gender Sensitization: *In the month of March 2016*
  - Guest Lecture on Women Empowerment: *In the month of April 2016*
- Birth/ Death Anniversaries and National / International / World Days: *Conduction of programme as per dates specified in Calendar*
- Grievance Redressal Cell: *Dates are decided as per requirement*
- Publication of the College Magazine "Pratibha": *Last week of April 2016*

### 3. Schedule of Evaluation and Assessment:

#### a) Annual Pattern:

- |   |  |
|---|--|
| • Unit Test I: <i>1<sup>st</sup> Week of Aug. 2015</i>  | • Unit Test II: <i>1<sup>st</sup> Week of Jan. 2016</i>                |
| • Home Assignment I: <i>3<sup>rd</sup> Week of Aug.2015</i>   | • Home Assignment II: <i>2<sup>nd</sup> Week of Jan.2016</i>           |
| • First Term Exam: <i>24<sup>th</sup> to 30<sup>th</sup> Oct.2015</i>                               | • Second Term Exam: <i>14<sup>th</sup> to 28<sup>th</sup> Feb.2016</i> |
| • Seminars & Presentations on every Subject: <i>1<sup>st</sup> Aug. to 31<sup>st</sup> Dec.2015</i> |  |

#### b) Semester Pattern:

##### UG - Sem.-I

- Assignment: *4<sup>th</sup> Week of Aug.2015*
- Class Test: *4<sup>th</sup> Week of Sept.2015*

##### UG - Sem.-II

- Assignment: *4<sup>th</sup> Week of Jan.2016*
- Class Test 2: *4<sup>th</sup> Week of Feb.2016*

##### UG - Sem.-III & V

- Project/ Assignment: *4<sup>th</sup> Week of July 2015*
- Class Test: *4<sup>th</sup> Week of Sept.2015*
- Seminar/ GD / Industrial Tour, etc.:  
*1<sup>st</sup> Week of Oct. 2015*

##### UG - Sem.-IV & VI

- Project/ Assignment: *2<sup>nd</sup> Week of Jan.2016*
- Class Test: *2<sup>nd</sup> Week of Feb.2016*
- Seminar/ GD / Industrial Tour, etc.:  
*1<sup>st</sup> Week of Mar.2016*

**Note: For rest of the committees at least two meetings during the whole academic session are scheduled.**

#### Proposed Activities:

- To start a State Level Elocution competition in the college.
- Workshop on Disaster Management
- To strengthen training and placement activity by fostering industry- institute- interaction
- To encourage the students to participate in the soft skills and cultural competitions at the higher level such as debate, quiz, elocution, essay writings, etc.
- To promote students' participation at University, State, National & International Level
- To promote research activities
- To encourage PG students to prepare for Competitive Examinations
- To promote research publications by the faculty
- To organize Seminar/ Conference for quality enhancement
- To organize guest lectures, seminars, co-curricular & extra-curricular activities
- To encourage faculty for professional development
- To promote student centric activities
- To promote gender sensitization through PWSC
- To organize tournaments between students and teachers in order to establish healthy relationship
- To construct a Pantry and a toilet block adjacent to the administrative section in the main building
- To develop parking lots for students' vehicles
- To construct new roads on the campus
- To construct a new building for PG courses operating under AICTE





# Vidya Bharati Mahavidyalaya, Camp, Amravati

## Academic Calendar (Session: 2016-17)

The following Terms and Vacations are as per University Notification No. Academic Calendar/2016-17/ 156/2015 Dated 11<sup>th</sup> Dec. 2015

First Session	:	From Monday, 13 June 2016 To Saturday, 22 Oct. 2016
First term Vacation	:	From Sunday, 23 Oct. 2016 To Sunday, 13 Nov. 2016
Second session	:	From Monday, 14 Nov. 2016 To Saturday, 29 April 2017
Second term Vacation	:	From Sunday, 30 April 2017 To Sunday, 11 June 2017

### 1. Administrative and Academic Calendar:

#### JUNE

- College resumes (13<sup>th</sup> June 2016)
- Admission Process (13/06/2016 to 18/06/2016)
- Preparation and display of Time-Table (14/06/2016 to 17/06/2016)
- Departmental Meetings (21<sup>st</sup> to 30<sup>th</sup> June 2016)
- Teaching Starts: First Session (20<sup>th</sup> June 2016)
- Submission of Annual Planning of Teaching (subject-wise) by the HODs (month-wise) (3<sup>rd</sup> week of June 2016)

#### JULY

- Principal's address to the new entrants (1<sup>st</sup> week of July 2016)
- Meeting of the IQAC (1<sup>st</sup> week of July 2016)
- Principal's meeting with the HODs (1<sup>st</sup> week of July 2016)
- Meeting of the Staff Council (2<sup>nd</sup> Week of July 2016)
- Meeting of the IQAC with Faculties (2<sup>nd</sup> week of July 2016)
- Book Exhibition (Books available with the library) (Last week of July 2016)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of July 2016)

#### AUGUST

- Meeting of the Purchase Committee (1<sup>st</sup> week of Aug. 2016)
- Meeting of the IQAC with Parents (2<sup>nd</sup> week of Aug. 2016)
- Best Library User Award to observe Birth Anniversary of Dr. S. R. Ranganathan (12<sup>th</sup> Aug. 2016)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of August 2016)

#### SEPTEMBER

- Departmental Meetings (2<sup>nd</sup> week of Sept. 2016)
- Quiz Competition (2<sup>nd</sup> week of Sept. 2016)
- Industrial Visits/ Tours (3<sup>rd</sup> week of Sept. 2016)
- Meeting of the LMC (4<sup>th</sup> week of Sept. 2016)
- Formation of the Students' Council (4<sup>th</sup> week of Sept. 2016)
- Inauguration of Various Societies (4<sup>th</sup> week of Sept. 2016)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Sept. 2016)

#### OCTOBER

- Meeting of the IQAC (1<sup>st</sup> week of Oct. 2016)
- Use of ICT tools for screening of subject related documentaries and movies (1<sup>st</sup> week of Oct. 2016)
- Meeting of NAAC Steering Committee (2<sup>nd</sup> week of Oct. 2016)
- Submission of report by admission review committee (2<sup>nd</sup> week of Oct. 2016)
- Meeting of the Student's Council (2<sup>nd</sup> week of Oct. 2016)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (2<sup>nd</sup> week of Oct. 2016)
- Submission of result analysis of University Exam Summer 2016 by the HODs (Teacher wise and Subject wise) and Completion of Syllabi (2<sup>nd</sup> week of Oct. 2016)
- Last Day of the teaching of First Session (15<sup>th</sup> Oct. 2016)
- Preparation of Winter Examination (17<sup>th</sup> Oct. to 22<sup>nd</sup> Oct. 2016)
- Meeting of the Staff Council (3<sup>rd</sup> week of Oct. 2016) College/ University Winter Examination (24<sup>th</sup> Oct. 2016 to 26<sup>th</sup> Nov. 2016)

#### NOVEMBER

- College resumes (14<sup>th</sup> Nov. 2016)
- Non Instructional Days for Recreation/ Extra/ Curricular/ Sports etc. (14<sup>th</sup> Nov. 2016 to 27<sup>th</sup> Dec. 2016)
- Corrective Measures (10 Days after the Diwali vacation)

## DECEMBER

- Evaluation and assessment at CAP
- Principal's meeting with the HODs (2<sup>nd</sup> week of Dec. 2016)
- Conduction of University Practical Examination (2<sup>nd</sup> & 3<sup>rd</sup> week of Dec. 2016)
- Teaching Starts: Second Session (26<sup>th</sup> Dec. 2016)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of December 2016)

## JANUARY

- Meeting of the IQAC (1<sup>st</sup> week of Jan. 2017)
- Meeting of the IQAC with Alumni (2<sup>nd</sup> week of Jan. 2017)
- Industrial Visits/ Tours (2<sup>nd</sup> week of Jan. 2017)
- Book Exhibition (Books made available from the publishers) (2<sup>nd</sup> week of Jan. 2017)
- Physical Test (3<sup>rd</sup> week of Jan. 2017)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Jan. 2017)
- Meeting of the Purchase Committee (Last week of Jan. 2017 and held as per need)

## FEBRUARY

- Meeting of the NAAC Steering Committee (2<sup>nd</sup> week of Feb. 2017)
- Meeting of the IQAC (2<sup>nd</sup> week of Feb. 2017)
- Meeting of the IQAC with Faculties (3<sup>rd</sup> week of Feb. 2017)
- Meeting of the Students' Council (4<sup>th</sup> week of Feb. 2017)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Feb. 2017)

## MARCH

- Meeting of the LMC (1<sup>st</sup> week of Mar. 2017)
- Meeting of the IQAC (2<sup>nd</sup> week of Mar. 2017)
- Use of ICT tools for screening of subject related documentaries and movies (Last week of Mar. 2017)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Mar. 2017)
- Teaching Last Day: Second Session (30<sup>th</sup> Mar. 2017)

## APRIL

- Preparation of Summer Examination (1<sup>st</sup> April to 6<sup>th</sup> April 2017)
- Conduction of University Practical Examination (1<sup>st</sup> & 2<sup>nd</sup> week of April 2017)
- College/ University Summer Examination (10<sup>th</sup> April to 13<sup>th</sup> May 2017)
- Meeting of the IQAC (2<sup>nd</sup> week of April 2017)
- Departmental Meetings (2<sup>nd</sup> week of April 2017)
- Submission of result analysis of University Exam Winter 2016 by the HODs (Teacher wise and Subject wise) and Completion of Syllabi (2<sup>nd</sup> week of April 2017)
- Stock Verification (3<sup>rd</sup> week of April 2017)
- Meeting of the Staff Council (3<sup>rd</sup> week of April 2017)
- Submission of Perspective plan for 2017-18 by the HODs and Committee Conveners to the IQAC (4<sup>th</sup> week of April 2017)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of April 2017)

## MAY

- Evaluation and Assessment at CAP
- Preparation of Prospectus for the Academic Session 2017-18 (2<sup>nd</sup> week of May 2017)

## 2. Schedule of Student-Centric Activities:

### ➤ National Service Scheme (NSS):

- Cleanliness drive: *Every Sunday from July 2016 to February 2017*
- Celebration of the Festival *Rakshabandhan* with Amravati Police staff and officers- *In the month of August 2016*
- Street Play on "Swachha Bharat Abhiyan"- A move by the Govt. of India- *4<sup>th</sup> week of August 2016*
- 'Nirmalya Immersion and Plastic Elimination' on the eve of 'Ganapati Immersion'- *16<sup>th</sup> & 17<sup>th</sup> September 2016*
- Project on 'Nirmalya Separation and Compost Formation'- *18<sup>th</sup> September 2016*
- Special Camp *In the month of January 2017*

### ➤ National Cadet Corps (NCC):

- Tree plantation- *In the month of July 2016*
- Rally on Cleanliness Awareness and Tree Plantations: *In the month of August 2016*
- Cleanliness Drive at Irwin hospital- *1<sup>st</sup> week of January 2017*
- National Pulse Polio Eradication Programme- *In the month of January 2017*
- Two week *Vishesh Rog Niwaran Shibir*- *In the month of February 2017*
- Organization of Yoga on 'Surya Namaskar' on the eve of Rathsaptami- *In the month of Feb. 2017*

### ➤ Youth Festival: *Last week of September 2016*

### ➤ Games, Sports and Recreation: *1<sup>st</sup> week of August 2016 to 2<sup>nd</sup> week of February 2017*

### ➤ Career Counselling & Placement Cell: *Dates are decided as per requirement*

- **Tutor Ward Cell-** 1<sup>st</sup> Visit- *In the month of September 2016* 2<sup>nd</sup> Visit- *In the month of January 2017*
- **Social Outreach and Enabling Centre (SOEC):**
  - Celebration of International Yoga Day- *21<sup>st</sup> June 2016*
  - Rally on Green Amravati & Clean Amravati- *In the month of August 2016*
  - Preparation of Documentary Film on “Prakriti”- *In the month of September 2016*
- **Pratibha Women's Studies Centre:**
  - Poster Competition on Road Accident, Domestic Violence, Air Pollution, Tree Plantation & Conservation- *In the month of August 2016*
  - Visit to the Slum Area- *In the month of September 2016*
  - Fifteen Days Yoga Certificate course- *In the month of September 2016*
  - Invited talk on “Mahilanchya Samajik Samasya”- *Last week of September 2016*
  - Tributes to Martyrs- *1<sup>st</sup> week of October 2016*
  - Guest Lecture on “Tarunachya Umbarthyawaril Aavhane”- *In the month of January 2017*
- State Level Elocution Competition: *2<sup>nd</sup> Week of September 2016*
- Birth/ Death Anniversaries and National / International / World Days: *Conduction of programme as per dates specified in Calendar*
- Grievance Redressal Cell: *Dates are decided as per requirement*
- Publication of the College Magazine “Pratibha”: *Last week of April 2017*

### 3. Schedule of Evaluation and Assessment:

#### a) Annual Pattern:

- |  |   |
|--|---|
| • Unit Test I: <i>1<sup>st</sup> Week of Aug. 2016</i>   | • Unit Test II: <i>1<sup>st</sup> Week of Jan. 2017</i>                 |
| • Home Assignment I: <i>3<sup>rd</sup> Week of Aug. 2016</i>   | • Home Assignment II: <i>2<sup>nd</sup> Week of Jan. 2017</i>           |
| • First Term Exam: <i>24<sup>th</sup> to 30<sup>th</sup> Oct. 2016</i>                               | • Second Term Exam: <i>14<sup>th</sup> to 28<sup>th</sup> Feb. 2017</i> |
| • Seminars & Presentations on every Subject: <i>1<sup>st</sup> Aug. to 31<sup>st</sup> Dec. 2016</i> |   |

#### b) Semester Pattern:

##### UG - Sem.-I

- Assignment: *4<sup>th</sup> Week of Aug. 2016*
- Class Test: *4<sup>th</sup> Week of Sept. 2016*

##### UG - Sem.-III & V

- Project/ Assignment: *4<sup>th</sup> Week of July 2016*
- Class Test: *4<sup>th</sup> Week of Sept. 2016*
- Seminar/ GD / Industrial Tour, etc.:  
*1<sup>st</sup> Week of Oct. 2016*

##### UG - Sem.-II

- Assignment: *4<sup>th</sup> Week of Jan. 2017*
- Class Test 2: *4<sup>th</sup> Week of Feb. 2017*

##### UG - Sem.-IV & VI

- Project/ Assignment: *2<sup>nd</sup> Week of Jan. 2017*
- Class Test: *2<sup>nd</sup> Week of Feb. 2017*
- Seminar/ GD / Industrial Tour, etc.:  
*1<sup>st</sup> Week of Mar. 2017*

**Note: For rest of the committees at least two meetings during the whole academic session are scheduled.**

#### Proposed Activities:

- Procuring the study material for differently-abled student (Braille Scripts).
- To explore the possibilities of initiating on-line admission process for some of the courses.
- Uploading of MCQs Bank on the institutional website.
- To conduct a workshop for the faculty of the college for improving pedagogy.
- Establishment of Social Outreach and Enabling Centre (SOEC).
- Adoption of a village under (SOEC).
- To organize a workshop on Research Methodology.
- To organize a workshop on Patenting.
- To explore the possibilities of signing MOUs with Overseas universities and Indian Universities.
- Developing a Language Laboratory.
- Installation of a sanitary napkin vending machine in the ladies common room.
- Establishing a rainwater harvesting unit.
- Renovation of AV Theatre.
- Installing a CCTV system for complete surveillance.
- Developing ICT enabled classrooms.
- To develop a separate study centre for preparation of various competitive Examinations.
- To conduct workshop for SET/NET/ Competitive Exams.
- To conduct a workshop to train the faculty to achieve Internet Proficiency.
- Formation of Enviro Club under SOEC.
- No Vehicle Day once in a month.
- Developing a mechanism for e-waste management.
- To construct a new canteen/cafeteria on the campus.
- To cultivate a new playfield on the campus for outdoor games.
- To undertake renovation of the laboratories.
- To organize a workshop on Quality Enhancement in Higher Education.
- To promote research by submitting proposals for Major Research Projects/ Minor Research Projects to various funding. agencies.
- Also it is planned to promote publications of research papers in journals of repute.
- To organize national/international level seminars/ conferences.
- To organize a workshop/training for non-teaching staff.



# Vidya Bharati Mahavidyalaya, Camp, Amravati

## Academic Calendar (Session: 2017-18)

The following Terms and Vacations are as per University Notification No. Academic Calendar/2017-18/ 122/2016 Dated 16<sup>th</sup> Dec. 2016

First Session	:	From Thursday, 12 June 2017	To	Saturday, 14 Oct. 2017
First term Vacation	:	From Monday, 16 Oct. 2017	To	Sunday, 04 Nov. 2017
Second session	:	From Monday, 06 Nov. 2017	To	Saturday, 28 April 2018
Second term Vacation	:	From Monday, 30 April 2018	To	Saturday, 09 June 2018

### 1. Administrative and Academic Calendar:

#### JUNE

- College resumes (12<sup>th</sup> June 2017)
- Admission Process (12/06/2017 to 17/06/2017)
- Preparation and display of Time-Table (20/06/2017 to 23/06/2017)
- Departmental Meetings (21<sup>st</sup> to 30<sup>th</sup> June 2017)
- Teaching Starts: First Session (26<sup>th</sup> June 2017)
- Submission of Annual Planning of Teaching (subject-wise) by the HODs (month-wise) (3<sup>rd</sup> week of June 2017)
- Meeting of the Staff Council (4<sup>th</sup> Week of June 2017)

#### JULY

- Principal's address to the new entrants (1<sup>st</sup> week of July 2017)
- Meeting of the IQAC (1<sup>st</sup> week of July 2017)
- Principal's meeting with the HODs (1<sup>st</sup> week of July 2017)
- Meeting of the IQAC with Faculty (2<sup>nd</sup> week of July 2017)
- Book Exhibition (Books available with the library) (Last week of July 2017)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of July 2017)

#### AUGUST

- Meeting of the Purchase Committee (1<sup>st</sup> week of Aug. 2017)
- Best Library User Award to observe Birth Anniversary of Dr. S. R. Ranganathan (12<sup>th</sup> Aug. 2017)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of August 2017)

#### SEPTEMBER

- Departmental Meetings (2<sup>nd</sup> week of Sept. 2017)
- Quiz Competition (11<sup>th</sup> to 16<sup>th</sup> Sept. 2017)
- Industrial Visits/ Tours (3<sup>rd</sup> week of Sept. 2017)
- Meeting of the IQAC with Parents (3<sup>rd</sup> week of Sept. 2017)
- Meeting of the CDC (Last week of Sept. 2017)
- Formation of the Students' Council (4<sup>th</sup> week of Sept. 2017)
- Inauguration of Various Societies (6<sup>th</sup> Sept. to 12<sup>th</sup> Sept. 2017)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Sept. 2017)

#### OCTOBER

- Meeting of the IQAC (1<sup>st</sup> week of Oct. 2017)
- Use of ICT tools for screening of subject related documentaries and movies (1<sup>st</sup> week of Oct. 2017)
- Meeting of NAAC Steering Committee (2<sup>nd</sup> week of Oct. 2017)
- Submission of report by admission review committee (2<sup>nd</sup> week of Oct. 2017)
- Meeting of the Student's Council (2<sup>nd</sup> week of Oct. 2017)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (2<sup>nd</sup> week of Oct. 2017)
- Submission of result analysis of University Exam Summer 2017 by the HODs (Teacher wise and Subject wise) and Completion of Syllabi (2<sup>nd</sup> week of Oct. 2017)
- Last Day of the teaching of First Session (13<sup>th</sup> Oct. 2017)
- Preparation of Winter Examination (15<sup>th</sup> Oct. to 20<sup>th</sup> Oct. 2017)
- Meeting of the Staff Council (3<sup>rd</sup> week of Oct. 2017)
- College/ University Winter Examination (22<sup>nd</sup> Oct. 2017 to 24<sup>th</sup> Nov. 2017)

#### NOVEMBER

- College resumes (6<sup>th</sup> Nov. 2017)
- Non Instructional Days for Recreation/ Extra/ Curricular/ Sports etc. (26<sup>th</sup> Nov. 2017 to 8<sup>th</sup> Dec. 2017)
- Corrective Measures (10 Days after the Diwali vacation)



## DECEMBER

- Evaluation and assessment at CAP
- Principal's meeting with the HODs (1<sup>st</sup> week of Dec. 2017)
- Conduction of University Practical Examination (2<sup>nd</sup> & 3<sup>rd</sup> week of Dec. 2017)
- Teaching Starts: Second Session (18<sup>th</sup> Dec. 2017)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of December 2017)

## JANUARY

- Meeting of the IQAC (1<sup>st</sup> week of Jan. 2018)
- Meeting of the IQAC with Alumni (1<sup>st</sup> week of Jan. 2018)
- Industrial Visits/ Tours (2<sup>nd</sup> week of Jan. 2018)
- Book Exhibition (Books made available from the publishers) (2<sup>nd</sup> week of Jan. 2018)
- Physical Test (3<sup>rd</sup> week of Jan. 2018)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Jan. 2018)
- Meeting of the Purchase Committee (Last week of Jan. 2018 and held as per need)

## FEBRUARY

- Meeting of the NAAC Steering Committee (2<sup>nd</sup> week of Feb. 2018)
- Meeting of the IQAC (3<sup>rd</sup> week of Feb. 2018)
- Meeting of the IQAC with Faculty (3<sup>rd</sup> week of Feb. 2018)
- Meeting of the Students' Council (4<sup>th</sup> week of Feb. 2018)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Feb. 2018)

## MARCH

- Meeting of the CDC (1<sup>st</sup> week of Mar. 2018)
- Meeting of the IQAC (2<sup>nd</sup> week of Mar. 2018)
- Use of ICT tools for screening of subject related documentaries and movies (Last week of Mar. 2018)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Mar. 2018)
- Teaching Last Day: Second Session (30<sup>th</sup> Mar. 2018)

## APRIL

- Preparation of Summer Examination (1<sup>st</sup> April to 6<sup>th</sup> April 2018)
- Conduction of University Practical Examination (1<sup>st</sup> & 2<sup>nd</sup> week of April 2018)
- College/ University Summer Examination (8<sup>th</sup> April to 11<sup>th</sup> May 2018)
- Meeting of the IQAC (2<sup>nd</sup> week of April 2018)
- Departmental Meetings (2<sup>nd</sup> week of April 2018)
- Submission of result analysis of University Exam Winter 2017 by the HODs (Teacher wise and Subject wise) and Completion of Syllabi (2<sup>nd</sup> week of April 2018)
- Stock Verification (3<sup>rd</sup> week of April 2018)
- Meeting of the Staff Council (3<sup>rd</sup> week of April 2018)
- Submission of Perspective plan for 2018-19 by the HODs and Committee Conveners to the IQAC (4<sup>th</sup> week of April 2018)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of April 2018)

## MAY

- Evaluation and Assessment at CAP
- Preparation of Prospectus for the Academic Session 2018-19 (2<sup>nd</sup> week of May 2018)

## 2. Schedule of Student-Centric Activities:

### ➤ Vidya Bharati General Events Management Society (GEMS):

- Anand Mela : 1<sup>st</sup> week of September, 2017
- Traditional Day : 5<sup>th</sup> September 2017
- NGOs visits : 2<sup>nd</sup> October 2017
- Alumni Meet : Last week of November, 2017
- JOSH-2019 Annual Social Gathering : Last Week of January 2018
- Sannman Sohala 2019 : In the month of February 2018

### ➤ National Service Scheme (NSS):

- Cleanliness drive: Every Sunday from July 2017 to February 2018
- Workshop on Eco-friendly Ganpati making: 2<sup>nd</sup> week of July 2017
- Workshop on Garbage collection and disposal: 3<sup>rd</sup> week of July 2017
- Cleanliness Drive at public places: 2<sup>nd</sup> week of August 2017
- Poster competition on "AIDS" on the occasion of International Youth Day: 4<sup>th</sup> week of August 2017
- A Special Camp 1<sup>st</sup> week of Oct. 2017
- Workshop on Yoga: 4<sup>th</sup> week of December 2017



- **National Cadet Corps (NCC):**
  - Celebration of International Yoga day: *21<sup>st</sup> June 2017*
  - Tree plantation: *1<sup>st</sup> week of July 2017*
  - Rally and lecture on Swachhh Bharat Abhiyan- *In the month of September 2017*
  - Road Safety Week on “Kargil Sahid Day”: *2<sup>nd</sup> week of December 2017*
  - “Blood Donation Camp”: *19<sup>th</sup> December 2017*
- **Youth Festival:** *Last week of September 2017*
- **Games, Sports and Recreation:** *1<sup>st</sup> week of August 2017 to 2<sup>nd</sup> week of February 2018*
- **Career Counselling & Placement Cell:** *Dates are decided as per requirement*
- **Tutor Ward Cell-**
  - 1<sup>st</sup> Visit- *In the month of September 2017*
  - 2<sup>nd</sup> Visit- *In the month of January 2018*
- **Avishkar Participation** - *2<sup>nd</sup> week of December 2017*
- **Gun Gaurav Sohala:**
  1. For Academic Achievements: *26<sup>th</sup> January 2018*
  2. Achievements in Games & Sports: *1<sup>st</sup> week of February 2018*
- **Pratibha Women's Studies Centre:**
  - Survey of slum area in Amravati region- *In the month of July 2017*
  - Guest Lecture on “ Merits of Naturopathy medicine” for the staff: *In the month of August 2017*
  - Guest lecture: “Arthrities and Stress Management”: *In the month of September 2017*
  - Medical Check-up Camp :Blood Sugar level, Blood pressure and ECG measurement camp for the staff: *In the month of September 2017*
  - Visit of Gender Equality club to DISHA Rehabilitation center , Amravati: *Last week of February 2018*
  - Motivational speech on Health and Education: *1<sup>st</sup> week of March 2018*
- **Enviro Club:**
  - Students, staff & office staff using regularly bicycle for protection of environment- *4<sup>th</sup> Saturday of every month*
  - Workshop on E-waste management- *In the month of September 2018*
- **Yog Sadhana Kendra**
  - Celebration of International Yoga Day: *21<sup>st</sup> June 2017*
  - Three days Yoga training camp for society-*18<sup>th</sup> to 20<sup>th</sup> June 2017*
  - Certificate course in Yoga training- *In the month of September 2017*
- State Level Elocution Competition: *2<sup>nd</sup> Week of September 2017*
- Birth/ Death Anniversaries and National / International / World Days: *Conduction of programme as per dates specified in Calendar*
- Grievance Redressal Cell : *Dates are decided as per requirement*
- Publication of the College Magazine “Pratibha”: *Last week of April 2018*

### 3. Schedule of Evaluation and Assessment:

#### a) Annual Pattern:

- |   |   |
|---|---|
| • Unit Test I: <i>1<sup>st</sup> Week of Aug. 2017</i>  | • Unit Test II: <i>1<sup>st</sup> Week of Jan. 2018</i>                 |
| • Home Assignment I: <i>3<sup>rd</sup> Week of Aug. 2017</i>  | • Home Assignment II: <i>2<sup>nd</sup> Week of Jan.2018</i>            |
| • First Term Exam: <i>9<sup>th</sup> to 14<sup>th</sup> Oct. 2017</i>                               | • Second Term Exam: <i>14<sup>th</sup> to 28<sup>th</sup> Feb. 2018</i> |
| • Seminars & Presentations on every Subject: <i>1<sup>st</sup> Aug. to 31<sup>st</sup> Dec.2017</i> |   |

#### b) Semester Pattern:

##### UG - Sem.-I

- Assignment: *4<sup>th</sup> Week of Aug. 2017*
- Class Test: *4<sup>th</sup> Week of Sept. 2017*

##### UG - Sem.-II

- Assignment: *4<sup>th</sup> Week of Jan.2018*
- Class Test 2: *4<sup>th</sup> Week of Feb.2018*

### UG - Sem.-III & V

- Project/ Assignment: 4<sup>th</sup> Week of July 2017
- Class Test: 4<sup>th</sup> Week of Sept. 2017
- Seminar/ GD / Industrial Tour, etc.:  
1<sup>st</sup> Week of Oct. 2017

### UG - Sem.-IV & VI

- Project/ Assignment: 2<sup>nd</sup> Week of Jan.2018
- Class Test: 2<sup>nd</sup> Week of Feb.2018
- Seminar/ GD / Industrial Tour, etc.:  
1<sup>st</sup> Week of Mar.2018

**Note: For rest of the committees at least two meetings during the whole academic session are scheduled.**

### Proposed Activities:

- Seminar on semester pattern and examination reforms B. A., B. B. A. & B. Com.
- Organize workshop on 'Communication Skills' by the Department of MCA.
- Intercollegiate Quiz competition by the Department of Physics.
- Industry-Institute-Interaction: The Department of Chemistry and the Department of Cosmetology.
- Strengthening to apply for minor and major research project from various funding agency.
- Workshop on Instrumentation.
- To organize interdisciplinary international conference.
- Organize National Level Conference on Gender Sensitization.
- Renovation of Library with reference & reading section, browsing centre & automation.
- Develop separate research section for research supervisors & scholars.
- Workshop on 'Presentation skills' for PG students by ICT Proficiency Cell.
- Workshop on ICT competency (writing draft and correspondence) among non-teaching staff.
- 'Sahitya sammelan' by Sahityakala Mandal to provide a platform for UG students.
- Turfing of the playfield.
- Arrangement of dark room along with DLP in psychology Laboratory for therapeutic purpose.
- Renovation of the Electronics Laboratory.
- Wi-Fi in the campus in phased manner.
- Workshop on research methodology.
- Organize program on 'Reading day' by Dept of Library Science.
- Organize University Level Seminar Competition by Dept. of Mathematics.
- Organize guest lectures by various departments.
- Celebration of 'World Ozone Day' by Department of Botany.
- One day workshop on Physical Fitness by the Department of Physical Education.
- To organize program on Stress Management through Yoga and Meditation.
- Activities under Parent-Teacher Association.
- Activities of Alumni association.
- Plantation of Tulsi shrub and Bakul tree at campus by Department of Botany and Enviro Club.
- To create Green Campus Slogan (Go Green Steps), a tag line display on stationery like Files, Diary use for various departments & office in the college & Practical Record, Assignment Books, etc. use by the students for environmental awareness.
- Establishment of General Events & Management Society (GEMS) to promote student centric activities like.
  - a. Theme based Rangoli Competition on environmental awareness.
  - b. To organize program to develop entrepreneurship and management skills among the students.
  - c. To organize Annual Social Gathering of the institution on the theme 'Clean India, Green India'.
  - d. Organize Poster and Best out of waste competition based on 'Green India, Clean India' by Enviro Club.
  - e. Visit to Old aged home and orphanage.

\*\*\*\*\*



# Vidya Bharati Mahavidyalaya, Camp, Amravati

## Academic Calendar (Session: 2018-19)

The following Terms and Vacations are as per University Notification No. Academic Calendar/2018-19/ 158/2017 Dated 22<sup>nd</sup> Dec. 2017

First Session	:	From Thursday, 14 June 2018	To	Saturday, 03 Nov. 2018
First term Vacation	:	From Monday, 05 Nov. 2018	To	Saturday, 24 Nov. 2018
Second session	:	From Monday, 26 Nov. 2018	To	Saturday, 27 April 2019
Second term Vacation	:	From Monday, 29 April 2019	To	Saturday, 08 June 2019

### 1. Administrative and Academic Calendar:

#### JUNE

- College resumes (14<sup>th</sup> June 2018)
- Admission Process (14/06/2018 to 23/06/2018)
- Preparation and display of Time-Table (14/06/2018 to 23/06/2018)
- Departmental Meetings (3<sup>rd</sup> week of June 2018)
- Teaching Starts: First Session (25<sup>th</sup> June 2018)
- Submission of Annual Planning of Teaching (subject-wise) by the HODs (month-wise) (3<sup>rd</sup> week of June 2018)
- Meeting of the Staff Council (4<sup>th</sup> Week of June 2018)

#### JULY

- Principal's address to the new entrants (1<sup>st</sup> week of July 2018)
- Meeting of the IQAC (1<sup>st</sup> week of July 2018)
- Principal's meeting with the HODs (2<sup>nd</sup> week of July 2018)
- Meeting of the IQAC with Faculties (2<sup>nd</sup> week of July 2018)
- Book Exhibition (Books available with the library) (Last week of July 2018)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of July 2018)

#### AUGUST

- Meeting of the Purchase Committee (1<sup>st</sup> week of Aug. 2018)
- Meeting of the IQAC with Parents (2<sup>nd</sup> week of Aug. 2018)
- Best Library User Award to observe Birth Anniversary of Dr. S. R. Ranganathan (12<sup>th</sup> Aug. 2018)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of August 2018)

#### SEPTEMBER

- Departmental Meetings (2<sup>nd</sup> week of Sept. 2018)
- Quiz Competition (2<sup>nd</sup> week of Sept. 2018)
- Industrial Visits/ Tours (3<sup>rd</sup> week of Sept. 2018)
- Meeting of the CDC (4<sup>th</sup> week of Sept. 2018)
- Formation of the Students' Council (4<sup>th</sup> week of Sept. 2018)
- Inauguration of Various Societies (4<sup>th</sup> week of Sept. 2018)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Sept. 2018)

#### OCTOBER

- Meeting of the IQAC (1<sup>st</sup> week of Oct. 2018)
- Use of ICT tools for screening of subject related documentaries and movies (1<sup>st</sup> week of Oct. 2018)
- Meeting of NAAC Steering Committee (2<sup>nd</sup> week of Oct. 2018)
- Submission of report by admission review committee (2<sup>nd</sup> week of Oct. 2018)
- Meeting of the Student's Council (2<sup>nd</sup> week of Oct. 2018)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (2<sup>nd</sup> week of Oct. 2018)
- Submission of result analysis of University Exam Summer 2018 by the HODs (Teacher wise and Subject wise) and Completion of Syllabi (2<sup>nd</sup> week of Oct. 2018)
- Last Day of the teaching of First Session (13<sup>th</sup> Oct. 2018)
- Preparation of Winter Examination (15<sup>th</sup> Oct. to 20<sup>th</sup> Oct. 2018)
- Meeting of the Staff Council (3<sup>rd</sup> week of Oct. 2018)
- College/ University Winter Examination (22<sup>nd</sup> Oct. 2018 to 24<sup>th</sup> Nov. 2018)

#### NOVEMBER

- College resumes (26<sup>th</sup> Nov. 2018)
- Non Instructional Days for Recreation/ Extra/ Curricular/ Sports etc. (26<sup>th</sup> Nov. 2018 to 8<sup>th</sup> Dec. 2018)
- Corrective Measures (10 Days after the Diwali vacation)

## DECEMBER

- Evaluation and assessment at CAP
- Principal's meeting with the HODs (2<sup>nd</sup> week of Dec. 2018)
- Conduction of University Practical Examination (2<sup>nd</sup> & 3<sup>rd</sup> week of Dec. 2018)
- Teaching Starts: Second Session (10<sup>th</sup> Dec. 2018)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of December 2018)

## JANUARY

- Meeting of the IQAC (1<sup>st</sup> week of Jan. 2019)
- Meeting of the IQAC with Alumni (2<sup>nd</sup> week of Jan. 2019)
- Industrial Visits/ Tours (2<sup>nd</sup> week of Jan. 2019)
- Book Exhibition (Books made available from the publishers) (2<sup>nd</sup> week of Jan. 2019)
- Physical Test (3<sup>rd</sup> week of Jan. 2019)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Jan. 2019)
- Meeting of the Purchase Committee (Last week of Jan. 2019 and held as per need)

## FEBRUARY

- Meeting of the NAAC Steering Committee (2<sup>nd</sup> week of Feb. 2019)
- Meeting of the IQAC (2<sup>nd</sup> week of Feb. 2019)
- Meeting of the IQAC with Faculties (3<sup>rd</sup> week of Feb. 2019)
- Meeting of the Students' Council (4<sup>th</sup> week of Feb. 2019)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Feb. 2019)

## MARCH

- Meeting of the CDC (1<sup>st</sup> week of Mar. 2019)
- Meeting of the IQAC (2<sup>nd</sup> week of Mar. 2019)
- Use of ICT tools for screening of subject related documentaries and movies (Last week of Mar. 2019)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Mar. 2019)
- Teaching Last Day: Second Session (30<sup>th</sup> Mar. 2019)

## APRIL

- Preparation of Summer Examination (1<sup>st</sup> April to 6<sup>th</sup> April 2019)
- Conduction of University Practical Examination (1<sup>st</sup> & 2<sup>nd</sup> week of April 2019)
- College/ University Summer Examination (8<sup>th</sup> April to 11<sup>th</sup> May 2019)
- Meeting of the IQAC (2<sup>nd</sup> week of April 2019)
- Departmental Meetings (2<sup>nd</sup> week of April 2019)
- Submission of result analysis of University Exam Winter 2018 by the HODs (Teacher wise and Subject wise) and Completion of Syllabi (2<sup>nd</sup> week of April 2019)
- Stock Verification (3<sup>rd</sup> week of April 2019)
- Meeting of the Staff Council (3<sup>rd</sup> week of April 2019)
- Submission of Perspective plan-2019 by the HODs and Committee Conveners to the IQAC (4<sup>th</sup> week of April 2019)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of April 2019)

## MAY

- Evaluation and Assessment at CAP
- Preparation of Prospectus for the Academic Session 2019-20 (2<sup>nd</sup> week of May 2019)

## 2. Schedule of Student-Centric Activities:

### ➤ Vidya Bharati General Events Management Society (GEMS):

- Anand Mela : 4<sup>th</sup> September, 2018
- Traditional Day : 5<sup>th</sup> September 2018
- NGOs visits : 2<sup>nd</sup> October 2018
- Alumni Meet : November, 2018
- Sports Carnival : November, 2018
- JOSH-2019 Annual Social Gathering : 2<sup>nd</sup> Week of Nov. 2018 to 1<sup>st</sup> Week of Dec. 2018
- Sannman Sohala 2019 : In the month of February 2019
- Seminars and Eco- Friendly Activities : Monthly
- Yoga and Self Defense Workshop : Monthly
- Inter Departmental Cultural Competitions : Monthly
- Health Check up Camps for the Staff and the Students
- Cleanliness and Tree Plantation Drives
- Personality Development and Foreign Language Class By GEMS Manthan Club

### ➤ National Service Scheme (NSS):

- Cleanliness drive: Every Sunday from July 2018 to February 2019
- Workshop on Eco-friendly Ganapati making: 2<sup>nd</sup> week of August 2018

- Programme on employment generation strategies/ career counseling: *In the month of October 2018*
- Organize voters awareness programme for youth and society: *In the month of October 2018*
- Self defense training for girls: *In the month of October 2018*
- Celebration of International Youth Day by organizing poster competition: *12<sup>th</sup> January 2019*
- Programme on Rain water harvesting and conservation: *In the month of January 2019*
- Organization of Rally on Female feticide: *In the month of January 2019*
- Street play on “Swachata Abhiyan”: *1<sup>st</sup> week of February 2019*
- Shramdan at public places: *2<sup>nd</sup> week of February 2019*

#### ➤ **National Cadet Corps (NCC):**

- Workshop on making of paper bags: *In the month of August 2018*
- Social work in tribal area as a part of outreach to society: *In the month of September 2018*
- Demonstration on disaster management: *In the month of September 2018*
- Adaption of slum area and activities thereby: *Throughout the year*
- Involvement of NSS volunteers and NCC cadets during *Ganesh Utsav and Nav-Ratri: 13<sup>th</sup> to 23<sup>rd</sup> September 2018 and 10<sup>th</sup> to 19<sup>th</sup> September 2018*

➤ **Youth Festival:** *Last week of September 2018*

➤ **Games, Sports and Recreation:** *1<sup>st</sup> week of August 2018 to 2<sup>nd</sup> week of February 2019*

➤ **Career Counselling & Placement Cell:** *Dates are decided as per requirement*

➤ **Tutor Ward Cell-** 1<sup>st</sup> Visit- *In the month of September 2018*  
2<sup>nd</sup> Visit- *In the month of January 2019*

#### ➤ **Social Outreach and Enabling Centre (SOEC):**

- Programmes on Cleanliness & Hygiene- *In the month of August 2018*
- Medical Health Check-up Camp- *In the month of September 2018*
- Street Play on Communal harmony & Social Cohesion at Irwin Square, Amravati- *In the month of October 2018*
- Visited to Rehabilitation Lipracy Centre at Tapovan- *2<sup>nd</sup> week of January 2019*
- Visited to Rehabilitation Centre "Matoshree Vruddhashram"- *Last week of January 2019*
- Programmes on AIDS/ HIV Awareness- *2<sup>nd</sup> week of February 2019*
- Street Rally on Peace and Harmony- *Last week of February 2019*

#### ➤ **Pratibha Women's Studies Centre:**

- Survey of slum area in Amravati region- *In the month of August 2018*
- Counselling and motivation to single parent families from slum area- *1<sup>st</sup> week of August 2018*
- Intercollegiate poster competition on various issues of women- *1<sup>st</sup> week of September 2018*
- Marshal Arts training for girls- *In the month of September 2018*
- State Level workshop on Gender Sensitization- *In the month of October 2018*
- State level debate competition on Women's status: Today & Tomorrow- *3<sup>rd</sup> week of January 2019*
- Workshop on Women Education and research- *Last week of January 2019*

#### ➤ **Enviro Club:**

- Students, staff & office staff using regularly bicycle for protection of environment- *4<sup>th</sup> Saturday of every month*
- Workshop on E-waste management- *In the month of September 2018*

#### ➤ **Yog Sadhana Kendra**

- Three days Yoga training camp for society- *18<sup>th</sup> to 20<sup>th</sup> June 2018*
- Certificate course in Yoga training- *In the month of August 2018*
- Seven days Yoga camp for staff and society- *In the month of December 2018*



- State Level Elocution Competition: *2<sup>nd</sup> Week of September 2018*
- Birth/ Death Anniversaries and National / International / World Days: *Conduction of programme as per dates specified in Calendar*
- Grievance Redressal Cell : *Dates are decided as per requirement*
- Publication of the College Magazine “Pratibha”: *Last week of April 2019*

### 3. Schedule of Evaluation and Assessment:

#### a) Annual Pattern:

- Unit Test I: *1<sup>st</sup> Week of Aug. 2018*
- Home Assignment I: *3<sup>rd</sup> Week of Aug. 2018*
- First Term Exam: *12<sup>nd</sup> to 17<sup>th</sup> Nov. 2018*
- Seminars & Presentations on every Subject: *1<sup>st</sup> Aug. to 31<sup>st</sup> Dec.2018*
- Unit Test II: *1<sup>st</sup> Week of Jan. 2019*
- Home Assignment II: *2<sup>nd</sup> Week of Jan.2019*
- Second Term Exam: *14<sup>th</sup> to 28<sup>th</sup> Feb. 2019*

#### b) Semester Pattern:

##### UG - Sem.-I

- Assignment: *4<sup>th</sup> Week of Aug. 2018*
- Class Test: *4<sup>th</sup> Week of Sept. 2018*

##### UG - Sem.-III & V

- Project/ Assignment: *4<sup>th</sup> Week of Aug. 2018*
- Class Test: *4<sup>th</sup> Week of Sept. 2018*
- Seminar/ GD / Industrial Tour, etc.:  
*1<sup>st</sup> Week of Oct. 2018*

##### UG - Sem.-II

- Assignment: *4<sup>th</sup> Week of Jan.2019*
- Class Test 2: *4<sup>th</sup> Week of Feb.2019*

##### UG - Sem.-IV & VI

- Project/ Assignment: *2<sup>nd</sup> Week of Jan.2019*
- Class Test: *2<sup>nd</sup> Week of Feb.2019*
- Seminar/ GD / Industrial Tour, etc.:  
*1<sup>st</sup> Week of Mar.2019*

**Note: For rest of the committees at least two meetings during the whole academic session are scheduled.**

#### Proposed Activities:

- Participation in National Institutional Ranking Framework (NIRF)
- To go for ISO certification.
- Workshop on MHRD: Reforms in teaching Methods in Higher Education.
- Upgradation of Office Automation by establishing MIS.
- To organize one day workshop on patent filing.
- Field Project: Survey on the impact of GST on local market.
- Intramural matches for Non-participant students in games and sports.
- Workshop on NET/ SET Examination.
- National Level Seminar on Innovations and Incubation.
- To start scholarship for the meritorious students admitted in the institution.
- Vocational Education and Training Cell is to be established to conduct training and Entrepreneurship Programmes.
- Upgradation and modification of Language Lab by installing “Words Worth “English Language Lab software.
- To organize two day Train the Trainer Programme for effective use of language lab to learn English language.
- To organize awareness Program for Student Satisfaction Survey (SSS)
- Orientation Programme on career opportunities for Outgoing Batches.
- Certificate Course in Instrumental Operating Techniques.
- One day workshop on Communication Skills & Personality Development.
- Certificate Course on Vedic Mathematics.
- Certificate Course in Industrial Commercial Product.
- Workshop on Research methodology for PG students.
- PPT Competition on Environmental Awareness.
- Celebration of World animal welfare day by organizing poster competition on awareness about animal protection.
- Workshop on Synopsis and project writing.
- Short term course on efficient Use of ICT enabled devices for teaching and non-teaching staff.

- National Conference on Life sciences.
- National Seminar on "The Role of IQAC in the Revised Assessment and Accreditation Framework: Challenges and Opportunities".
- Study visit/ Numismatics exhibition.
- To organize *Sahitya Sammelan* for budding writers.
- One Day Workshop on Latex research paper writing.
- Workshop on Safety in Chemical Laboratories.
- Workshop on writing of Notices, Agenda & Minutes/ Proceedings/ Memos.
- To organize Industry - Institute Interaction
- Workshop on importance of '*Aloevera*' in cosmetic preparation.
- Workshop on preparative homemade cosmetic remedies
- One day seminar on herbal drugs in skin and hair care products
- Formation of Innovation & Incubation Centre
- Orientation programme on "Train the Trainer Programme by Words-Worth English Language Lab. on the Use of English Language"
- Establishing Human Resource Development Centre for optimum utilization of human resources on the Campus.
- Establishment of Central Instrumentation Centre
- To expand Wi-Fi facility (Lease Line) available on campus with a bandwidth of more than 50 MBPS
- Renovation of Chemistry Laboratory with modified ICT tools such as DLP.
- Renovation of Rain Water Harvesting Unit.
- To establish an MoU with the Blind School to render different services to the Divyangjan.
- Under Vidya Bharati GEMS following activities are to be undertaken-
  - Workshops on Theatrical Event, Folk Dance, Mimicry, Elocution, Paper Bag Making, Photography, Self Defence and Martial Art for Girls students Western Song, Clay Modelling- Ganapati Idol Making, Rangoli Making, Collage & Fine Arts to be organized in the beginning of the session for orientation of students.
  - Tree plantation drive
  - Campus Cleanliness drive
  - Organization of Trade Fair to promote business skills and entrepreneurship
  - To organize visits of the students and staff to the NGOs at local level to inculcate 2019.
  - Sannam: An event to appreciate the Best Performers
- To organize Short Term Course on Innovative Methods and Use of ICT Enabled Pedagogical Tools in Teaching Learning Process.
- To organize one week Short Term Course on MS-Word/MS-Excel for non- teaching staff.
- Programmes on Cleanliness & Hygiene.
- Arranging a Medical Check-up Camp (Dental/ Health/ ECG/ Blood group)
- To organize Street Rally/ Play on Communal harmony Social Cohesion.
- A Special Campaign on Voter Awareness Programme.
- Programmes on AIDS/ HIV awareness/ visits to relief/rehabilitation centre.
- Programme on Animal atrocity awareness (PETA) at Schools & Colleges.
- Rally on Peace and Harmony.
- A Special Lecture on Fundamental Rights & Duties of Indian Citizen.
- Organization of a Poster Display on National Identities and Symbols by the students.
- Organize a Guest lecture on RTI.
- Organize Guest Lecture on "Truth & Nonviolence an Ideology of Mahatma Gandhi"
- Organize Guest Lecture on "*Vasudaiva Kutumbkam*".
- Organize Guest lecture on National integration and Inter-religious Harmony
- Universal Values: Preaching of the Saints.
- Organize guest lecture on Analysis of *Pasaydan* from Saint Dnyaneshwar.
- Awareness Programmes on National values.
- A programme on Human values.

\*\*\*\*\*



# Vidya Bharati Mahavidyalaya, Camp, Amravati

## Academic Calendar (Session: 2019-20)

The following Terms and Vacations are as per University Notification No. Academic Calendar/2019-20/ 138 /2018 Dated 26<sup>th</sup> Dec. 2018

First Session	:	From Monday, 10 June 2019	To	Saturday, 23 Oct. 2019
First term Vacation	:	From Thursday, 24 Oct. 2019	To	Wednesday, 20 Nov. 2019
Second session	:	From Thursday, 21 Nov. 2019	To	Saturday, 25 April 2020
Second term Vacation	:	From Monday, 27 April 2020	To	Saturday, 06 June 2020

### 1. Administrative and Academic Calendar:

#### JUNE

- College resumes (10<sup>th</sup> June 2019)
- Admission Process (10/06/2019 to 15/06/2019)
- Preparation and display of Time-Table (17/06/2018 to 20/06/2018)
- Departmental Meetings (3<sup>rd</sup> week of June 2019)
- Teaching Starts: First Session (24<sup>th</sup> June 2019)
- Submission of Annual Planning of Teaching (subject-wise) by the HODs (month-wise) (3<sup>rd</sup> week of June 2019)
- Meeting of the Staff Council (4<sup>th</sup> Week of June 2019)

#### JULY

- Principal's address to the new entrants (1<sup>st</sup> week of July 2019)
- Meeting of the IQAC (1<sup>st</sup> week of July 2019)
- Principal's meeting with the HODs (2<sup>nd</sup> week of July 2019)
- Meeting of the IQAC with Faculties (2<sup>nd</sup> week of July 2019)
- Book Exhibition (Books available with the library) (Last week of July 2019)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of July 2019)

#### AUGUST

- Meeting of the Purchase Committee (1<sup>st</sup> week of Aug. 2019)
- Meeting of the IQAC with Parents (2<sup>nd</sup> week of Aug. 2019)
- Best Library User Award to observe Birth Anniversary of Dr. S. R. Ranganathan (12<sup>th</sup> Aug. 2019)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of August 2019)

#### SEPTEMBER

- Departmental Meetings (2<sup>nd</sup> week of Sept. 2019)
- Quiz Competition (2<sup>nd</sup> week of Sept. 2019)
- Industrial Visits/ Tours (3<sup>rd</sup> week of Sept. 2019)
- Meeting of the CDC (4<sup>th</sup> week of Sept. 2019)
- Formation of the Students' Council (4<sup>th</sup> week of Sept. 2019)
- Inauguration of Various Societies (4<sup>th</sup> week of Sept. 2019)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Sept. 2019)

#### OCTOBER

- Meeting of the IQAC (1<sup>st</sup> week of Oct. 2019)
- Use of ICT tools for screening of subject related documentaries and movies (1<sup>st</sup> week of Oct. 2019)
- Meeting of NAAC Steering Committee (1<sup>st</sup> week of Oct. 2019)
- Submission of report by admission review committee (2<sup>nd</sup> week of Oct. 2019)
- Meeting of the Student's Council (2<sup>nd</sup> week of Oct. 2019)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (2<sup>nd</sup> week of Oct. 2019)
- Submission of result analysis of University Exam Summer 2019 by the HODs (Teacher wise and Subject wise) and Completion of Syllabi (2<sup>nd</sup> week of Oct. 2019)
- Last Day of the teaching of First Session (12<sup>th</sup> Oct. 2019)
- Preparation of Winter Examination (14<sup>th</sup> Oct. to 23<sup>rd</sup> Oct. 2019)
- Meeting of the Staff Council (3<sup>rd</sup> week of Oct. 2019)
- College/ University Winter Examination (17<sup>th</sup> Oct. 2019 to 13<sup>th</sup> Dec. 2019)

#### NOVEMBER

- College resumes (21<sup>st</sup> Nov. 2019)
- Non Instructional Days for Recreation/ Extra/ Curricular/ Sports etc. (21<sup>st</sup> Nov. 2019 to 13<sup>th</sup> Dec. 2019)
- Corrective Measures (10 Days after the Diwali vacation)

## DECEMBER

- Evaluation and assessment at CAP
- Principal's meeting with the HODs (2<sup>nd</sup> week of Dec. 2019)
- Conduction of University Practical Examination (2<sup>nd</sup> & 3<sup>rd</sup> week of Dec. 2019)
- Teaching Starts: Second Session (14<sup>th</sup> Dec. 2019)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of December 2019)

## JANUARY

- Meeting of the IQAC (1<sup>st</sup> week of Jan. 2020)
- Meeting of the IQAC with Alumni (2<sup>nd</sup> week of Jan. 2020)
- Industrial Visits/ Tours (2<sup>nd</sup> week of Jan. 2020)
- Book Exhibition (2<sup>nd</sup> week of Jan. 2020)
- Physical Test (3<sup>rd</sup> week of Jan. 2020)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Jan. 2020)
- Meeting of the Purchase Committee (Last week of Jan. 2020 and held as per need)

## FEBRUARY

- Meeting of the NAAC Steering Committee (2<sup>nd</sup> week of Feb. 2020)
- Meeting of the IQAC (2<sup>nd</sup> week of Feb. 2020)
- Meeting of the IQAC with Faculties (3<sup>rd</sup> week of Feb. 2020)
- Meeting of the Students' Council (4<sup>th</sup> week of Feb. 2020)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Feb. 2020)

## MARCH

- Meeting of the CDC (1<sup>st</sup> week of Mar. 2020)
- Use of ICT tools for screening of subject related documentaries and movies (1<sup>st</sup> week of Mar. 2019) Meeting of the IQAC (2<sup>nd</sup> week of Mar. 2020)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of Mar. 2020)
- Conduction of University Practical Examination (3<sup>rd</sup> & 4<sup>th</sup> week of March 2020)

## APRIL

- Preparation of Summer Examination 15<sup>th</sup> April to 25<sup>th</sup> April 2020)
- College/ University Summer Examination (15<sup>th</sup> April 2020 to 6<sup>th</sup> June 2020)
- Teaching Last Day: Second Session (13<sup>th</sup> April 2020)
- Meeting of the IQAC (2<sup>nd</sup> week of April 2020)
- Departmental Meetings (2<sup>nd</sup> week of April 2020)
- Submission of result analysis of University Exam Winter 2019 by the HODs (Teacher wise and Subject wise) and Completion of Syllabi (2<sup>nd</sup> week of April 2020)
- Stock Verification (3<sup>rd</sup> week of April 2020)
- Meeting of the Staff Council (3<sup>rd</sup> week of April 2020)
- Submission of Perspective plan: 2020-21 by the HODs and Committee Conveners to the IQAC (4<sup>th</sup> week of April 2020)
- Submission of action taken report by the HODs and Committee Conveners (month-wise) as per perspective plan (Last week of April 2020)

## MAY

- Evaluation and Assessment at CAP
- Preparation of Prospectus for the Academic Session 2020-21 (2<sup>nd</sup> week of May 2020)

## 2. Schedule of Student-Centric Activities:

### > General Events Management Society (GEMS):

- Cleanliness Drive- Swachha Bharat Abhiyan and Tree Plantation : 2<sup>nd</sup> week of July 2019
- International Yoga Day : 21<sup>st</sup> June 2019
- World Hepatitis Day : 28<sup>th</sup> July 2019
- Quiz Competition on National identities & Symbols : 9<sup>th</sup> August 2019
- Patriotic Song Competition : 14<sup>th</sup> August 2019
- Workshop on Eco-friendly Ganesh Idol Making : 24<sup>th</sup> August 2019
- Traditional Day : 5<sup>th</sup> September 2019
- Workshop on Disaster Management : 16<sup>th</sup> September 2019
- State Level Elocution Competition : 21<sup>st</sup> September 2019
- Trade Fair : 28<sup>th</sup> September, 2019
- NGOs visits & Social Outreach Activities : 2<sup>nd</sup> October 2019
- Workshop on Financial Literacy : 27<sup>th</sup> November 2019
- AIDs Awareness Rally : 30<sup>th</sup> November 2019
- Sports Carnival : 23<sup>rd</sup> to 25<sup>th</sup> January 2020
- JOSH-2020 Annual Social Gathering : 29<sup>th</sup> & 30<sup>th</sup> January 2020
- Sanman Sohala 2020 : 29<sup>th</sup> February 2020

- **National Service Scheme (NSS):**
  - Swachhata Abhiyan: *July 2019 to February 2020*
  - Workshop on Garbage Collection & Disposal during Ganesh Festival- *2<sup>nd</sup> September to 12<sup>th</sup> September 2019*
  - Guest Lecture on Plastic Disposal- *In the month of September 2019*
  - Programme on employment generation strategies/ career counseling: *In the month of October 2019*
  - To organize a Camp on Health & Hygiene- *In the month of October 2019*
  - Yoga Training Camp: *Last week of November 2019*
  - To organize a rally for voters awareness- *In the month of October 2019*
  - To organize a Road Safety Programme- *In the month of January 2020*
  - Organization of a Rally on Female feticide: *In the month of January 2020*
  - Street play on “Swachhata Abhiyan”: *1<sup>st</sup> week of February 2020*
  - Shramdan at public places: *2<sup>nd</sup> week of February 2020*
  
- **National Cadet Corps (NCC):**
  - Visit to the old age home: *In the month of July 2019*
  - Tree plantation: *In the month of July 2019*
  - Disaster Management: *In the month of September 2019*
  - Blood Donation Camp: *19<sup>th</sup> December 2019*
  
- **Youth Festival:** *Last week of September 2018*
  - Audition Test of all events for Youth Festival- *2<sup>nd</sup> week of August 2019*
  - Rehearsal of Theatrical events for Youth Festival- *2<sup>nd</sup> week of August 2019*
  - Students participation in the University Youth Festival- *In the month of September 2019*
  
- **Games, Sports and Recreation:**
  - Intercollegiate Table-Tennis Tournaments- *In the month of September 2019*
  - Football WIFA Tournament Coaching Camp- *In the month of March 2020*
  - Blood Donation Camp- *In the month of December 2019*
  - Intra-Class tournament (Badminton & Volleyball)- *In the month of September 2019*
  
- **Career Counselling & Placement Cell:** *Dates are decided as per requirement*
  
- Birth/ Death Anniversaries and National / International / World Days: *Conduction of programme as per dates specified in Calendar*
- Grievance Redressal Cell : *Dates are decided as per requirement*
- Publication of the College Magazine “Pratibha”: *Last week of April 2020*
  
- **Tutor Ward Cell-**
  - 1<sup>st</sup> Visit- *In the month of September 2019*
  - 2<sup>nd</sup> Visit- *In the month of January 2020*
  
- **Social Outreach and Enabling Centre (SOEC):**
  - Adoption of Slum- Throughout the area
  - Community services- *In the month of August 2019*
  - Community Awareness on Indian Festival- *In the month of September 2019*
  - Establishment of a Human wall- *In the month of September 2019*
  - Clean India- A step towards Swachha Bharat- *In the month of October 2019*
  - AIDs awareness programme- *In the month of December 2019*



➤ **Human Recourse Development Centre**

- Workshop on Laboratory Safety- *In the month of June 2019*
- ICT training programme for Administrative Staff- *In the month of July 2019*
- Training Programme: Innovative Teaching Practices- *In the month of July 2019*
- Workshop on Research Methodology for budding researchers- *In the month of August 2019*
- Lecture cum interactive session on Record keeping & documentation- *In the month of September 2019*
- Stress Management for Teaching & Non-teaching Staff- *In the month of November 2019*
- State Level Seminar on Intellectual Property Rights- *In the month of December 2019*

➤ **Alumni Association**

- Department-wise invited talk by the Alumnus- Throughout the year
- Expert Lecture on Soft Skill & Personality Development- *In the month of August 2019*
- Alumni Meet- *In the month of October 2019*
- Industry- Interaction with the students- *In the month of January 2020*
- Expert talk to prepare for Competitive Examinations for the entry year student- *In the month of February 2020*
- General Alumni Meet- *In the month of April 2020*

➤ **Enviro Club:**

- Visit to Fish Culture Centre- - *In the month of August 2019*
- Joint Activity with NGO to create awareness on local environmental issues- *Last week of August 2019*
- Visit to bio-diverse area around Amravati City - *2<sup>nd</sup> week of September 2019*
- Street Rally for Green Diwali Celebration- - *In the month of October 2019*
- Guest lecture on Plastic Hazards & its eradication- *In the month of February 2020*

➤ **Pratibha Women's Studies Centre:**

- Survey of Slum Area (Adarsh Nehru Nagar)- *In the month of August 2019*
- Guest Lecture on Gender Equality- *In the month of September 2019*
- Self defense training for girls: *In the month of September 2019*
- Celebration of International Girl Child Day- *In the month of October 2019*
- Guest lecture on Women related current issues- *In the month of December 2019*
- Expert talk on Women Health issues- *Last week of December 2019*
- State Level workshop on Gender Sensitization (Female Foeticide)- *In the month of January 2020*
- Expert talk by legal advisor on 'Women's Rights' in property- *In the month of February 2020*

**3. Schedule of Evaluation and Assessment:**

a) **Annual Pattern:**

- Unit Test I: *1<sup>st</sup> Week of Aug. 2019*
- Home Assignment I: *3<sup>rd</sup> Week of Aug. 2019*
- First Term Exam: *17<sup>th</sup> to 24<sup>th</sup> Oct. 2019*
- Seminars & Presentations on every Subject: *1<sup>st</sup> Aug. to 31<sup>st</sup> Dec.2019*
- Unit Test II: *1<sup>st</sup> Week of Jan. 2020*
- Home Assignment II: *2<sup>nd</sup> Week of Jan.2020*
- Second Term Exam: *24<sup>th</sup> to 29<sup>th</sup> Feb. 2020*

b) **Semester Pattern:**

**UG - Sem.-I**

- Assignment: *4<sup>th</sup> Week of Aug. 2019*
- Class Test: *4<sup>th</sup> Week of Sept. 2019*
- Project/ Assignment: *1<sup>st</sup> Week of Sept. 2019*
- Class Test: *4<sup>th</sup> Week of Sept. 2019*
- Seminar/ GD / Industrial Tour, etc.:  
*2<sup>nd</sup> Week of Oct. 2019*

**UG - Sem.-II**

- Assignment: *4<sup>th</sup> Week of Jan.2020*
- Class Test 2: *4<sup>th</sup> Week of Feb.2020*

**UG - Sem.-IV & VI**

- Project/ Assignment: *3<sup>rd</sup> Week of Feb. 2020*
- Class Test: *4<sup>th</sup> Week of Feb.2020*
- Seminar/ GD / Industrial Tour, etc.:  
*1<sup>st</sup> Week of Mar. 2020*

**Note: For rest of the committees at least two meetings during the whole academic session are scheduled.**

### **Proposed Activities:**

- Industrial Visit
- Faculty development Programme
- Workshop/ Seminar on
  - Skill Development
  - Advanced Computer Languages
  - Efficient use of utility apps- Android Phones
  - E-Payments
  - MIS for effective governance
  - New Guidelines for award of Ph. D. degree
  - Research Methodology for budding researchers
  - Laboratory Safety
  - Make-up Techniques
  - Technical writing in English for Non-teaching Staff
  - E-waste Management
  - Students' participation in Elocution & Debate Competition
  - Constitutional Obligations
  - NET/ SET Examination
  - Current Technology
  - Career Counseling
  - LATEX & MATLAB
  - Collegiate Research Festival: Avishkar 2019
  - Importance of QA in Cosmetics technology
- Guest Lecture on
  - Paper Presentation Skill
  - Plastic Hazards & its eradication
  - Gender Equality
  - Women related current issues
  - Promotion of Universal Values
  - Communal Harmony & Social Cohesion
  - Plastic Disposal
  - Interview Techniques for preparation of Competitive Examinations
  - Promotion of Universal Values, Peace, Nonviolence & Truth
  - RTI
  - Human Values
  - Fundamental Duties & Rights of Indian Citizens
- Organization of
  - Interdisciplinary National Conference on Humanities
  - State Level IT Event- "Pratibha"
  - Rally for Voter's awareness
  - Road Safety Programme
  - Rally on Female feticide
- State Level workshop/ Seminar on
  - Gender Sensitization (Female Feticide)
  - Role of Social Media in Governance
  - Reforms in teaching & evaluation methods
  - Intellectual Property Rights
  - Seminar Competition
- Celebration of
  - International Girl Child Day
  - World Ozone Day
  - Animal Welfare Week

- Visit to
  - Bio-diverse area around Amravati City
  - Bio-tech Laboratory & Instrumentation Cell of SGBAU, Amravati
  - Industry: Survey on Locational advantages & disadvantages
  - Rehabilitation Centre
  - Fish Culture Centre
- SOEC organizes
  - Community services
  - Community Awareness on Indian Festival
  - Adoption of Slum area
  - Establishment of a Human wall
  - Clean India- A step towards Swachha Bharat
  - AIDs awareness programme
  - Collaborative activity with the Industry
- Renovation, Modification and Infrastructural changes
  - Department of Commerce
  - Internal Quality Assurance Cell
  - Department of Physics with Laboratory and Equipment
  - ICT Enabled Classrooms
  - Purchase of Legalized Microsoft Operating System
  - Up gradation of LIBSYS, the library Software
  - Learning Management Software
  - Sewage Treatment Plant
- Street Rally for Green Diwali Celebration
- Industry- Interaction with the students
- Expert talk on 'Women's Rights' in property
- Counseling for use of bicycle & public transportation
- Vad-Sanwad: Debate on Human values & National Integration
- Debu Mahotsava
- ICT training programme for Administrative Staff
- Training Programme: Innovative Teaching Practices
- Stress Management for the Staff
- Lecture- interactive session on Record keeping & documentation
- Programme on employment generation strategies/ career counseling
- Industry-Institute Interaction with the students
  - Conel Brothers Pvt. Ltd, Mumbai
  - Herb Guzel Pvt. Ltd., Pune
- Interfaculty Quiz
- Expert talk on Enhancing English Language proficiency for PG students of the college
- Intercollegiate Table-Tennis Tournaments
- Football WIFA Tournament Coaching Camp
- Blood Donation Camp
- Intra-Class tournament (Badminton & Volleyball)
- Rehearsal of Theatrical events for Youth Festival
- Numismatic Exhibition
- Study Tours to a Historical Place
- Exhibition on National Identities & Symbols
- Poster presentation & blind programming competition
- Three days Yoga Training Camp
- Lectures for advanced learners to prepare for JAM Examination
- Screening of Science Fiction Movie

\*\*\*\*\*



Vidya Bharati ShaikshanikMandal, Amravati's

# **Vidya Bharati Mahavidyalaya, Amravati**

**Affiliated to Sant Gadge Baba Amravati University, Amravati  
Maharashtra**

NAAC Re-accredited with Grade "A"(CGPA 3.26-Second Cycle)

CPE Status (Third Time) by UGC,

Mentor College under Paramarsh Scheme by UGC

'Lead College' by S.G.B. Amravati University, Amravati

ISO Certification: 9001:2015 and 14001:2015

Website: [vbmv.org](http://vbmv.org)

## **Internal Quality Assurance Cell Report Academic and Administrative Audit**

*Internal*



Vidya Bharati Shaikshanik Mandal, Amravati

**VIDYA BHARATI MAHAVIDYALAYA, AMRAVATI**

**Internal Quality Assurance Cell**

**Report Of**

**Internal Committee**

**For**

**Academic and Administrative Audit**

**Academic Years (2018-19)**





# VIDYA BHARTI MAHAVIDYALAYA, AMRAVATI

## Analysis of Academic and Administrative Audit

Academic year (2018-19)

Each point has given 5 credits and all 33 points has total 165 credits. The grading is considered from percentile.

Sr.No.	Department/Faculty	Total	Points	Grade
1	Electronics	112/165	67.2	A
2	Arts	114/165	68.4	A
3	Commerce	116/165	69.6	A
4	Botany	119/165	71.4	A+
5	Physics	120/165	72	A+
6	Chemistry	125/165	75	A+
7	Zoology	124/165	74.4	A+
8	Computer Science	119/165	71.4	A+
9	Mathematics	101/165	60.6	A
10	English	119/165	71.4	A+
11	Marathi	98/165	58.8	B+
12	MBA/BBA	99/165	59.4	B+
13	MCA/BCA	116/165	69.6	A
14	Cosmetic	119/165	71.4	A+

### Scale for Gradation

A++	A+	A	B+	B	C	D
Above -----80	80 -----71	70-----61	60-----51	50-----41	40-----31	30-----21



**VIDYA BHARTI MAHAVIDYALAYA, AMRAVATI**  
**Analysis of Academic and Administrative Audit**  
**Academic year (2018-19)**

Sr.No.	Verification Points	Phy	Che	Bot	Zoo	Elect	Maths	Comp.Sci
1	Daily Diary	4	4	3	4	4	4	4
2	Perspective Plan of the Department	4	4	4	4	4	4	4
3	Analysis Reports of the HoD	4	4	4	4	4	4	4
4	Attendance Records	4	4	3	3	3	3	4
5	Work load Distribution	4	4	4	4	4	4	4
6	Departmental Time Table	4	4	4	4	4	4	4
7	Use of ICT classrooms and innovative teaching-learning methods employed	4	4	4	4	3	3	3
8	Co-curricular activity files Subject Association related to Students/Guest	4	4	4	4	4	3	4
9	Lectures-series/ etc)	3	3	3	3	2	1	3
10	Extension Activity files	3	3	3	3	2	1	3
11	Internal and University Assessments	4	4	4	4	4	4	4
12	Unit Tests: Attendance sheets and marks sheets	4	4	4	4	4	4	4
13	Common Test: Attendance sheets and marks sheets	-	-	-	-	-	-	-
14	Internal Marks Details: Displayed mark sheets along with signature of Principal	4	4	4	4	4	4	4
15	University Result Analysis done by Department	4	4	4	4	4	4	4
16	Study Tours / Seminars / Group discussions / Excursions Workshops/Internship/Visits	4	4	4	4	3	2	3
17	Practicing e-assignments	4	4	4	4	3	3	3
18	Minutes with action taken of the Departmental Meetings	4	4	4	4	4	4	4
19	Corporate life / University appointments	4	4	4	4	4	4	4
20	PBAS formats	4	4	4	4	3	3	4
21	Prominent Alumni and progression record of the outgoing students	4	4	4	4	4	4	4
22	Contribution towards College Developmental (Committee) Work	4	4	4	4	3	3	4
23	Research Contribution: All kinds of publications and guidance (included in the PBAS)	4	4	4	4	2	1	2
24	MoUs / Linkages	3	3	3	3	2	2	3
25	Annual Budget	4	4	4	4	4	4	4
26	Stock Verifications	4	5	4	5	4	4	4
27	Tutor Ward Files and its analysis / submissions	4	5	4	5	4	4	5
28	Annual Report of the Department	4	5	4	5	5	4	5
29	Achievements of the Department- both Faculty & Students	3	4	4	4	4	3	4
30	Courses run- Certificate (COP)/Diploma/ Value added/ Add on/ VET	3	4	4	4	4	3	4
31	E-Content development	3	3	3	3	3	2	3
32	Placement	3	3	3	3	3	2	3
33	Students Progression Record	3	3	3	3	3	2	3
	Total	120	125	119	124	112	101	119



**VIDYA BHARTI MAHAVIDYALAYA, AMRAVATI**  
**Analysis of Academic and Administrative Audit**  
**Academic year (2018-19)**

Sr.No.	Verification Points	Mar	Eng	Com m	Arts	BCA/ MCA	BBA/ MBA	Cosmetic s
1	Daily Diary	3	4	4	4	4	2	4
2	Perspective Plan of the Department	3	3	3	3	3	2	3
3	Analysis Reports of the HoD	3	4	4	4	4	2	4
4	Attendance Records	3	3	3	2	2	3	2
5	Work load Distribution	4	3	3	3	3	2	2
6	Departmental Time Table	4	4	4	4	4	2	4
7	Use of ICT classrooms and innovative teaching-learning methods employed	3	4	4	4	4	2	4
8	Co-curricular activity files Subject Association related to Students/Guest	4	4	4	4	4	2	4
9	Lectures-series/ etc)	2	3	3	3	4	2	4
10	Extension Activity files	3	4	4	4	2	3	2
11	Internal and University Assessments	4	4	3	3	3	4	3
12	Unit Tests: Attendance sheets and marks sheets	4	4	3	3	4	2	4
13	Common Test: Attendance sheets and marks sheets	-	4	3	3	4	2	4
14	Internal Marks Details: Displayed mark sheets along with signature of Principal	2	4	3	3	4	3	4
15	University Result Analysis done by Department	4	4	3	3	3	2	3
16	Study Tours / Seminars / Group discussions / Excursions Workshops/Internship/Visits	3	4	4	4	4	2	4
17	Practicing e-assignments	3	4	3	3	3	2	3
18	Minutes with action taken of the Departmental Meetings	3	4	4	4	4	2	4
19	Corporate life / University appointments	3	4	3	2	2	2	2
20	PBAS formats	3	3	3	3	3	2	3
21	Prominent Alumni and progression record of the outgoing students	3	4	4	4	4	2	4
22	Contribution towards College Developmental (Committee) Work	3	2	4	4	4	4	4
23	Research Contribution: All kinds of publications and guidance (included in the PBAS)	2	3	4	4	4	5	4
24	MoUs / Linkages	2	4	3	2	2	3	3
25	Annual Budget	2	4	4	4	4	5	4
26	Stock Verifications	2	-	3	3	3	4	4
27	Tutor Ward Files and its analysis / submissions	3	3	3	3	3	4	4
28	Annual Report of the Department	3	4	4	4	4	5	4
29	Achievements of the Department- both Faculty & Students	3	3	3	3	3	4	4
30	Courses run- Certificate (COP)/Diploma/ Value added/ Add on/ VET	3	5	4	5	5	5	4
31	E-Content development	3	3	3	3	3	3	3
32	Placement	4	4	4	4	4	4	4
33	Students Progression Record	4	5	5	5	5	5	5
	Total	938	119	116	114	116	99	119

The format of the self assessment was prepared by the AAA committee under the guidance of IQAC for the academic year 2018-19. Prior to the internal audit of the departments and administrative sections of the college, the committee was directed to submit the self-assessment/self-study report in the format provided by AAA committee under the guidance of IQAC.. The format of academic and administrative audit covered all the aspects of achievements and progression of the departments as per the NAAC criteria. The internal audit is performed by AAA committee for the following items.

1. **Departmental Audit** (Audit of curricular and co curricular for All Departments-
2. **Physical Education department** (Sports and Cultural events Students)
3. **Library** ((Facility and function)
4. **Office** (Administration and Financial Audit)

AAA Committee has organized the teams of teachers which visit the various Departments, Library, Physical Education Department and office in the college as per the schedule for dates between 22-3-2019 to 29-3-2019. During the visit, teams of teachers have verified curricular, co curricular and extracurricular activities of various departments for the academic year 2018-19.

Sr.No	Name of Committee Members with Special Invitee & Sign	Visit Date	Department	Name of Head
1	Dr.R.M.Patil Dr.R.V.Joat Prof.Ather Iqbal	22-3-2019	Electronics	Dr.N.B.Raut
		23-3-2019	Arts	Dr.S.D.Wakode
		24-3-2029	Commerce	Dr.S.B.Kadu
		25-3-2019	Botany.	Dr.P.G.Bansod
2	Dr.R.M.Patil Dr.N.B.Raut	26-3-2019 23-3-2019	Physics	Dr.T.S.Wasnik



	Dr.V.R.Dhawale	24-3-2029 25-3-2019 26-3-2019 27-3-2019 28-3-2019	Chemistry	Dr.V.V.Parhate
			Zoology	Dr.V.R.Wankhade
3	Dr.V.R.Wankhade Dr.Y.D.Akhare Dr.B.D.Bundele	22-3-2019 23-3-2019 24-3-2029 25-3-2019 26-3-2019 27-3-2019 28-3-2019	Computer Sciencs	Dr.Ather Iqbal
			Maths	Dr.P.P.Khade
			English	Dr.R.M.Patil
			Marathi	Dr.G.D.Bansod
4	Dr.R.M.Patil Dr.P.G.Bansod Dr.S.B.Kadu	22-3-2019 23-3-2019 24-3-2029 25-3-2019 26-3-2019 27-3-2019 28-3-2019	MBA/BBA	Mrs.Mandavgade
			MCA/BCA	Dr.V.R.Dhawale
			Cosmetic	Dr.L.K.Vyas
5	Dr.R.M.Patil Dr.N.B.Raut Dr.V.R.Dhawale	22-3-2019 23-3-2019 24-3-2029 25-3-2019 26-3-2019 27-3-2019 28-3-2019	Physical Education	Dr.D.S.Wankhade



6	Dr. R.M. Patil Dr. R.V. Joat Dr. N.B. Raut Ms. V.R. Wankhade	22-3-2019 23-3-2019 24-3-2029 25-3-2019 26-3-2019 27-3-2019 28-3-2019	Libray	Dr. V.R. Shekhawat
7	Dr. R.M. Patil Dr. R.V. Joat Dr. N.B. Raut Ms. V.R. Wankhade	22-3-2019 23-3-2019 24-3-2029 25-3-2019 26-3-2019 27-3-2019 28-3-2019	Office	Mr. B.K. Karamsot

## 1. Departmental Audit

The points are given to the various departments and sections for Internal Audit performed by AAA committee under the supervision of the IQAC. The teams of teachers have verified record for internal audit during its visit.

1. Daily Diary
2. Perspective Plan of the Department
3. Analysis Reports of the HoD
4. Attendance Records
5. Work load Distribution
6. Departmental Time Table
7. Use of ICT classrooms and innovative teaching-learning methods employed
8. Co-curricular activity files Subject Association related to Students/Guest Lectures-series/ etc)
9. Extension Activity files
10. Internal and University Assessments
11. Unit Tests: Attendance sheets and marks sheets

12. Common Test: Attendance sheets and marks sheets
14. Internal Marks Details: Displayed mark sheets along with signature of Principal
15. University Result Analysis done by Department
16. Study Tours / Seminars / Group discussions / Excursions Workshops/Internship/Visits
17. Practicing e-assignments
18. Minutes with action taken of the Departmental Meetings
19. Corporate life / University appointments
20. PBAS formats
21. Prominent Alumni and progression record of the outgoing students
22. Contribution towards College Developmental (Committee) Work
23. Research Contribution: All kinds of publications and guidance (included in the PBAS)
24. MoUs / Linkages
25. Annual Budget
26. Stock Verifications
27. Tutor Ward Files and its analysis / submissions
28. Annual Report of the Department
29. Achievements of the Department- both Faculty & Students
30. Courses run- Certificate (COP)/Diploma/ Value added/ Add on/ VET
31. E-Content development
32. Placement
33. Students Progression Record

The teams of teachers have visited various departments and sections between the dates 22-3-2019 to 28-3-2019. The teams of teachers have observed the some strength and some shortcomings in the departments. The committee has suggested that the shortcomings should be improved by the departments in the given time.

Sr.No	Department	Date of Visit	AAA Committee Observation	AAA Committee Sugession
1	Electronics	25-3-2019	<p>1. University result of the department is better.</p> <p>2. Daily Diary Record of Staff in the department is satisfactory.</p> <p>3. Students participation in university, state, national and international level academic events and sport event are better.</p> <p>4. Department has completed the activity like perspective plan, work distribution, Departmental meetings</p> <p>5. The record of prominent alumni and progression record of outgoing students is maintained excellent.</p> <p>6. Research work of the department is poor.</p> <p>6. Extension activity of the department is satisfactory.</p> <p>7. Internal assessment work of the department is good.</p>	<p>1. Complete the Daily Diary record</p> <p>2. Attendance record should be completed.</p> <p>3. Use of ICT classrooms and innovative teaching-learning methods should be employed with more attempts</p> <p>4. Record of minutes with action taken of the Departmental Meetings should be updated.</p>
2	Arts (Includes- Sociology, Economics, History, Psychology, Political Sci)	26-3-2019	<p>1. Perspective Plan of the faculty is better.</p> <p>2. The record of Prominent Alumni and progression record of the outgoing students is maintained better.</p> <p>3 Overall Contribution towards College Developmental (Committee) Work of the faculty is up to date.</p> <p>4. E-Content development activity of the department is maintained better.</p>	<p>1 Analysis Report of HOD should be completed.</p> <p>2. Attendance Record of the students should update.</p> <p>3. Extension activity file of the students should be improved.</p> <p>4 University appointment record should be updated.</p>



			<p>5. The record of students progression is maintained properly.</p> <p>6. The e-assignments activity is implemented</p> <p>7. University result analysis of the department is maintained better.</p> <p>8. Use of ICT classroom and innovative teaching methods are employed.</p>	
3	Commerce	27.3.2019	<p>1. Co-curricular activity files Subject Association related to Students/Guest Lectures-series/ etc) Record is maintained up to date</p> <p>2. Research Contribution (All kinds of publications and guidance) activity is better.</p> <p>3. Annual Budget report of the department is maintained.</p> <p>4. Stock Verifications is up to date.</p> <p>5. PBAS formats of every faculty is fulfilled.</p>	<p>1 Daily Diary Record should be completed.</p> <p>2 Attendance record should be updated..</p> <p>3. Extension activity file should be maintained.</p> <p>4. University appointment record should update.</p>

	Botany.	27.3.2019	<ol style="list-style-type: none"> <li>1. Tutor ward record file of the department is completed.</li> <li>2. Prominent Alumni and progression record of the outgoing students of the department is better.</li> <li>3. Research Contribution (All kinds of publications and guidance) is good.</li> <li>4. MoUs / Linkages activity of department is up to date.</li> </ol>	<ol style="list-style-type: none"> <li>1. Daily Diary record should be completed.</li> <li>2. Co-curricular activity report should be updated.</li> <li>3. Record of MoUs and Linkages should be properly maintained.</li> <li>4. Annual budget record should complete.</li> </ol>
--	---------	-----------	---	--



Physics	29.3.2019	<p>1. Perspective Plan of Department is completed.</p> <p>2 Use of ICT classrooms and innovative teaching-learning methods employed are maintained up to date.</p> <p>3.Achievements of the Department-both Faculty &amp; Students is recorded properly.</p> <p>4. Courses run- Certificate (COP)/Diploma/ Value added/ Add on/ VET</p> <p>5. The analysis report of HOD is completed.</p> <p>6. The work load is distributed among the faculties as per university syllabus.</p> <p>7. Annual report of the department is submitted to concerning teacher.</p> <p>8. ICT classroom is used by every faculty of the department.</p> <p>9. Every Faculty of the department has conducted unit test as per examination scheduled of the university.</p>	<p>1.Daily Diary record should be completed.</p> <p>2.Co-curricular activity report should be updated.</p> <p>3 Rearrange the Record of MoUs and Linkages</p> <p>4. Annual budget record should complete.</p>
6 Chemistry	29-3-2019	<p>1. The activities Such as Study Tours / Seminars / Group discussions Excursions Workshops/Internship/Visits activities of the department are implemented with more efforts.</p> <p>2. Research Contribution of the Department in journals and conferences are excellent.</p> <p>3. Use of ICT classrooms and innovative teaching-learning</p>	<p>1.Daily Diary record should be completed.</p> <p>2.Analysis report of HOD should be updated.</p> <p>3.Departmental meeting record should be maintained.</p> <p>4. Prominent alumni file should</p>

			<p>methods employed is implemented better.</p> <p>4. Co-curricular activity files Subject Association related to Students/Guest record is maintained up to date.</p>	<p>update.</p>
7	Zoology	28.3.2019	<p>1. Attendance record of students is maintained properly.</p> <p>2. Regular visit of Tutor to Ward and File is maintained properly with its analysis and submissions.</p> <p>3. Annual Report of the Department is submitted to the concerning teacher in charge.</p> <p>4. Prominent Alumni and progression record of the outgoing students has maintained properly.</p> <p>5. The record of College Developmental (Committee) Work is maintained properly by every faculty.</p> <p>6. University Result Analysis is done by the Department properly.</p>	<p>1 Daily Diary record should maintain properly.</p> <p>2. Analysis report of HOD should be carried out.</p> <p>3. Record of ICT classroom should be maintained.</p> <p>4. University appointments record should update.</p>
8	Computer Science	27.3.2019	<p>1. Daily dairy record and attendance record is maintained properly.</p> <p>2. Use of ICT classrooms and innovative teaching-learning methods are utilized by every faculty.</p> <p>3 Co-curricular activities are implemented through Subject Association properly in related to Students activities and Guest lectures.</p>	<p>1. The record of tutor-word activity should properly maintain.</p> <p>2. Analysis report of HOD should be completed.</p> <p>3. Record of Departmental meeting should be maintained.</p> <p>4. Record of Prominent alumni should update.</p>

			<p>4. The activities such as Study Tours / Seminars / Group discussions / Excursions Workshops/Internship/Visits to industry are implemented by department excellently.</p> <p>5. Every faculty of the department has completed e-assignments activity.</p> <p>6. Extension activity of the students is implemented by the department in better way.</p>	
9	Mathematics	26.3.2019	<p>1. Prominent Alumni and progression record of the outgoing students is maintained properly.</p> <p>2. Every faculty of the department is contributed towards College Developmental (Committee) Work.</p> <p>3. Both Faculty &amp; Students of the Department are performed academic and extracurricular activities nicely.</p> <p>4. Department has conducted Certificate Courses such as(COP)/Diploma/ Value added/ Add on/ VET.</p>	<p>1Daily Diary record should be completed.</p> <p>2. Attendance record should be maintained properly.</p> <p>3. Record of Departmental meeting should complete.</p>
10	English	25.3.2019	<p>1. The department has executed Tutor Ward activity nicely and its analysis is submitted to concerning teacher.</p> <p>2. The department has submitted Annual Report to in charge teacher.</p> <p>3.The department has organized Extension Activity of the student such as NGO visit, state level</p>	<p>1Daily Diary record should be completed.</p> <p>2University appointments Record should be maintained.</p> <p>3 Linkages/MoUs Record should be completed by the department.</p>



			<p>elocution competition ,quiz competition.</p> <p>4. The department has conducted Internal and University Assessments as per SGBA, university schedule.</p> <p>5. The every faculty has used of ICT classrooms and innovative teaching-learning methods during teaching.</p> <p>6. The department has conducted co-curricular activities through students Association.</p> <p>7. The department has organized workshop on English speaking for faculty and students.</p>	
11	MBA/BBA/MCM	26-3-2019	<p>1. Prominent Alumni record and progression record of the outgoing students are maintained properly.</p> <p>2.The record of Contribution towards College Developmental (Committee) Work is filed properly.</p> <p>3. Research work with all kinds of publications and guidance (included in the PBAS) are recorded properly.</p> <p>4. The file of MoUs / Linkages is maintained properly.</p>	<p>1Daily Diary record should be completed</p> <p>2Departmental time table should be modified.</p> <p>3ICT classroom record should be maintained</p> <p>4Rrecord of internal assessment should be updated.</p> <p>5Co-curricular activity file should update.</p>

Marathi	25-3-2019	<p>1. University Result Analysis is done by Department in proper way.</p> <p>2. The department have properly conducted the activities such as Study Tours / Seminars / Group discussions / Excursions Workshops/Internship/Visits.</p> <p>3.The e-assignments activity is performed by every teacher in the department.</p> <p>4. The record of Minutes with action taken of the Departmental Meetings is done better.</p> <p>5. The record of University appointments of every teacher is properly done.</p> <p>6. The every teacher is filled PBAS format in this year.</p>	<p>1Daily Diary record should be completed.</p> <p>2attendance record should be updated.</p> <p>3Work load file should be modified.</p> <p>4 PBAS formats should complete.</p>
13 MCA/BCA	28-3-2019	<p>1. The Use of ICT classrooms and innovative teaching-learning methods is employed during teaching by every teacher.</p> <p>2. Co-curricular activity is implemented by the department through Subject Association related to Students/Guest Lectures-series/ etc).</p> <p>A 3. Extension Activity file is maintained properly.</p> <p>4. Internal and University Assessments work is done by the department properly.</p> <p>5. Unit Tests is maintained with Attendance sheets and marks sheets</p> <p>6. Common Test is taken with</p>	<p>1Perspective Plan should be modified.</p> <p>2Extension activity record should be maintained.</p> <p>3 The e-assignment record should be updated.</p> <p>4College committee record of teachers should complete.</p>



			record of Attendance sheets and marks sheets.	
14	Cosmetics	27-3-2019	<p>1. University Result Analysis is done by Department properly.</p> <p>2. The activity such as Study Tours / Seminars / Group discussions / Excursions Workshops/Internship/Visits is taken by the department properly.</p> <p>3. The activity of E-assignments is performed by every teacher in the department.</p> <p>4. Minutes with action taken of the Departmental Meetings is done properly.</p> <p>5. University appointments record of teachers is recorded properly by every teacher.</p> <p>6. Every teacher has fulfilled PBAS format for this year.</p> <p>7. Prominent Alumni and progression record of the outgoing students file is maintained with more efforts.</p> <p>8. Contribution towards College Developmental (Committee) Work is filed properly by every teacher.</p>	<p>1. Daily Diary record, should be completed.</p> <p>2. Perspective Plan Record should be updated.</p> <p>4 Subject Student association record should complete.</p>
3. 15	Physical Education	28-3-2019	<p>. The infrastructure of department is as under.</p> <p>1. Area of the department (Sq.m.) : 48.19 Sq.mtr</p> <p>2. Area of the play ground (Sq.m.) : 5665 Sq.mtr</p> <p>3. Area of indoor games (Sq.m.) :</p>	<p>1. Funds should be as per the requirements.</p> <p>2. Strength of Students should improve in national and international events of games &amp; sports.</p> <p>3. Students participation should more in games &amp; sports and</p>

		<p>a) Recreation Hall:195.31 Sq. mtr  b) Yoga Hall: 197.92 Sq. mtr  c) Badminton Hall: 413.87 Sq. mtr</p> <p>4.Number of indoor games are <u>Badminton, Table Tennis, Chess, Yoga, (Multipurpose use)</u></p> <p>5.Number of outdoor games are (Specify) <u>Hockey, Football, Kabaddi, Volleyball, Handball, Cricket</u></p> <p>6.No .of Students Participated in Various Game &amp; Sports Activity-304</p> <p>7.No. of Color Holders-33.</p>	<p>cultural activities at college, intercollege, university, interuniversity level.</p> <p>4. Students should utilize facility in the college at maximum working hours. .</p> <p>5.Faculty is less as per the strength of students .</p>
16	Library	<p>28-3-2019</p> <p><b>GENERAL INFORMATION</b></p> <p>1.Total no of library users :  a)Under Graduate -- <b>2224</b>  b)Post Graduate -- <b>1738</b></p> <p>2.Total collation :  a)Books :-- <b>60143</b>  b) Journals -- <b>119</b>  c) Rare collection :-- <b>182</b></p> <p>3.Other  a)No. E-resource --<b>02</b> ,  b)Journals --8000+  c)E. Books-3432333  d)CD's.--<b>456</b>  e)Other – <b>B-3693</b></p> <p>4.Total No. of staff Members--<b>07</b></p> <p>5. Separate Reading Room for Students.</p> <p>6. Research facility for new Researches with internet.</p> <p>7.Seperate section for reference books/Magazines and paper readings</p>	<p>. 1.General Facilities of Library and other information should display on Digital display Boards year wise.</p> <p>2. The working hours of library should display on digital boards.</p> <p>3. Attempt should be done to fulfill the vacant post.</p> <p>4. Implement the QR code for circulation of books .</p>

			<p>8. Working hours library are from 7.00AM to 9.00pm during working days.</p> <p>9. B.T. cards system is replaced by BAR code system.</p> <p>10. Telecasting on line lectures through DTH system.</p> <p>11. New arrival display</p> <p>12. Photocopy facilities</p> <p>13. OPAC (Online Public Access Catalog)</p> <p>14. Reading section with cooling facility in summer season</p> <p>15 software for automation</p> <p>1. Libsys-4 (2007)</p> <p>2. Libman- 10(2017)</p>	
17	Office	29-3-2019	<p>1. The work of admission process is implemented as per government norm.</p> <p>2. The online and offline scholarship work of students for all categories implementation is proper.</p> <p>3. The utilization of grant is observed properly.</p> <p>4. Fees and charges received on account of admission fees, tuition fees, sports fees, examination fees etc. is verified based on the approved fees structure.</p> <p>5. Verification of counter foil copies of fees receipt with fees received register is done properly..</p>	<p>1. More co-ordination is required of official staff for smooth working of the office.</p> <p>2. Office Staff should be more cooperative for solving the student's problems.</p> <p>3. Office staff should be more flexible.</p>

**\*Observation of Physical Education department area) The Percentage of Students Participation (In Various Game & Sports 2018-19)**

Sr.No	Description	Boys	Girls	Total
1	No. of Students Admitted in College	1309	2144	3453
2	No. of Students Participated in	194	145	339



	Various Game & Sports Activity			
3	No. of Color Holders	17	17	34
4	% of Students in Game & Sports Activities	14.82	6.76	21.58
5	% of Color Holders	8.76	11.72	20.48

Date:- 21.3.2019



Dr.N.B.Raut

Convener AAA Committee



Dr. R.M.patil

Co-ordinator, IQAC  
**Co-ordinator**  
 Internal Quality Assurance Cell  
 Vidya Bharati Mahavidyalaya  
 Camp, Amravati-444 602 (M.S.)



Principal

Vidya Bharati Mahavidyalaya

Amaravati

*Academic and Administrative Audit*  
*External*





**Vidya Bharati Shaikshanik Mandal, Amaravati**

**VIDYA BHARATI MAHAVIDYALAYA, AMRAVATI**

**Internal Quality Assurance Cell**

**Report Of**

**Academic and Administrative Audit**

**By**

**(External Committee)**

**Academic Years (2013-14,2014-15,2015-16)**



**ACADEMIC AND ADMINISTRATIVE AUDIT  
FOR THE ACADEMIC YEAR 2015-16**

To  
The President,  
Vidya Bharati Shaikshanik Mandal,  
Amravati-444602.

**Sub:-Report of the Academic Administrative Audit External Committee.**

We the following members of the **Academic Administrative Committee** visited Vidya Bharati Mahavidyalya, Camp, Amravati-444602 during 20/04/2016 to 23/04/2016 at office hour and carried out Academic and Administrative Audit of the college for last academic year (2013-14,2014-15and2015-16).

- |   |            |
|---|------------|
| 1. Dr.N.S.Dharmadhikari<br>Retd. Principal ,<br>Pune  | (Chairman) |
| 2. Dr.R.A.Mishra,<br>Principal,<br>Amolakchand Mahavidyalaya,<br>Yeotmal.                                   | (Member)   |
| 3. Dr.S.N.Kale<br>Professor, Department of Electronics,<br>Sant Gadge BabaAmravati University,<br>Amravati. | (Member)   |

We have conducted Academic and administrative Audit on the following aspects of the college.

- a) Teaching, Learning and evaluation.
- b) Research
- c) Library
- d) Infrastructure and Development
- e) Internal Administration
- f) Physical Education

The various Departments of the College and the facilities were assessed and discussed with the IQAC.

**Teaching and Learning**

1. Total number of students enrolled for all courses.
2. Whether the reservations are provided for the students for admissions as per policy of the state Government or University? YES.
3. The reservation policy is implemented as per state Government or university rule in admission process.



Sr.No	Course Name	Sr.No	Course Name
1.	<b><u>Arts</u></b> 1)B.A (English) 2)B.A (Marathi) 3)B.A (Political Sciences) 4)B.A (Economics) 5)B.A (Psychology) 6)B.A (History) 7)B.A (MLT) 8)B.A (ELT) 9)B.A (Sociology)	2.	<b><u>Commerce</u></b> B.Com M.Com B.B.A. M.B.A M.I.R.P.M
3.	<b><u>Science</u></b> B.Sc. Physics B.Sc. Mathematics B.Sc. Chemistry B.Sc. Botany B.Sc. Zoology B.Sc. Computer Science B.Sc. Computer Application B.Sc. Industrial Chemistry B.Sc. Electronics B.C.A. M.C.A. M.Sc. Physics M.Sc. Chemistry M.Sc. Botany M.Sc. Zoology B.Tech. Cosmeti	4.	<del>M.B.A. YCMOU, Nasik</del> <del>M.C.A. YCMOU, Nasik</del>
5.	<b><u>Research Program</u></b> Ph.D. Physics Ph.D. Chemistry Ph.D. Botany Ph.D. Zoology Ph.D. English		

4. The college has made stupendous growth with respect to the number of students and courses within a span of 5 years.
5. The college has maintained an extraordinary blend of traditional and professional courses.
6. In response to the regional demands, appreciable number of need based Add-on and Short term courses have been introduced and successfully implemented.
7. The strength of students and new PG Courses offered in the college is rapidly raised in the span of 5 years.
8. Teaching staff fuses modern aids for teaching like virtual key board. ICT and use of PowerPoint presentations and use Google class room.





9. The college has introduced an innovative practice of writing teaching diaries which includes the daily record of lectures and practicals conducted by the staff members, also the college takes regular self appraisals of staff members.
10. The college has contributed significantly in the area of co-curricular activities.
11. Various Departments of the college conduct various competitions, exhibitions, quiz competitions in relation to a specific theme in relation to the curriculum to create awareness about the environment and to develop an interest among the students towards the curriculum.
12. Teaching is student centered, focuses on the basic needs and requirements of the students.
13. All the departments of the college organize various programmes, guest lectures, Competitions, exhibitions at departmental level.
14. The college has well equipped and spacious laboratories for all the subjects.
15. The college has sufficient equipments. According to syllabi of university.
16. The college provides all types of scholarship to students which includes S.C, S.T, N.T, B.C, O.B.C, Rajiv Gandhi Scholarship, Savitribai Phule Scholarship, Indira Gandhi Single girl child Scholarship, S.B.C.,EBC, and all types of free-ship to the students.

#### **b) Research activities –**

- i. The college has developed an extremely good and healthy research culture and has promoted its faculty and students to engage in various research activities. This has resulted in a good number of research projects funded by various agencies which are received by the faculty members. The college has research centres in Phy, Che, Bot, Zoo, English, Commerce. The college provides various facilities to the Teaching staff and students for research. Due to this many staff members have attended and published papers in various conferences, seminars and workshops at International, National and State levels. The College has good number of Ph.D. degree holders and NET/SET qualified faculty which enhances the quality of teaching and the students are kept up to date with the recent knowledge.
- ii. The faculty has a good number of research publications in International and National Journals of repute. There is an extremely good number of research papers published in journals with good Impact factors, citation index and h-factor. The College has been pivotal in hosting Seminars and Conferences- the College has played a key role in integrating and implementing a multi-disciplinary approach in hosting on National Conference in association with UGC. The faculty has written good books taking into consideration the curriculum for the students.
- iii. The college has hosted an innovative concept of research competitions (Avishkar) launched by the University of SGBAU, Amravati. The students as well as staff have also participated in Avishkar Competition at various levels.

C) Library – The college has subscribed print and e-journals according to the requirement of staff and students. The college has taken membership of INFLIBNET, DELNET and CSI. The college has well established library and reading hall.

Library Facilities :

- a. No. of Books as on : 49879
- b. Amount Purchase of books during the year – 6,55721/-





**Journals and Periodicals :**

- a. No. of Journals and Periodicals : 94
- b. On line Journals :04

**Infrastructure and development.**

The college has adequate infrastructure facilities and resources to conduct the curricular, co – curricular, extra-curricular, and research activities. The development of the infrastructure is in pace with the academic development of the institution. The infrastructure is used to its optimum extent and all the students have an easy access to the available learning resources. As per need adequate infrastructure facilities are provided by the institution. Renovation of infrastructural facilities is done as and when required.

Lecture Hall (Class Room)	24	Laboratories	30
IGT Classroom	12	Smart Classroom	01
Seminar Hall	03	A.V.Theatre	02
Library & Reading Room	04	Research Room in Lib.	01
Conference Hall/Board Room	01	Vidya Niketan Study Centre	01
Sport Complex	01	Girls Common Room	02
Examination Cell	02	Tutorial Room	03
Placement Office	01	Director Cabin	01
Office (Admin)	01	Departmental Offices	01

**Internal Administration :**

The college has well established office with computer systems. The accounts department is fully computerized with ETH Systems. Admissions of some courses

**Recommendation of the committee.****Teaching and learning :**

- a) Purchase ICT based software packages and equipments of teaching.
- b) The various departments of the college has to organize International, National; state level, District level seminar and workshops in the College.

**Research activities :**

- a) Staff members need to apply for major research projects for research to various funding agencies.
- b) Presentation of research papers in the International, National and State level conferences and seminars and workshops.

**Library :**

- a) Purchase of additional text books and reference book.
- b) Purchase of additional journals and magazines.

**Infrastructure and development :**

- a) Purchase of additional computers.
- b) Extension of building and infrastructure.
- c) Purchase of additional research equipments.
- d) Purchase of additional sports equipments in Gymkhana.



j)Best Practices:-

1. A Unique System of Mentoring – Tutor-Ward Cell
2. Budding Researchers Scheme
3. Inculcating a Value System among the students through co-curricular and extra-curricular activities
4. Proactive and Significant Role in Designing the Curriculum
5. Sensitization on gender and social issues through “Pratibha Women Studies Centre”
6. Inculcation of Life Skills among the learners

*N.S. Dharmadhikari*

Dr. N.S. Dharmadhikari  
Retd. Principal,  
Pune

*R.A. Mishra*

Dr. R.A. Mishra,  
Principal,  
Amolakchand Mahavidyalaya,  
Yeotmal.



*S.N. Kale*

Dr. S.N. Kale  
Professor, Department of Electronics,  
Sant Gadge Baba Amravati  
University, Amravati.

# *Field Visit/Field Projects*

**PROJECT REPORT ON**  
**"CHIKHALDARA"**

*Submitted by:*

**Miss. Pratiksha P. Rangari**

**Bsc. 2<sup>nd</sup> year**

*Guided by:*

**Prof. Bansod Sir**



**Department of Science,**  
**VIDYABHARATI MAHAVIDYALAYA,**  
**C.K. NAIDU ROAD, CAMP,**  
**AMRAVATI-444602**  
**2015-2016**



## **CERTIFICATE**

*This is to certify that the Project Report on*

**'CHIKHALDARA'**

*Has been submitted by:*

**Miss. Pratiksha P. Rangari**

*in a satisfactory manner under my supervision and guidance in the partial  
fulfillment for the degree of*

**BACHELOR OF SCIENCE**

*Sant Gadge Baba Amravati University, Amravati,*

*During the academic year 2015-1016.*



*Dr. Deshmukh Sir*

*Head of Dept*

*Prof. Bansod Sir*

*Guide by*

*Dr. F.C. Raghuwanshi*

*Principal*

**VBMV, CAMP, AMRAVATI-444602**

## **Chikhaldara – A Dream Hill Station to visit**

**Chikhaldara is the nearest hill station to Amaravati. It is at 100 km from Amaravati and 1,088 m (3,570 ft) in height from sea level. It is blessed by the beauty of nature and has a wide range of history. It is the only coffee growing area of Maharashtra. The atmosphere is very exciting and enjoyable.**

### **How did we go there:**

**We had gone to Chikhaldara by travels at 8:30 am in morning and came return at 10:30 pm.**

### **Best time to visit Chikhaldara:**

**Best time to visit Chikhaldara is the month of January, February, March, October, November and December but we visited in the month of 23 August 2015 .**

### **Special Features:**

#### **❖ Historical Background:**

**It is the place where Lord Krishna carried away Rukminee. Chikhaldara is named after who is the member of the court of king virat. Kichak was killed by**

**Bheema, one of the Pandava brothers in the Mahabharata. He is said to have been killed by Bheema and thrown in the deep valleys called dari in Marathi language hence the name Kichakdara which was later on spelled as Chikhaldara. Some archaeologist think that Chikhaldara may be a part of Matsyadesh (kingdom of king Virat) in ancient times.**

**Chikhaldara was discovered by Captain Robinson of the Hyderabad Regiment in 1823. The Englishmen found it particularly attractive because the lush green hue of the place reminded them of England. When the leaves fell in September /October, they were reminded of autumn in England. There was even a proposal to make it the seat of the Government of India.**

#### **❖ Beautiful nature:**

**Nature of Chikhaldara is very beautiful due to which tourist are attracted towards this place. Mostly in summer, people visited this place to enjoy the cool atmosphere of Chikhaldara. Maharashtra government had provide all the services to the tourist such as food, shelter.**

❖ **Different points:**

**Chikhaldara has many points i.e. visiting places which has their special importance such as –**

- **Bhimkund (Kitchakdari)**
- **Vairat Devi**
- **Sunset Point**
- **Bir Dam**
- **Panchbol Point**
- **Kalapani Dam**
- **Mahadev Mandir**
- **Semadhoh Tiger Project**
- **Hariken Point**
- **Mozari Point**
- **Prospects Point**
- **Devi Point**
- **Goraghat**
- **Shakkar Lake**
- **Malviya and Sunrise Point**
- **Government Garden**
- **Museums**
- **Waterfall**
- **Dharkhura**
- **Bakadari**
- **Muktagiri**



**Out of these we have been visited three points:**

**❖ Bhimkund (Kitchakdari):**



**Bhimkund-Kichakdara holds mythological significance that attracts tourists, especially Hindu pilgrims year-round. This is the place, where Bhima killed Kichaka and threw his body into the valley, named Kichakdara. Bhimkund is the place, where Bhima wash his blooded hands after killing Kichaka.**

**It is about 3,500 ft deep and is well-known for the nearby waterfalls and cascades. Atmosphere is very cool at this place and water is very pure. Also here one species of red monkeys is also found.**

## ❖ Devi Point



**Devi Point, located in the Amravati District, is situated close to the Shakkar Lake. There are few steps leading to this point on the hill top, from where tourists can view the originating point of the Chandrabhaga River. Travellers can also see the ruins of the Amravati Fort from the top of the Devi Point.**

**This point is located approximately 2 km from the local bus stand and has a temple of local goddess. The unique thing about this temple is that the water flows continuously inside the shrine, from a stone.**

❖ **Panchbol Point (Five echo point):**



**Panchbol Point is a famous tourist spot in Chikhaldara that lies close to the Bir Lake. The main speciality of this point is that when someone shouts here, the sound is reflected back and heard five times. First four times voice can be heard clearly but at fifth time it is unclear. Hence, this place is named as the Five Echo Point or Panchbol Point. This area is mainly a deep valley formed by four mountains, along with waterfalls.**

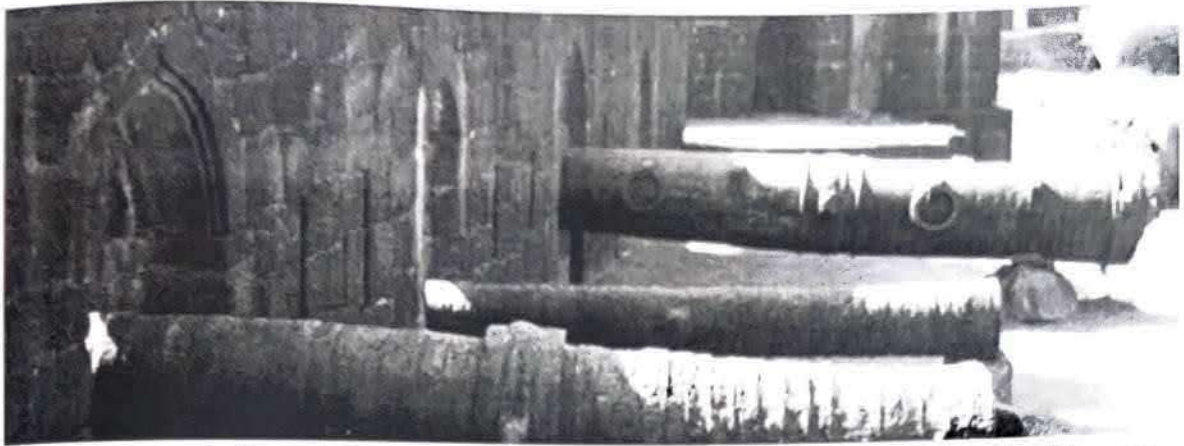


## ❖ Gawilgad-Fort:

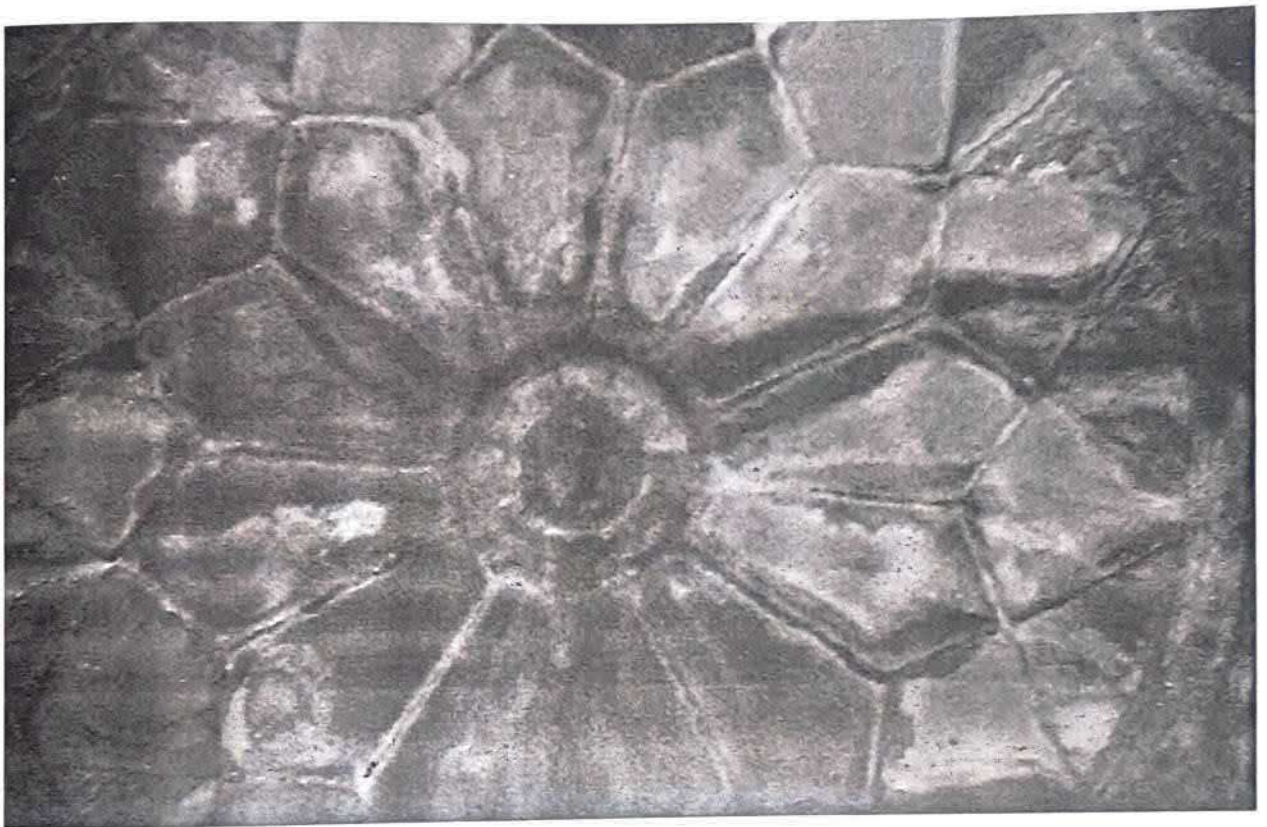


**Gawaligad Fort is situated in the Amravati District, close to Chikhaldara. This fort is around 300 years old and was once controlled by Hindu and Mughal rulers. There are two lakes present within the fort, namely Khambtaloa and Bamnitaloa. A Gawali King, who was a descendent of Yadavas of Devagiri, built this fort during the 12th century. The three gates of this fort are known as the Delhi Darwaza, Kichakdara Darwaza and Fatheh Darwaza.**





**The 10 cannons in this fort are made from copper, brass and iron.**




**There are many carved sculptures in this fort that were constructed during the period of Nizams.**

## **Vegitation:**

As it has very cool atmosphere, many algae, bryophytes, pteridophytes, stoneworts, climbers, gymnosperms and angiosperms grows here. All heighted gymnosperms and angiosperms are covered by a thick algal layers or climbers. As there are many lakes aquatic plants are also found here such as we found a pteridophyt plant Marselia in a small pond. This place is home to several endangered plant and animal specieses and hence a good place for research scholars to reseearch. This is the only place that contains vegetation of coffee in overall Maharashtra. As it as larg biodiversity in the form of forest ecosystems it has a lion's share in the conservation of flora and fauna of India. Some major plants we found there are as follows:

1. Parasitic algae (Algae grow on plants).
2. Lichens grows on stones.
3. Coffee plant
4. Azadirachta indica (Neem)
5. Adhtoda vasaka (Adulsa).
6. Marselia
7. Aloe vera (Korphad).
8. Hiptis survelians (Rantulusi).
9. Achyranthus aspera (Aaghada).
10. Alternanthera sesilis (Chubuk kata).
11. Phyllanthus emblica (Amla).
12. Zinnia sps.

We found Chikhaldara most wonderful and beautiful place to visit. Each person in the world must visit Chikhaldara at least once during the lifetime. It has a good weather and enjoyable atmosphere.

  
Dr. R. M. Patil  
Co-ordinator  
Internal Quality Assurance Cell  
Vidya Bharati Mahavidyalaya  
Camp, Amravati-444 602 (M.S.)



  
PRINCIPAL  
VIDYA BHARATI MAHAVIDYALAYA  
AMRAVATI

**A Report**

**on**

**“Field Visit to Narnala Wildlife Sanctuary”**

**Organized by**

**Department of Zoology**

**Vidya Bharati Mahavidyalaya, Amravati**

**2015-16**



# **Vidya Bharati Mahavidyalaya, Amravati**

## **Department of Zoology**

### **Report of Field Visit**

Department of zoology had organized field visit of PG students to the Narnala Wildlife Sanctuary on dated 25/09/2015. The Narnala Wildlife Sanctuary is located in Akola district in Maharashtra. This is one of the famous wildlife sanctuaries in the country. It is spread over an area 12 sq.km. This sanctuary is home to various species of fauna and flora. Ain, Bamboo, Dhawda, Lendia, Tiwas, Salai, Teak, Sterculia and Kusum are some of the flora species that can be found in Narnala Wildlife Sanctuary. Animal species, including Sambhar, Leopards, Wild boars, Barking Deer, Porcupines and Serpents, can be spotted in the sanctuary 40 students were participated in this field visit.

#### **The objectives of the field visit:**

- ❖ To ensure the survival of wildlife species, and to educate students on living sustainably with other species.
- ❖ To educate students as to how to treat the animals. The animals are taken care of and allowed to live peacefully in their natural habitat.

#### **Outcome:**

- ❖ The student has understood the general principles of ecology as how they related to terrestrial and /or aquatic plant and animal conservation and management.
- ❖ The student has able to identify species, characteristics, habitat requirements and life cycles of birds, fish and mammalian wildlife species.



**Field Visit to Narnala Wildlife Sanctuary, Tal. Akot Dist. Akola**

  
**Dr. R. M. Patil**  
Co-ordinator  
Internal Quality Assurance Cell  
Vidya Bharati Mahavidyalaya  
Camp, Amravati-444 602 (M.S.)



  
**PRINCIPAL**  
**VIDYA BHARATI MAHABIDYALAYA**  
**AMRAVATI**