



Vidya Bharati Shaikshanik Mandal, Amravati's

Vidya Bharati Mahavidyalaya, Amravati

**Affiliated to Sant Gadge Baba Amravati University, Amravati
Maharashtra**

NAAC Re-accredited with Grade "A"(CGPA 3.26-Second Cycle)

CPE Status (Third Time) by UGC,

Mentor College under Paramarsh Scheme by UGC

'Lead College' by S.G.B. Amravati University, Amravati

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विद्याभारती शैक्षणिक मंडळ

सी.के.नागडू मार्ग, कॅम्प, अमरावती-४४४ ६०२ (म.रा.)

रजि.नं.एस.आर.महाराष्ट्र ३२३ : पी.टी.एफ. ४४६

* सुधारित नियमावली *

२०१६

Checked and approved by
Read by
Compared by



सचिव (317)
विद्याभारती शैक्षणिक मंडळ,
अमरावती

विद्याभारती शैक्षणिक मंडळ

सी.के.नायडू मार्ग, कॅम्प, अमरावती-४४४ ६०२(म.रा.)

(रजि.नं.एच.आर.गहाराह ३२३ - पी.टी.एफ.४४६)

सुधारित * नियमावली *

विद्याभारती शैक्षणिक मंडळ, अमरावती संस्थेची धर्मदाय आयुक्तांकडे १९७० या वर्षामध्ये नोंदणी करण्यात आली. मागील ४५ वर्षांपासून जी घटना अस्तित्वात आहे, त्यामध्ये काही सुधारणा करणे आवश्यक असल्याचे आढळून आल्यामुळे व्यवहार सुलभतेकरिता घटनेतील काही कलमांमध्ये खालीलप्रमाणे दुरुस्ती सुचविण्याचे प्रस्तावित केले आहे. संस्थेच्या पध्यक्ष सचिवांकडे सध्याचे घटनेमध्ये जबाबदारी सोपविण्यात आलेली असून ती सक्षमपणे निभवणे आवश्यक आहे, तसेच संस्थेचे उपाध्यक्ष व कोषाध्यक्ष यांचेकडे फारशा जबाबदाऱ्या सोपविण्यात आलेल्या नाहीत. संस्थेचा वाढलेला व्याप, शारकीय नियम व जबाबदाऱ्या पार पाडण्याच्यादृष्टिने पदाधिकाऱ्यांकडे संतुलितपणे जबाबदाऱ्या सोपविणे आवश्यक आहे. या उद्देशाने सध्याच्या घटनेत असलेल्या तरतुदीमध्ये खालीलप्रमाणे सुधारणा मान्यतेसाठी प्रस्तावित केलेल्या आहेत. कार्यकारी मंडळ व आमरावती या सुधारणा चर्चा करून मंजूर करण्याचे प्रस्तावित आहे.


संस्थेचा पत्ता -

विद्याभारती शैक्षणिक मंडळ,
विद्याभारती परिसर, सी.के.नायडू रोड, कॅम्प,
अमरावती. पिन कोड नं. ४४४ ६०२.

संस्थेची ध्येय आणि उद्दिष्टे -

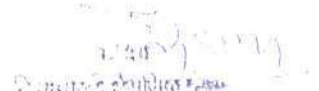
- १) महाराष्ट्र राज्याच्या क्षेत्रामध्ये राहणाऱ्या तरुणांच्या शिक्षणाची व्यवस्था करणे आणि देशाचे उत्तम नागरिक बनविण्यासाठी प्रकल्प राबविणे व सर्वोत्कृष्ट शैक्षणिक गुणवत्ता प्राप्त करण्यासाठी संस्थेला सतत अग्रेसरित करणे.
- २) बालवाङ्मय, आश्रमशाळा, प्राथमिक व माध्यमिक शाळा, आरोग्य व शैलीविषयक तसेच तांत्रिक व व्यावसायिक उच्च शिक्षणाची महाविद्यालये स्थापित करणे, व्यवसाय व तांत्रिक शिक्षणाच्या सोयीसुविधा उपलब्ध करणे याद्वारे मानवी संसाधन विकास साध्य करण्याच्या दृष्टीने येथील अंशतः ग्रामीण व अंशतः शहरी परिसरांला उत्कृष्ट शैक्षणिक सोयीसुविधा उपलब्ध करून देणे.
- ३) शैलीशाळा, शैली महाविद्यालये व त्यांचे विविध अभ्यासक्रम राबविणे व त्याकरिता सोयीसुविधा व प्रकल्प राबविणे.
- ४) परिसराची निकड लक्षात घेऊन बदलत्या शैक्षणिक परिस्थितीशी सुसंगत, सहजकाराहजी उपलब्ध नसलेले रोजगाराभिमुख शैक्षणिक अभ्यासक्रम सुरु करणे व त्यासाठी पूर्णतः आत्मनिर्भर, सर्वोत्कृष्ट गुणवत्ताधारक, दजेदार शैक्षणिक केंद्रे निर्माण करणे.
- ५) विद्यार्थी, विद्यार्थिनी, क्रीडा स्पर्धांचे खेळाडूकरिता क्रीडा वसतिगृहे तसेच व्यवसाय व नोकरदार महित्रांकरिता सुरक्षित निवासव्यवस्था असलेली वसतिगृहे चालविणे.
- ६) ज्ञान, विकास व उपासनेकरिता वाचनालयाच्या सोयीसुविधा उपलब्ध करणे.
- ७) वैचारिक चळवळीकरिता मासिके किंवा नियतकालिके व पुस्तकांचे प्रकाशन करणे, प्रकाशन संस्था चालविणे, शारीरिक व बौद्धिक समृद्धीसाठी व्याख्यानमाला घेणे, व्यक्तिविकाराची शिबिरे घेणे, नाट्य शिबिरे घेणे, लोककलेची केंद्रे उभारणे, साक्षरता अभियान राबविणे व त्याकरिता आवश्यक साधनसामग्री निर्माण करणे.
- ८) उच्च शिक्षणाच्या क्षेत्रात संशोधन सामग्री निर्माण करणे व संशोधन प्रकल्प राबविणे.
- ९) देशाच्या विकासांमध्ये मौलिक योगदान देणारे सक्षम व सुजाण नागरिक निर्माण करणे व राष्ट्रनिर्भरतेमध्ये नीतिमूल्या जोपासून यथाशक्ती योगदान देऊ शकणारे आदर्श नागरिक घडविणे.
- १०) स्वयंशासित व स्वयं अर्थसाहाय्यित विद्यापीठे स्थापन करणे तसेच स्वयंशासित (Autonomous) महाविद्यालये चालविणे.

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विद्याभारती शैक्षणिक मंडळ
अमरावती


उपाध्यक्ष


सचिव
विद्याभारती शैक्षणिक मंडळ,
अमरावती


विद्याभारती शैक्षणिक मंडळ
अमरावती

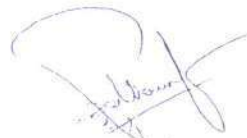
१. प्रस्तावना -
या संस्थेची कार्यपद्धती निश्चित करण्याकरिता खालीलप्रमाणे नियमावली तयार करण्यात आलेली आहे.
२. कार्यक्षेत्र -
या संस्थेचे कार्यक्षेत्र संपूर्ण महाराष्ट्र राज्य हे राहिल.
३. सभासद -
या संस्थेचे सभासद खालीलप्रमाणे राहतील.
- | | | |
|---|-----|-------------------------|
| १) दोन लाख एकावन्न हजार व त्यापेक्षा जास्त सदस्य शुल्क भरणारे | - | संस्थेचे विश्वस्त सदस्य |
| संस्थेचे संस्थापक सदस्य किंवा बॉम्बे पब्लिक ट्रस्ट ॲक्ट १९५० अन्वये नोंदणीकृत न्यास संस्थेला दोन लाख एकावन्न हजार व त्यापेक्षा जास्त देणगी देणारे संस्थेचे नामित प्रतिनिधी. | | |
| २) एक लाख व त्यापेक्षा जास्त सदस्य शुल्क भरणारे | ... | संस्थापक सदस्य |
| ३) एकावन्न हजार व त्यापेक्षा जास्त सदस्य शुल्क भरणारे | ... | संरक्षक सदस्य |
| ४) पंचवीस हजार व त्यापेक्षा जास्त सदस्य शुल्क भरणारे | ... | आश्रयदाता सदस्य |
| ५) अकरा हजार व त्यापेक्षा जास्त सदस्य शुल्क भरणारे | ... | हितचिंतक सदस्य |
| ६) पाच हजार व त्यापेक्षा जास्त सदस्य शुल्क भरणारे | ... | सहाय्यक सदस्य |
| ७) संस्थेला स्थावर मालमत्ता ज्याचे मूल्य ११ लाख किंवा त्यापेक्षा जास्त राहिल असे सदस्य. | ... | आजीव सदस्य |

वरील सात गटातील सदस्यांचा संस्थेच्या सदस्यात अंतर्भाव राहिल.

४. सदस्यांचा कार्यकाल व अधिकार -

- १) वरील कलम ३(१), ३(२), ३(३) व ३(७) मधील सदस्यांचा कार्यकाल आजन्म राहिल.
- २) आश्रयदाता व हितचिंतक सदस्यांचा कार्यकाल अनुक्रमे पंधरा वर्षे व दहा वर्षाकरिता राहिल.
- ३) सहाय्यक सदस्यांचा कार्यकाल फक्त पाच वर्षाकरिता राहिल.
- ४) केवळ विश्वस्त, संस्थापक, संरक्षक व आजीव सदस्य या नियमावलीत पुढे केलेल्या तरतुदीप्रमाणे संस्थेच्या पदाधिकारी पदावरिता उमेदवार म्हणून उभे राहू शकतील. कलम ३(४)(५)(६) मधील सदस्यांना संस्थेच्या पदाधिकार्यांच्या जागेकरिता उमेदवार होता येणार नाही. तथापि सध्या अस्तित्वात असलेल्या वेगवेगळ्या वर्गावारीतील सदस्यांचा कार्यकाल व सदस्यत्व नियमाप्रमाणे कायम राहिल किंवा वाढवता येईल.
- ५) संस्थेच्या नियमावलीचे, नियमाचे किंवा उपनियमाचे उल्लंघन करणाऱ्या किंवा संस्थेला कोणत्याही प्रकारे हानी पोहचविणाऱ्या कोणत्याही सदस्यास साधारण सभेतील २/३ बहुमताने काढून टाकता येऊ शकेल. परंतु अशा सदस्याविरुद्धचा प्रस्ताव कार्यकारी मंडळाच्या सभेत ३/४(तीन चतुर्थांश) बहुमताने मंजूर केल्यावरच साधारण सभेत चर्चेला येऊ शकेल.
- ६) साधारण सभेच्या सतत दोन वार्षिक सभेत गैरहजर राहिल्यास कोणत्याही सदस्याची सदस्यता आपोआप रद्द समजल्या जाईल.

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संस्थापक
विद्याभारती वैद्यकीय मंडळ,
अनूपकनी

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५. साधारण सभा -

- १) हिशेबी वर्ष म्हणजे ३१ मार्च संपल्यापासून १२ महिन्यांचे आत साधारण सभेचे वार्षिक अधिवेशन/सभा प्रतिवर्षात्ता घेण्यात येईल.
- २) साधारण सभेच्या अधिवेशनाला एकवीस सदस्य किंवा एकूण सदस्य संख्येच्या १/४ यापेक्षा जी संख्या कमी असेल इतक्या सदस्यांची उपस्थिती गणपूर्तीसाठी आवश्यक राहिल. कमी उपस्थितीच्या अभावी स्थगित झालेली सभा त्याच दिवशी त्याच ठिकाणी एक तासानंतर घेण्यात येईल. या सभेकरिता आवश्यक गणपूर्तीचे बंधन राहणार नाही.
- ३) साधारण सभेचे विशेष अधिवेशन सदस्यांच्या लेखी विनंतीवरून बोलाविले जाईल. परंतु अशी विनंती संस्थेच्या अध्यक्षाच्या नावाने एकवीस किंवा ३/४ इतक्या सदस्यांनी केल्यावरच अशी सभा बोलावली जाईल.
- ४) साधारण सभेच्या अधिवेशनाची सूचना विषयाचे यादीसह कमीत कमी दहा दिवसांपूर्वी सर्व सदस्यांना लेखी स्वरूपात दिली जाईल.
- ५) साधारण सभेत सामान्यपणे सर्व प्रश्नांचा निर्णय बहुमताने घेतला जाईल.
- ६) साधारण सभेमध्ये दर पाच वर्षांनी नवीन कार्यकारी मंडळाची निवड करण्यात येईल.

६. साधारण सभेचे अधिकार -

- १) हिशेब निरीक्षकाद्वारे तपासलेले व कार्यकारी मंडळाकडून प्रस्तुत केलेले आयव्यय, हिशेबपत्रके व वार्षिक अहवाल मंजूर करणे.
- २) पुढील वर्षाच्या आयव्यय पत्रकास मंजूरी देणे.
- ३) दर पाच वर्षांच्या कालावधीकरिता कार्यकारी मंडळाची निवड करणे किंवा पूर्वीच्या कार्यकारी मंडळाचा पाच किंवा त्यापेक्षा अधिक मुदतीसाठी कार्यकाल वाढविणे.
- ४) साधारण सभेच्या अधिवेशनाच्या सभेच्या तीन दिवस आधी संस्थेच्या कोणत्याही सभासदाने लेखी प्रस्तुत केलेल्या ठरावावर विचार करणे. तसेच कार्यालयातर्फे अध्यक्षांच्या अनुमतीने प्रस्तुत केलेले ठराव विचारात घेऊन पारित केले जातील.

७. कार्यकारी मंडळाची रचना व निवडणुकीचे नियम -

- १) संस्थेचे कार्यकारी मंडळ हे एकूण तेरा सदस्यांचे राहिल. यामध्ये अध्यक्ष-१, उपाध्यक्ष-१, सचिव-१, खजिनदार-१ व ९ कार्यकारी सदस्यांचे कार्यकारी मंडळ निवडण्यात येईल.
- २) कलम क्रमांक ३(३)(४)(५) व (६) प्रमाणे सदस्य होऊन कमीत कमी दोन वर्ष पूर्ण झाले आहे अशा सदस्यांना कार्यकारी मंडळात खालीलप्रमाणे प्रतिनिधित्व राहिल.
- ३) संस्थेचे अध्यक्ष हे विश्वस्त या सदस्य वर्गवारी मधून आणि उपाध्यक्ष व खजिनदार हे संस्थापक व संरक्षक सदस्य वर्गवारी मधून निवडले जातील. तसेच प्रत्येकी १-१ कार्यकारी सदस्य, संरक्षक, आश्रयदाता, हितचिंतक आणि सहायक सदस्यांमधून निवडल्या जातील. संस्थेचे सचिव पदाकरिता निवडून आलेले निर्वाचित अध्यक्ष हे इतर निर्वाचित कार्यकारिणी पदाधिकार्यांशी चर्चा व विचारविनिमय करून सचिवाची निवड करतील. अशी निवड करताना ही व्यक्ती संस्थेची कोणत्याही वर्गवारीतील सदस्य होऊन कमीत कमी २ वर्षे पूर्ण झालेले असावी. संस्थेच्या निर्वाचित अध्यक्षांना अशी निवड करण्याचे अधिकार असतील.

त्याचप्रमाणे पाच कार्यकारी सदस्य हे संस्थेद्वारा संचालित महाविद्यालयाच्या प्राचार्यांपैकी एक, शाळेच्या मुख्याध्यापकांपैकी एक तसेच संस्थेद्वारा संचालित अन्य संस्था प्रमुखांपैकी एक आणि शिक्षकेत्तर कर्मचाऱ्यांपैकी एक व शिक्षणतज्ज्ञ एक असे एकूण पाच कार्यकारी सदस्य संस्थेच्या अध्यक्षांतर्फे नियुक्त करण्यात येतील.

अध्यक्ष यांची विश्वस्त सदस्यांतर्फे तसेच उपाध्यक्ष व कोषाध्यक्ष यांची संस्थापक व संरक्षक सदस्यांतर्फे आमसभेपूर्वी स्वतंत्रपणे सभा घेऊन त्यांच्या वर्गवारीतून निवड करण्यात येईल आणि इतर चार कार्यकारी सदस्य वर नमूद केल्याप्रमाणे आमसभेतून त्या त्या वर्गवारीमधून निवडल्या जातील.

परंतु जर पदाधिकार्यांच्या निवडणुकीसाठी वरीलप्रमाणे उमेदवारी अर्ज सादर न झाल्यास विश्वस्त, संस्थापक व संरक्षक या तीनही कॅटेगिरीमधून अध्यक्ष, उपाध्यक्ष व कोषाध्यक्ष या पदासाठी वरील तीनही श्रेणीतून कोणीही सदस्य उमेदवारी अर्ज दाखल करू शकेल व या तीनही श्रेणीतील सर्व सदस्य स्वतंत्रपणे मतदान करून अध्यक्ष, उपाध्यक्ष व कोषाध्यक्ष पदांचे उमेदवार निवडून देतील.

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उपाध्यक्ष

सचिव
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८. कार्यकारी मंडळाचा कार्यकाल व अधिकार -

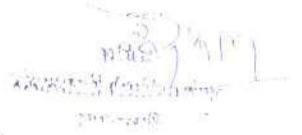
- १) कार्यकारी मंडळाचा कार्यकाल पाच वर्षांचा राहिल पण पुढील निवडणूक होईपर्यंत पूर्वीचे कार्यकारी मंडळ कार्य करित राहिल.
- २) अध्यक्षाने किंवा पदाधिकार्यांचा कार्यकाल त्या कार्यकारी मंडळाबरोबरच संपेल.
- ३) कार्यकारी मंडळाची सभा वर्षातून कमीत कमी तीन वेळा व प्रत्येक चार महिन्यातून एकदा भरणे आवश्यक राहिल.
- ४) कार्यकारी मंडळाच्या सभेला पाच सदस्यांची उपस्थिती आवश्यक राहिल. कमी उपस्थितीमुळे स्थगित झालेली सभा त्याच ठिकाणी एक तारानंतर भरेल व स्थगित सभेला आवश्यक उपस्थितीचे बंधन राहणार नाही.
- ५) कार्यकारी मंडळाच्या सभेची सूचना पाच दिवसांपूर्वी दिली जाईल. सभासदांना अशाप्रकारे पूर्वसूचना न देता देखिलही सभा बोलावण्याचा अधिकार संस्थेच्या अध्यक्षांना राहिल.
- ६) कार्यकारी मंडळातील एखादी जागा कोणत्याही कारणाने रिकामी झाल्यास रिक्त जागेवर बहुमताने कार्यकारी मंडळ पहिल्या ३(१)(२)(३) या सभासदांमधून कोणताही कार्यकारी मंडळावर सभासद म्हणून घेऊ शकेल.
- ७) कलम क्रमांक ३(३)(४)(५)(६) पैकी एकात किंवा कोणत्याही प्रकारात एकही सभासद निवडून आलेला नसेल तर त्याप्रकारच्या सदस्यातून कार्यकारी मंडळावर जो सभासद निवडून घ्यावयाचा आहे तो सभासद दुसऱ्या कोणत्याही सदस्य प्रकारातून घेण्याचा अधिकार अध्यक्षांना राहिल.
- ८) कार्यकारी मंडळ प्रत्येक आर्थिक वर्षापूर्वी पुढील वर्षाचे अनुमानित आयव्यय पत्रक/बजेट निश्चित करेल. त्याचप्रमाणे संस्थेचे ऑडिटेड हिशेब आमसभेत मंजूर करतील.
- ९) संस्थेच्या कार्यकारी मंडळाचे निवडणुकीकरिता निवडणूक अधिकारी नेमल्या जाईल. निवडणुकीची पद्धती व कार्यवाही घटनेतील नियमानुसार करण्यात येईल. अध्यक्षांनी सूचविलेल्या निवडणूक अधिकार्याची कार्यकारी मंडळातर्फे मान्यता घेण्यात येईल.
- १०) संस्थेच्या सर्व प्रकारच्या चल व अचल संपत्तीवर कार्यकारी मंडळाचे प्रत्यक्ष नियंत्रण राहिल. अध्यक्ष आणि सचिव कार्यकारी मंडळास उत्तरदायी राहून संस्थेच्या संपत्तीचे संरक्षण व संवर्धन करतील.
- ११) संस्थेच्या सर्व वर्गवारीचे सदस्यत्व बहाल करण्यासाठी इच्छुकाला मा.अध्यक्षांकडे निर्धारित नमुन्यामध्ये प्रस्तावित सदस्य शुल्क भरून अर्ज करावा लागेल व असा अर्ज कार्यकारी सभेमध्ये बहुमताने स्वीकारल्यानंतरच इच्छुकाला संस्थेचे सदस्यत्व बहाल करता येईल. परंतु कार्यकारीनीला कोणतेही कारण न देता संबंधिताचा अर्ज नामंजूर करण्याचा अधिकार राहिल.

९. कार्यकारी मंडळाचे कार्यक्षेत्र (अधिकार)-

- १) संस्थेची व संस्थेद्वारा संचालित सर्व संस्थांची चांगल्याप्रकारे व्यवस्था ठेवणे.
- २) विद्यावेतनाकरिता अर्ज स्वीकारणे व विद्यावेतन देणे.
- ३) शिक्षण प्रसाराकरिता नवीन विद्यालये, महाविद्यालये, वाचनालये, व्यायामशाळा, संस्कारशाळा, कृषिसंस्था, इत्यादी छोट्यामोठ्या संस्था छात्रालयासहीत चालविणे.
- ४) कार्यकारी मंडळाने केलेल्या कार्याचे विवरण व वार्षिक अहवाल साधारण सभेपुढे मंजुरीकरिता ठेवणे.
- ५) साधारण सभा बोलाविणे, सभेची तारीख निश्चित करणे व सभेची विषयसूची तयार करणे.
- ६) नवीन सदस्य संख्या वाढविणे, भांडवल व संस्थेची आर्थिक व्यवस्था दृढ करण्याकरिता देण्या उभारणे किंवा त्यादृष्टिने कार्यक्रम आखणे.
- ७) संस्थेच्या उद्देशांची पूर्ती करण्याकरिता अन्य व्यक्तींची तसेच संस्थांची मदत व सहकार्य मिळविणे.
- ८) संस्थेवर झालेल्या कायदेविषयक कार्यवाहीची सर्वप्रकारे बचाव व्यवस्था करणे.
- ९) संस्थेचे सर्व स्तरावरील कार्य सुव्यवस्थित चालविण्याकरिता पगारी, विनपगारी, निमपगारी कर्मचाऱ्यांची नियुक्ती करणे व त्यांच्या सेवेसंबंधी नियम ठरविणे.

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सचिव
विद्याभारती शैक्षणिक मंडळ,
व्यमरावदी

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१०. अध्यक्ष -

- १) दर पाच वर्षांनी साधारण सभेत निवडून आलेले कार्यकारी मंडळ आपल्या पहिल्या सभेत संस्थेचे अध्यक्ष यांच्या निवडीस मान्यता देतील.
- २) संस्थेचे अध्यक्ष सर्व प्रकारच्या सभेचे अध्यक्षपद भूषवतील व संस्थेच्या कारभारावर जातीने लक्ष पुरवतील.
- ३) आवश्यकता वाटल्यास कोणतीही पूर्वसूचना न देता कार्यकारिणीची तातडीने सभा बोलावू शकतील.
- ४) अध्यक्ष कार्यकारिणीला विश्वासात घेऊन आर्थिक व दैनंदिन प्रशासकीय कार्याविषयी निर्णय घेतील व आर्थिक निर्णयाबाबतीत अध्यक्षांचे अधिकार अंतीम स्वरूपाचे राहतील.
- ५) वेळोवेळी महाविद्यालयांचे प्रशासकिय, आर्थिक नियमन व मार्गदर्शन करणे.
- ६) अध्यक्षाच्या गैरहजेरीत उपाध्यक्ष अध्यक्षाचे कार्य करतील.

११. सचिव -

- १) दर पाच वर्षांनी साधारण सभेत निवडून आलेले कार्यकारी मंडळ आपल्या पहिल्या सभेत संस्थेचे सचिवांच्या निवडीस मान्यता देतील.
- २) कार्यकारी मंडळाने ठरविलेल्या भूमिकेतून अध्यक्षांच्या सहकार्याने सचिव संस्थेचा दैनंदिन व्यवहार पाहतील.
- ३) सचिवाय त्यांना खालील अधिकार राहतील-
 - १) संस्थेच्या कार्यालयाची व्यवस्था ठेवणे.
 - २) संस्थेबाबत सर्वप्रकारचे हिशेब ठेवण्याची व्यवस्था करणे.
 - ३) संस्थेचा सर्व प्रकारचा व्यवहार पाहणे व पत्रव्यवहार करणे.
 - ४) सभा बोलावणे, कार्यवाहीची नोंद घेणे व कार्यवाही युक्त भरणे इत्यादी.
 - ५) कार्यकारिणीने दिलेल्या अधिकारात राहून विभिन्न संस्थांचा खर्च मंजूर करणे व त्याबाबत सूचना देणे.
 - ६) कार्यकारी मंडळाने सोपविलेल्या सर्व जबाबदाऱ्या पार पाडणे, करारमदार करणे आणि आवश्यक त्या सर्व ठिकाणी संस्थेचे प्रतिनिधित्व करणे.
 - ७) संस्थेला मिळणाऱ्या देणग्यांच्या पावत्या देणे.
 - ८) संस्थेच्या हिताचे संगोपन करण्याच्यादृष्टिने आवश्यक त्या सर्व हालचाली करणे.

१२. उपाध्यक्ष -

- अध्यक्ष व कार्यकारी मंडळाकडून सोपवलेल्या खालील जबाबदाऱ्यांचे निर्वहन करणे...
- १) संस्थेद्वारा चालविल्या जाणाऱ्या संस्थांवर देखरेख ठेवणे, त्यांची पाहणी करणे, सूचना देणे तसेच याबाबतचे सविस्तर विवरण अध्यक्ष व कार्यकारी मंडळासमोर मांडणे.
 - २) संस्थेद्वारा संचालित शाळा/महाविद्यालये यांना जोडून असलेली मुला-मुलींची वसतिगृहे, अमरावती येथील मुख्यालयी असलेले क्रीडा संकुल, वाचनालये व सुरक्षा व्यवस्था संचालनाची जबाबदारी पार पाडतील.
 - ३) संस्थेचे अंतर्गत कर्मचारी पत संस्था, ग्राहक भांडार, उपहारगृहे अशा स्वतंत्र घटना असलेल्या संचालित संस्थांवर मार्गदर्शक/नियामक म्हणून जबाबदारी पार पाडणे.
 - ४) संस्थेद्वारा संचालित संस्थांना भेटी देणे, कर्मचाऱ्यांमध्ये समन्वय साधणे, त्यांच्या अंतर्गत येणारे शासकीय, निमशासकीय उपक्रमांची तपासणी करणे, कर्मचाऱ्यांच्या शेवाविषयक प्रश्नांबाबत मार्गदर्शन करणे.
 - ५) वरील कार्यवाहीचे निर्वहन करण्याकरिता संस्थेच्या अर्थसंकल्पातून केलेल्या तरतुदीनुसार कार्य करणे.
 - ६) वरील सर्व जबाबदाऱ्यांचे निर्वहन करतांना व कार्य करतांना संस्थेच्या अध्यक्ष व कार्यकारिणीला संकीच होणार नाही तसेच त्यांचेशी विचारविनिमय व पुर्व अनुमतीने आपल्या वरील जबाबदाऱ्यांचे निर्वहन करतील.

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१३. कोषाध्यक्ष -

- १) दर पाच वर्षांनी साधारण सभेत निवडून आलेले कार्यकारी मंडळ आपल्या पहिल्या सभेत कोषाध्यक्षाच्या (खजिनदार) निवडीस मान्यता देतील.
- २) कोषाध्यक्ष संस्थेच्या उत्पन्नावर व खर्चावर देखरेख करतील.
- ३) अध्यक्ष व सचिवाच्या मदतीने वार्षिक हिशेब तयार करून घेतील आणि बजेट बाबत सूचना देतील.
- ४) वार्षिक हिशेब तयार करून ते कार्यकारी मंडळ व साधारण सभेत मांडणे.
- ५) संचालित संस्थांचे मासिक, त्रैमासिक आर्थिक अहवाल, संस्थेच्या अंतर्गत हिशेब तपाराणीकाच्या मदतीने पडताळणे व अध्यक्ष, सचिवांना माहिती देणे.

१४. हिशेब -

- १) संस्थेचे आर्थिक वर्ष १ एप्रिल ते पुढील ३१ मार्च असे राहिल.
- २) संस्थेचे सर्व हिशेब अध्यक्ष व सचिवाच्या देखरेखीखाली राहिल. प्रत्येक सदस्यास संस्थेचा हिशेब पाहण्याचा पूर्ण अधिकार राहिल.
- ३) वर्ष अखेर संस्थेचे हिशेब लवकरात लवकर पूर्ण करून ते नियमाप्रमाणे तपारानिहाकडून तपारून घेतले जातील व मगच साधारण सभेसमोर ठेवण्यात येतील.
- ४) संस्थेच्या दैनंदिन व्यवहाराकरिता अध्यक्ष अथवा सचिव जास्तीत जास्त रुपये ५०,०००/- (पन्नास हजार रुपये) आपल्या जवळ ठेवू शकतील. बाकी रक्कम संस्थेच्या नावाने कार्यकारी मंडळाने ठरविल्याप्रमाणे बँकेत ठेवली जाईल.
- ५) संस्थेच्या नावाने उघडण्यात येणारे बँकेतील खाते अध्यक्ष (आवश्यक) आणि कोषाध्यक्ष किंवा सचिव यांपैकी एक असे दोघांच्या संयुक्त सहीने चालविण्यात येईल.
- ६) संस्थेच्या संचालित संस्थेतील बँकेचे खाते संचालित संस्थेचे प्रमुख (प्राचार्य किंवा मुख्याध्यापक किंवा अधिकांक (वसतिगृह) (आवश्यक) आणि अध्यक्ष किंवा सचिव किंवा कोषाध्यक्ष यांपैकी प्रत्येकी एक असे दोघांच्या संयुक्त सहीने चालविण्यात येईल. तथापि असे खाते चालविण्याबाबत अनुदान मिळालेल्या प्राधिकारिणीचे नियमानुसार संस्था प्रमुख यांना किंवा त्यांचे निर्देशाप्रमाणे बँकेतील खाते चालविण्याचा अधिकार राहिल.

१५. संशोधन -

- १) कोणत्याही परिस्थितीत व कोणत्याही कारणास्तव या संस्थेच्या नावात कोणत्याही प्रकारचा फेरबदल करता येणार नाही.
- २) कलम १४(१) प्रमाणे नावा व्यतिरिक्त नियमावलीत किंवा नियमात कोणतेही बदल करणे, सुधार करणे, संक्षिप्त वा विस्तार करणे अथवा बदलणे अथवा एखादा उपनियम वा नियम काढून टाकणे किंवा जास्तीचा टाकणे इत्यादीबाबतचे प्रश्न कार्यकारी मंडळाच्या एकूण संख्येच्या ३/४ (तीन चतुर्थांश) बहुमताने मंजूर झाल्यावर साधारण सभेसमोर उपस्थित केले जातील. साधारण सभेत उपस्थितांच्या २/३ (दोन तृतीयांश) बहुमताने अशा ठराव मंजूर झाला तर तो ताबडतोब अंमलात आणल्या जाईल.

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अमरावती.



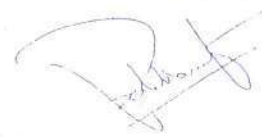
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विसर्जन -


- १) कोणत्याही कारणारतव संस्थेचे विसर्जन झाल्यास संस्थेची पालमत्ता सदस्यात विभागली जाणार नाही
- २) अशा परिस्थितीत विशेष साधारण सभा स्वतंत्रपणे निर्णय घेऊ शकेल. असा निर्णय एकूण सदस्य संख्येच्या ३/४ (तीन चतुर्थांश) व्हावा लागेल. अशा निर्णयाची प्रत में.चॅरिटी कमिशनर साहेबांना १५ दिवसात पाठविण्यात येईल.

- वाखला -

प्रमाणित करण्यात येते की, विद्याभारती शैक्षणिक मंडळ, अमरावती या संस्थेच्या सुधारित नियमावलीची ही सत्यप्रत आहे.

अ.क्र.	नांव	पद	सही
०१)	श्री.रावसाहेब शेखायत	अध्यक्ष	
०२)	श्री.बी.एल.शेखायत	सचिव	
०३)	श्री.डॉ.के.एन.पाटील	उपाध्यक्ष	

Copied written by.....
 Read by.....
 Compered by.....


 Superintendent
 Public Trusts Registration Office
 Amravati District, Maharashtra




 सचिव
 विद्याभारती शैक्षणिक मंडळ
 अमरावती

VIDYA BHARATI MAHAVIDYALAYA, AMRAVATI.
Monitoring Committees
Academic Year (2014-2020)

01)	Admission & Review Committee		Signature	Functions of working Committees
i)	Dr.A.D.Chavan	Convener		<ul style="list-style-type: none"> ▪ To oversee screening of students seeking admission in College. ▪ Distribute brochures, hand outs and display posters depicting salient features of college. ▪ To consider and adopt all efforts to attract students, such as- Printing of brochures, hand outs, Advertisements, Banners, written appeals, etc.
ii)	Dr. S.B. Kadu	Member		
iii)	Mr.B.D.Bundele	Member		
iv)	Dr P. P. Khade	Member		
v)	Dr. S.A. Kazi	Member		
vi)	Dr. P.B.Upase	Member		
vii)	Dr.L.K.Vyas	Member		

02)	Feedback Committee		Signature	Functions of working Committees
i)	Dr. G.T.Lamdhade	Convener		<ul style="list-style-type: none"> ▪ To conduct the internal and external academic and administrative audit with the help of IQAC. ▪ To collect the feedback on curriculum, teachers and college from all the stakeholders and do analysis and take proper measures for improvement. ▪ To prepare the agenda and minutes of the meetings
ii)	Dr. D.S. Rangacharya	Member		
iii)	Dr. V.P. Shekokar	Member		
iv)	Dr.P.S.Bodkhe	Member		
v)	Dr. Y.D.Akhare	Member		
vi)	Mr. V.N. Mohod	Member		
vii)	Dr.S.K.Rodde	Member		
viii)	Ms. A.G. Sangle	Member		

03)	Performance Appraisal System		Signature	
i)	Dr. P.G. Bansod	Convener		<ul style="list-style-type: none"> ▪ A performance appraisal is a systematic and objective method of judging the quality of an employee in performing his job and a part of guiding and managing career development. ▪ It is the process to obtain, analyze, and record the information about the relative worth of an employee to the organization.
ii)	Dr.S.D.Wakode	Member		
iii)	Dr. S.S. Kavitkar	Member		
iv)	Dr. V.R.Dhawale	Member		
v)	Dr. G.T.Lamdhade	Member		
vi)	Dr. S.K .Rodde	Member		
vii)	Ms. Y.V.Dhote	Member		

04)	Infrastructure Development & Maintenance Committee			
i)	Prin. G. B. Tawar	Convener		<ul style="list-style-type: none"> • To assess requirements of infrastructure of institute. • To identify the required infrastructure for branches of institute through branches as per the infrastructure policy approved by the council. • To approve the infrastructure proposal for construction of building at institute offices as per the infrastructure policy guideline • To review the ongoing projects, if any, infrastructure issues are refereed from time to time • To advise, assist and scrutinize the work of the every department for infrastructure.
ii)	Mr. P. M. Somwanshi	Member		
iii)	Dr. S. D. Wakode	Member		
iv)	Dr. P. P. Khade	Member		
v)	Mr. Ather Iqbal	Member		
vi)	Dr. L. K. Vyas	Member		
vii)	Dr. P. N. Mandavgade	Member		

05)	MOU and Collaboration with other institutions		Signature	
i)	Dr. V.H. Masand	Convener		<ul style="list-style-type: none"> ▪ To exchange information on research and educational programmes ▪ To exchange information on teaching, learning material and other literature relevant to their educational and research programmes ▪ To jointly organize short-term continuing education programmes on topics of mutual interest and to invite each other's faculty to participate therein ▪ To jointly organize seminars, conferences, or workshops on topics of mutual interest and to invite each other's faculty to participate therein
ii)	Dr. D.S.Ramteke	Member		
iii)	Dr. M. M. Rathore	Member		
iv)	Dr. P. G. Dammani	Member		
v)	Dr P.P. Khade	Member		
vi)	Mr. Sandesh Kedia	Member		
vii)	Dr. L.K. Vyas	Member		
viii)	Mr. Ather Iqubal	Member		

06)	Time Table Committee			
i)	Dr.T.S.Wasnik	Convener		<ul style="list-style-type: none"> ▪ The Committee shall plan, and prepare time tables for regular classes, practicals and shall see to it that all departments are allocated equal number of classes during the academic session/semester.
ii)	Mr. V P Shekokar	Member		
iii)	Dr. S.B. Kadu	Member		
iv)	Mr. R.B. Butley	Member		
v)	Mr. D.M.Kene	Member		
vi)	Mr.. S.A.Bothara	Member		
vii)	Mr. S.B. Bele	Member		
viii)	Mr. S.P. Padole	Member		

07)	Research and Consultancy Committee			
i)	Dr. M.M. Rathore	Convener		<ul style="list-style-type: none"> • To promote research attitude among the students • To promote faculty to apply for major and minor research projects for various funding agencies. • To acquire skills of research, develop leadership as well as involve social activities for the benefit of mankind. • To promote students and teachers to participate in AVISHKAR competition. • To promote consultancy, establish linkages and MoU's
ii)	Dr. R. V.Joat	Member		
iii)	Dr V. R. Wankhade	Member		
vi)	Dr. S.B. Kadu	Member		
v)	Dr. Pallavi Mandavgade	Member		
vi)	Dr. P.G.Bansod	Member		
vii)	Dr. L.K. Vyas	Member		
viii)	Dr. M.M.Kherde	Member		

08)	Women Hostel Committee			
i)	Dr. M.M. Rathore	Convener		<ul style="list-style-type: none"> • Overall management of the hostel, including framing rules for the hostels, hostel mess, recreational facilities, and security personnel. • Human resource allocation in the hostels, including that of residential warden, Junior wardens and workers. • To ensure proper water supply and drinking water arrangement in the hostel. • To maintain leave register of students, the proper record and recovery of hostel dues. • To arrange for medical help (doctor/ambulance) to the students in case of any medical emergency.
ii)	Dr. M. U. Ghurde	Member		
iii)	Dr. C.N.Deshmukh	Member		
iv)	Dr. M.D.Pardesi	Member		

09)	Enviro Club			
i)	Dr. Y.D. Akhare	Convener		<ul style="list-style-type: none"> • To establish awareness, attitude and participation of College students in environmental activities. • To suggest actions towards creating environmental awareness and environment friendly practice among college students. • To conduct the EVS examination and guides for field projects to students. • To organize seminars and training programmes for environmental awareness campaign to minimize environmental problems like acid rain, ozone depletion, climate changes, global warming, etc
ii)	Dr. P.V.Pulate	Member		
iii)	Mr. Sawan Yeotkar	Member		

10)	MIS			
i)	Dr. R.J.Gajbe	Convener		<ul style="list-style-type: none"> ▪ Data Storage - it is important to store information or processed data for future use. ▪ Data Retrieval - the data should be smoothly retrieved from storage devices whenever needed by different users. ▪ Data Propagation - data should be distributed periodically through the organizational network to its users. ▪ A system of efficient and effective planning - MIS controls functions of management to provide quick and timely information to the management. The process is very effective to make decisions. An MIS's goals are to incorporate the company's organizational structure and processes in order to better control the enterprise and maximize the information system's potential for competitive advantage. ▪ Graphical reports - give an idea about the performance of different resources employed in the organization. ▪ Controlling the organization - MIS helps control the organization to provide the latest information as well as historical data whenever required. ▪ Standard and budgeted performance - Through matching actual performance with standard and budgeted performance, MIS brings variances to management attention that can be resolved by taking remedial action. MIS provides the notification of the organization's management power to take advantage of available opportunities. MIS reports on re-production statistics which helps management people to take fruitful decisions.
ii)	Dr. P.V.Pulate	Member		
iii)	Dr. A.N. Vikhar	Member		
vi)	Dr. P.B. Upase	Member		
vii)	Mr.. A. M. Dwivedi	Member		
vii)	Ms. Y. V. Dhote	Member		
ix)	Ms. P. R. Patil	Member		

11)	I.T. Proficiency Development Cell			
i)	Mr. V.N. Mohod	Convener		<ul style="list-style-type: none"> • The Local Managing Committee shall meet at least twice a year. • To approve the budgetary provision for the development of College. • To endorse the recommendation made by Internal Quality Assurance Cell (IQAC). • Prepare an overall inclusive development plan of the college concerning academic, administrative and infrastructural growth, and facilitate College to promote excellence in curricular, co-curricular and extra-curricular activities
ii)	Mr. A.M. Dwivedi	Member		
iii)	Mr. S.R. Isad	Member		
iv)	Mr. D.M. Kene	Member		

12)	Remedial Coaching Committee			
i)	Ms. S.B. Sarvaiyya	Convener		<ul style="list-style-type: none"> • To apply for financial assistance for various schemes of SGBAU, Amravati. • Implementation of quality improvement activities. Such as- Staff Training Programme, Special Development programmes for Slow and Advance Learners, Refresher training, etc. • To prepare the agenda and minutes of the meetings.
ii)	Dr. V.H. Masand	Member		
iii)	Dr. R.J. Gajbe	Member		
iv)	Dr. S.K. Rodde	Member		
v)	Dr. P.P. Khade	Member		
vi)	Mr. I.I. Khan	Member		
vii)	Dr. P.D. Waghmare	Member		
Viii)	Dr. V.R. Dhawale	Member		

13)	Students' Council			
i)	Dr. T.S. Wasnik	Convener		<ul style="list-style-type: none"> ▪ To promote an environment favourable to educational and personal development. ▪ To support the management and staff in the development of the College. ▪ To represent the views of the students on matters of general concern to them.
ii)	Dr. R.M Patil	Member		
iii)	Dr. D.S. Wankhade	Member		
iv)	Dr.S.B.Kadu	Member		
v)	Mr. AtherIqbal	Member		
vi)	Dr.S.S.Kavitkar	Member		
vii)	Mr. C.N. Jadhav	Member		

14)	Student Welfare			
i)	Dr. S. D. Wakode	Convener		<ul style="list-style-type: none"> ▪ To develop a student as a versatile personality with academic excellence and a commitment to a democratic society. ▪ To apply for various proposals for SGBAU for financial assistance. ▪ To bridge the gap between rural and urban India. ▪ To help economically weak students; they are selected and allotted the job in the college campus and paid the honorarium
ii)	Dr. G.D. Bansod	Member		
iii)	Dr. D.S. Rangacharya	Member		
iv)	Ms. S.K. Totade	Member		
v)	Ms. N.N. Kakpure	Member		

15)	Competitive Examination Cell			
i)	Dr. M.M. Kherde	Convener		<ul style="list-style-type: none"> ▪ To provide the special training or coaching for competitive examinations to students such as- MPSC/ UPSC. ▪ To organize the expert lectures on competitive examination to students.
ii)	Dr. T.S. Wasnik	Member		
iii)	Mr. P.B. Upase	Member		
iv)	Dr. P.P. Khade	Member		
v)	Dr. C. N. Deshmukh	Member		
vi)	Dr. P.D. Waghmare	Member		

16)	NSS Advisory Committee			
i)	Dr N R Thorat	Convener		<ul style="list-style-type: none"> ▪ College NSS unit shall function according to the specified Guidelines lay down by the NSS Department of SGBAU, Amravati. ▪ To arrange discussions and workshops of group of students on a regular basis on issues of social importance, ethical relevance and moral values. ▪ To arrange social service groups and outdoor filed activities. ▪ To support and involve students in social service activities.
ii)	Dr. R.M. Patil	Member		
iii)	Dr. V.V.Parate	Member		
iv)		Govt. Officer		
v)		Reg. Coordinator		
vi)		Mem. adopted Village		
vii)		Student representative		
viii)		Student representative		
ix)		Convener		

17)	Cell to prevent Sexual Harassment of Woman and Women's Welfare Committee & Parent-Teacher Association			
i)	Dr. V.R. Wankhade	Convener		<ul style="list-style-type: none"> ▪ To treat sexual harassment as misconduct and initiate disciplinary actions for such misconduct. ▪ To support the distressed Women's to place the complaint. ▪ To provide safety and security for women in workplace.
ii)	Dr. M.M. Kherde	Member		
iii)	Dr. D.S.Wankhade	Member		
vi)	Ms. S. M. Mohod	Member		
v)	Ms. Y.V.Dhote	Member		
vi)	Dr .P.G. Dammani	Member		
vii)	Ms. P.G. Sawsakade	Member		

18)	Tutor Ward Committee			
i)	Dr. V.R. Wankhade	Convener		<ul style="list-style-type: none"> ▪ The tutorial system as envisaged by the UGC aims at improving personal rapport between the teacher and the student and his/ her environment—both academic and social. ▪ A pedagogic model, the tutorial system has great value because it creates learning and assessment opportunities through sessions in which students are expected to orally communicate, defend, analyze and critique the ideas of others as well as their own in conversation with the tutor and fellow students. ▪ Tutorial sessions enrich the teaching- learning process by focusing on smaller groups and catering to the individual needs of the students.
ii)	Dr. S.B. Kadu	Member		
iii)	Dr. P.G. Bansod	Member		
iv)	Dr. G.D.Bansod	Member		
v)	Ms. B.R. Dahikar	Member		
vi)	Dr. P.G. Dammani	Member		
vii)	Ms. S.B. Sarvaiyya	Member		

19)	Annual Report and Republic Day Committee			
i)	Dr. M.U. Ghurde	Convener		<ul style="list-style-type: none"> ▪ To make necessary arrangements for the flag hoisting ceremony to celebrate the National ▪ To celebrate National festivals. ▪ National Days Celebrations records should be submitted to the IQAC Committee.
ii)	Dr. M.M. Kherde	Member		
iii)	Mr. A.P. Ingole	Member		
iv)	Ms. S.K. Totade	Member		
v)	Ms. P.G. Sawsakade	Member		
vi)	Ms. N.N. Kakpure	Member		
vii)	Ms. B.P. Bhokare	Member		
vii)	Dr. S. H. Rathod	Member		

20)	Botanical and College Garden			
i)	Dr. M.U. Ghurde	Convener		<ul style="list-style-type: none"> ▪ To organize various programmes, like- Save environment campaign, tree plantation and Cleanliness drive, plastic free campus, no vehicle day etc. on the campus. ▪ To seek funding, make proposals and develop the Botanical Garden in college campus. ▪ To maintain eco friendly atmosphere in the college.
ii)	Dr. Y.D.Akhare	Member		
iii)	Dr. P.V. Pulate	Member		
iv)	Ms. Lubna Parveen	Member		

21)	Prospectus Committee			
i)	Dr. S.B. Kadu	Convener		<ul style="list-style-type: none"> ▪ To bring out every year the prospectus which is complete hand book giving and insight into the College details and the admission procedure and other information for the new entrance in the institution.
ii)	Mr. B.D.Bundeale	Member		
iii)	Dr. S.H. Rathod	Member		
iv)	Mr.A.P. Ingole	Member		
v)	Mr.C.C. Jadhao	Member		
vi)	Mr. S.B. Bele	Member		
vii)	Mr. A.A. Jichkar	Member		

22)	Web Maintenance Committee			
i)	Dr. V.R. Dhawale	Convener		<ul style="list-style-type: none"> ▪ To develop and maintain the College Website. ▪ To disseminate the efforts and the achievements of the College, Students and Staff to the outer world through Website updates, publicity through Media, News Papers, etc. ▪ To maintain the records of the activities conducted and submit the same to the IQAC Committee.
ii)	Mr.B.D.Bundeale	Member		
iii)	Mr. M.R. Khan	Member		
iv)	Mr. K.P. Raghuwanshi	Member		
v)	Mr. P. B. Upase	Member		
vi)	Mr. Ather Iqbal	Member		

23)	Discipline, Cleanliness and Campus Supervision Committee			
i)	Mr. B.D.Bundeale	Convener		<ul style="list-style-type: none"> ▪ The Committee shall assure that discipline is adhered in the College by the Students. ▪ The Committee shall lay down the College rules and regulations to be followed by the College Community and shall enforce the same. ▪ The Committee shall decide on disciplinary matters pertaining to Students and Staff. Set mechanism for prevention of ragging of students of the college • To maintain the overall discipline in the College Campus • To prepare the daily time table for campus supervision. • To look after the any misconduct happen in the College campus and report to the principal
ii)	Dr. D.S.Wankhade	Member		
iii)	Dr. Sabir Ali	Member		
iv)	Dr. S.Kavitkar	Member		
v)	Mr. V.N. Mohod	Member		
vi)	Mr. B.K. Karmsot	Member		
vii)	Mr. Prasant Shekhawat	Member		

24)	Academic Planning and Audit Committee			
i)	Dr. N.B. Raut	Convener		<ul style="list-style-type: none"> ▪ To conduct the internal and external academic and administrative audit with the help of IQAC. ▪ To collect the feedback on curriculum, teachers and college from all the stakeholders and do analysis and take proper measures for improvement. ▪ To prepare the agenda and minutes of the meeting
ii)	Dr. S.D. Wakode	Member		
iii)	Dr. P.G. Bansod	Member		
iv)	Dr. V.R. Dhawale	Member		
v)	Dr. S.S. Kavitkar	Member		
vi)	Dr. P.P. Nalawade	Member		

25)	Alumni Association			
i)	Dr. P.S. Bodkhe	Convener		<ul style="list-style-type: none"> ▪ To maintain an up-to-date and detailed database of the alumni. ▪ To highlight the success of alumni to improve the credibility and reputation of college. ▪ To Promote the interests and welfare of alumni association. ▪ To plan on bringing together the former students and make efforts to contribute to the college on various aspects.
ii)	Dr. K.B. Raulkar	Member		
iii)	Dr. G.D. Bansod	Member		
iv)	Dr. S.K. Rodde	Member		
v)	Mr. K.P. Raghawanshi	Member		
vi)	Mr. I.I. Khan	Member		
vii)	Mr. Sandesh Kedia	Member		

26)	Social Outreach and Enabling Center (SOEC)			
i)	Dr. M.M. Kherde	Convener		<ul style="list-style-type: none"> ▪ To enroll members for the club and to create awareness among the Students and the staff about the need for protection of natural habitat. ▪ To invite speakers to talk on environmental protection. ▪ To organize relevant programmes. ▪ To maintain the records of the activities conducted and submit the same to the IQAC Committee.
ii)	Mr. A.P. Ingole	Member		
iii)	Dr. V.V. Parate	Member		
iv)	Dr. N.R. Thorat	Member		
v)	Dr. Y.D. Akhare	Member		
vi)	Dr. D.S. Wankhade	Member		

27)	The College Magazine Committee			
i)	Dr. G.D. Bansod	Chief Editor		<ul style="list-style-type: none"> ▪ To raise resources for publication of the magazine 'Pratibha'. ▪ To receive the articles, reports, poems from the students as well as staff and edit the same. ▪ To make sure before the publication that not a single report, article is not plagiarized. ▪ To get the magazine printed by end of April and distribute the same to students and staff.
ii)	Dr. R.J. Gajbe	Member		
iii)	Dr. M.M. Kherde	Member		
iv)	Dr. Y.D. Akhare	Member		
v)	Ms. S.M. Mohod	Member		
vi)	Ms. S.K. Totade	Member		
vii)	Ms. Lubna Khalid	Members		
viii)	Dr. J.R. Bansod	Member		
ix)	Ms. S.A. Joshi	Member		

28)	NAAC Steering & IQAC Committee			
i)	Dr. R.M. Patil	Coordinator		<ul style="list-style-type: none"> ▪ To make necessary arrangement for peer team visit. ▪ To work as a think tank for the college development and sustenance of quality culture. ▪ To fulfil the NAAC peer team recommendation in subsequent cycles. ▪ To prepare NAAC SSR ▪ To prepare quality policy of the college
ii)	Dr. M.M. Rathore	Member		
iii)	Dr. S.D. Wakode	Member		
iv)	Dr. R.J. Gajbe	Member		
v)	Dr. V.H. Masand	Member		
vi)	Dr. P.G. Bansod	Member		
vii)	Prof. Ather Iqbal	Member		
viii)	Prof. V.P. Shekokar	Member		

29)	Library Advisory Committee			
i)	Dr. V.R.Shekhawat	Con. & Secretary		<ul style="list-style-type: none"> ▪ To administer, organize and maintain the Library, print as well as electronic material and related services of the college. ▪ To provide the approach and operational plan for modernization and improvement of Library and documentation service. ▪ To prepare the annual budget and proposal for development of Library. ▪ To look after general maintenance of the library in terms of reading material and infrastructure. ▪ To involve in fostering the reading habit of staff and students. ▪ To prepare the agenda and minutes of the meetings.
ii)	Dr. V.H. Masand	Member		
iii)	Dr. M.M. Kherde	Member		
iv)	Dr. S.B. Kadu	Member		
v)	Mr. V.P. Shekokar	Member		
vi)	Mr. B.K. Karmsot	Member		

30)	Purchase Committee			
i)	Dr. S. S. Kavitarak	Convener		<ul style="list-style-type: none"> ▪ To deal with all matters pertaining to purchases of the college. ▪ To make necessary procurement when the need arise. ▪ To provide the necessary expertise, advice, information with regard to the best quality of material available in the market, supplier's capability and performance etc. ▪ To acquire materials economically at a cost reliable with the quality and service required and all purchases may be attempted at the lowest cost.
ii)	Dr. N. B. Raut	Member		
iii)	Mr. AtherIqbal	Member		
iv)	Dr. V.R.Dhawale	Member		
v)	Dr. G.T. Lamdhade	Member		
vi)	Dr. V.R. Shekhawat	Member		
vii)	Mr. B.K. Karmsot	Member		

31)	U.G.C. & NIRF (National Institutional Ranking Framework)			
i)	Dr. G.T. Lamdhade	Nodal & Liaison officer		<ul style="list-style-type: none"> ▪ To prepare proposals for grants and do necessary steps to receive grants. ▪ To work as bridge between UGC and respective college. ▪ To implement the policies which are recommended by UGC.
ii)	Dr. S. K. Rodde	Member		
iii)	Dr. A.O. Chauhan	Member		

32)	College Staff Council			
i)	Dr. T.S.Wasnik	Secretary		<ul style="list-style-type: none"> ▪ To work for the benefit and welfare of teaching and non-teaching staff and provide a channel to interact with each other. ▪ To organize and conduct staff meetings and maintain the record of meetings. ▪ To ensure favorable working environment for members of staff. ▪ To organize Welcome/ Farewell programmes for the faculty. ▪ To provide financial support to staff members in times of illness and difficulties. ▪ To implements varies staff welfare schemes for teaching and non-teaching staff.
ii)	Dr.M.U.Ghurde	Member		
iii)	Ms. P.R. Patil	Member		
iv)	Mr. R. B. Butley	Member		

33)	Career Counseling & Placement Cell			
i)	Mr. M.H. Monga	Convener		<ul style="list-style-type: none"> ▪ To organize the seminar/workshop regarding placement and career opportunities. ▪ To bridge between Vidyabharati shiakshanik mandal ,Amravati , and Wipro for students placement and training. ▪ To arrange the campus interview for the students
ii)	Dr. V.H. Masand	Member		
iii)	Dr. G.D.Bansod	Member		
iv)	Dr. P.P. Khade	Member		
v)	Dr. Y.D.Akhare	Member		
vi)	Mr. D.M. Kene	Member		
vii)	Mr. Sachin Padole	Member		
viii)	Mr. K.P. Raghuvanshi	Member		

34)	Examination Committee			
i)	Dr. V.V. Parate	Convener		<ul style="list-style-type: none"> ▪ To make all essential arrangements to conduct internal and university examinations. ▪ To carry out all examinations, publish results within time and award degree certificates (Provided by the University and Institute) to the students. ▪ To conduct all examination according to rule and regulation lay down by SGBAU, Amravati. ▪ To maintain transparency and accountability in examinations.
ii)	Dr. D.S.Rangacharya	Member		
iii)	Dr. K.B.Raulkar	Member		
iv)	Dr. P.G. Bansod	Member		
v)	Dr. S. K. Rodde	Member		
vi)	Mr.A. A. Jichkar	Member		
vii)	Ms. S.M. Mohod	Member		
viii)	Mr. V.N. Mohod	Member		
ix)	Mr. R.R. Bhadoriya	Member		

35)	NSS			
i)	Dr. N.R. Thorat	Program Officer		<ul style="list-style-type: none"> ▪ College NSS unit shall function according to the specified Guidelines lay down by the NSS Department of SGBAU, Amravati. ▪ To arrange discussions and workshops of group of students on a regular basis on issues of social importance, ethical relevance and moral values. ▪ To arrange social service groups and outdoor filed activities. ▪ To support and involve students in social service activities.
ii)	Dr. M. U. Ghurde	Co-program Officer		
iii)	Dr.P.V.Pulate	Co-program Officer		
iv)	Ms. A.G. Sangle	Co-program Officer		
v)	Ms. M. S. Sharma	Co-program Officer		

36)	Anti-Ragging Committee			
i)	Dr. V. R. Shekhawat	Convener		<ul style="list-style-type: none"> ▪ The Committee shall lay down the College rules and regulations to be followed by the College Community and shall enforce the same. ▪ The Committee shall decide on disciplinary matters pertaining to Students and Staff. Set mechanism for prevention of ragging of students of the college • To look after any misconduct happen in the College campus and report to the principal. • To establish a work culture that focuses on creating the healthiest and safest workplace possible.
ii)	Dr.Pallavi Mandavgade	Member		
iii)	Mr. B. D. Bundele	Member		
iv)	Dr. P. S. Bodkhe	Member		
v)	Dr. S.S.Kavitkar	Member		
vi)	Dr. D. S. Rangacharya	Member		
vii)	Dr. P.G.Dammani	Member		
viii)	Mr. A.M. Dwivedi	Member		

37)	Grievance and Redressal Committee			
i)	Dr. S. B. Kadu	Convener		<ul style="list-style-type: none"> ▪ The Committee shall assure that discipline is adhered in the College by the Students. ▪ The Committee shall lay down the College rules and regulations to be followed by the College Community and shall enforce the same. • The Committee shall decide on disciplinary matters pertaining to Students and Staff. Set mechanism for prevention of ragging of students of the college
ii)	Dr.R.V.Joat	Member		
iii)	Dr. M.D. Pardesi	Member		
iv)	Dr. V.R.Dhawale	Member		

38)	Games, Sports and Cultural Committee			
i)	Dr.D.S.Wankhade	Convener		<ul style="list-style-type: none"> ▪ To plan and schedule cultural events for the academic year. (Tentative dates to be included in the academic calendar of the institute) by delegating various tasks. ▪ The Cultural Committee shall be responsible for all intra and inter collegiate cultural events in the College. ▪ To do the necessary procedure to organize cultural events. ▪ To communicate about various festivals and events to be celebrated in the college and give a wide publicity.
ii)	Dr.S.K.Rodde	Member		
iii)	Dr.K.B.Raulkar	Member		
iv)	Ms. A.V. Gulalkari	Member		
v)	Ms. S.M.Mohod	Member		
vi)	Ms.Y.V.Dhote	Member		

39)	Green Audit Committee			
i)	Dr. Y.D.Akhare	Convener		<ul style="list-style-type: none"> ▪ To establish awareness, attitude and participation of College students in environmental activities. ▪ To suggest actions towards creating environmental awareness and environment friendly practice among college students. ▪ To conduct the EVS examination and guides for field projects to students.
ii)	Dr.P.G.Bansod	Member		
iii)	Dr. M.U. Ghurde	Member		
iv)	Dr. S.H.Rathod	Member		

40)	Women Safety Audit			
i)	Dr.Pallavi Mandavgade	Convener		<ul style="list-style-type: none"> ▪ . To organize several programmes to enhance the confidence level of girl students for their empowerment in the society. ▪ To celebrate International Women's Day. ▪ To counsel and solve the personal and academic related problems of Women. ▪ To maintain the records of the activities conducted and submit the same to the IQAC Committee.
ii)	Dr. V.V.Parate	Member		
iii)	Ms.S.A.Kazi	Member		
iv)	Dr. C.N. Deshmukh	Member		
v)	Mr. Y.V. Dhote	Member		

41)	Human Resource Development Centre			
i)	Dr.R.V.Joat	Convener		<ul style="list-style-type: none"> ▪ To organize the various training programmes for teachers. ▪ To organize the ICT based training programmes for non-teaching.
ii)	Dr.R.M.Patil	Member		
iii)	Dr. T.S.Wasnik	Member		
iv)	Dr. V.R.Wankhade	Member		
v)	Dr. V.V.Parate	Member		
vi)	Dr. S.D.Wakode	Member		
vii)	Dr.P.G.Bansod	Member		
viii)	Dr.Pallavi Mandavgade	Member		
ix)	Dr. V.R. Dhawale	Member		

42)	Personal Counseling			
i)	Dr. D.S.Ramteke	Convener		<ul style="list-style-type: none"> ▪ To allot the mentee (Students) for every teacher (Mentor) to every academic year. ▪ To act as a bridge between parents and college for smart communication. ▪ To guide the student regarding academic, stress, financial and career related issues. To provide the personal counselling to students.
ii)	Dr. P.P.Khade	Member		
iii)	Ms. Ashwini Lakhotiya	Member		
iv)	Mr. Sachine Padole	Member		

43)	Vocational Education and Training Cell			
i)	Dr. L. K. Vyas	Convener		<ul style="list-style-type: none"> ▪ To organise career oriented workshops for the outgoing students. ▪ To organise skill based courses. ▪ To organise programmes to create awareness on the importance of higher education in India and abroad. ▪ To invite industries and companies for Campus placements. ▪ To provide details of campus placements.
ii)	Mr.V.N. Mohod	Member		
iii)	Mr. K.P. Raghuwanshi	Member		
iv)	Mr .D. M. Kene	Member		

44) Knowledge Clubs

A)	Chemical Society			
i)	Dr. V.V.Parate	Convener		<ul style="list-style-type: none"> ▪ To develop a student as a versatile personality with academic excellence and a commitment to a democratic society. ▪ To apply for various proposal for SGBAU for financial assistance.
ii)	Dr. P.S.Bodkhe	Member		
iii)	Dr.C.N. Deshmukh	Member		
B)	Physics Society			
i)	Dr. T.S.Wasnik	Convener		<ul style="list-style-type: none"> ▪ To develop a student as a versatile personality with academic excellence and a commitment to a democratic society. ▪ To apply for various proposal for SGBAU for financial assistance.
ii)	Dr. A.O.Chauhan	Member		
iii)	Mr. R.B. Butley	Member		
C)	Botanical Society			
i)	Dr. P.G.Bansod	Convener		<ul style="list-style-type: none"> ▪ To develop a student as a versatile personality with academic excellence and a commitment to a democratic society. ▪ To apply for various proposal for SGBAU for financial assistance.
ii)	Dr. P.V. Pulate	Member		
iii)	Ms. LubnaParveen	Member		
D)	Zoological Society			
i)	Dr. V.R. Wankhade	Convener		<ul style="list-style-type: none"> ▪ To develop a student as a versatile personality with academic excellence and a commitment to a democratic society. ▪ To apply for various proposal for SGBAU for financial assistance.
ii)	Dr.S.H. Rathod	Member		
iii)	Dr. A. M. Vikhar	Member		
E)	Computer Society			
i)	Mr.AtherIqbal	Convener		<ul style="list-style-type: none"> ▪ To develop a student as a versatile personality with academic excellence and a commitment to a democratic society. ▪ To apply for various proposal for SGBAU for financial assistance.
ii)	Mr. D.M.Kene	Member		
F)	Commerce Association			
i)	Dr. S.B.Kadu	Convener		<ul style="list-style-type: none"> ▪ To develop a student as a versatile personality with academic excellence and a commitment to a democratic society. ▪ To apply for various proposal for SGBAU for financial assistance.
ii)	Dr. S.K.Rodde	Member		
iii)	Mr. V.P.Shekokar	Member		
G)	Sahitya Kala Mandal			
i)	Dr. G.D.Bansod	Convener		<ul style="list-style-type: none"> ▪ To develop a student as a versatile personality with academic excellence and a commitment to a democratic society. ▪ To apply for various proposal for SGBAU for financial assistance.
ii)	Dr.M.M.Kherde	Member		
iii)	Mr. V.P.Shekokar	Member		
iv)	Dr. S. K. Rodde	Member		
H)	E-Club			
i)	Dr.N.B. Raut	Convener		<ul style="list-style-type: none"> ▪ To develop a student as a versatile personality with academic excellence and a commitment to a democratic society. ▪ To apply for various proposal for SGBAU for financial assistance.
ii)	Mr. B.D. Bundele	Member		
iii)	Dr. R.J. Gajbe	Member		

I)	Association of Management Studies			
i)	Dr. P.D.Waghmare	Convener		<ul style="list-style-type: none"> To develop a student as a versatile personality with academic excellence and a commitment to a democratic society. To apply for various proposal for SGBAU for financial assistance.
ii)	Mr.Sohel Khan	Member		
J)	Society of Information Technology			
i)	Dr. V.R.Dhawale	Convener		<ul style="list-style-type: none"> To develop a student as a versatile personality with academic excellence and a commitment to a democratic society. To apply for various proposal for SGBAU for financial assistance.
ii)	Mr. S.B. Bele	Member		
K)	Mathematical Society			
i)	Dr. P.P. Khade	Convener		<ul style="list-style-type: none"> To develop a student as a versatile personality with academic excellence and a commitment to a democratic society. To apply for various proposal for SGBAU for financial assistance.
ii)	Ms. Pallavi Patil	Member		
L)	Literary Forum			
i)	Mr. V.P.Shekokar	Convener		<ul style="list-style-type: none"> To develop a student as a versatile personality with academic excellence and a commitment to a democratic society. To apply for various proposal for SGBAU for financial assistance.
ii)	Ms.Anjali Deshmukh	Member		
M)	Library and Information Science			
i)	Dr. V.R.Shekhawat	Convener		<ul style="list-style-type: none"> To develop a student as a versatile personality with academic excellence and a commitment to a democratic society.

45)	College Students Responsibility Fund (CSR)			
i)	Dr. P.S. Yenkar	President		<ul style="list-style-type: none"> To encourage all students to progress steadily at a reasonable rate towards graduation. All students maintain satisfactory academic progress in order to be eligible to receive financial aid.
ii)	Dr. P.P. Khade	Member		
iii)	Dr. Y. D. Akhare	Member		
iv)	Shri R.S. Wankhade	Non- teaching Member		
v)	Mr. Avil S. Chitukane	Secretary(S.C.)		
vi)	Dr. S.D. Wakode	Student Development Officer		
vii)	Dr. D.S. Wankhade	Director of Sports and Physical Education		
viii)	Dr. N.R. Thorat	Co-ordinator (N.S.S.)		

46)	Equal Opportunity Cell (For differently- abled person)			
i)	Dr. Y. D. Akhare	Convener		<ul style="list-style-type: none"> To adopt and implement harmonized guidelines and space standards for barrier free built environment for persons with disability and elderly persons. To identify the issues for persons with disability and elderly in the campus and to provide an enabling and non-discriminative environment for them. To promote inclusive policies and practices for persons with disability and elderly on the campus To look into the grievances of the persons with disability and elderly in the campus and ensure equality and equal opportunities to the disadvantaged group on campus through proper implementation of policies, skills, and programs. of society. To disseminate the information related to schemes and programs for the welfare of the persons with disability and elderly as well as notifications/memoranda, office orders of the Govt., or other related agencies/organizations issued from time to time.
ii)	Dr. S.H. Rathod	Teacher		
iii)	Ms. N.N. Kakpure	Teacher		
iv)	Mr. Sanjay Dahat	Staff		
v)	Ku. Bharati M. Hage	Student(B.Sc. _II)		
vi)	Mr. Rameshwar M. Dahikar	Student(B.A. -I)		
vii)	Mr. Rajesh G. Iwane	Student (B.A. -I)		
viii)	Mr. Munshi Dahikar	Parent		

47) Technical Committee			
i)	Mr. S. R. Isad		<ul style="list-style-type: none"> • Maintenance of computers and laboratories • To understand the nature and scope of work
ii)	Mr. Sunil B. Makode		
iii)	Mr. M. G. Chauhan		


Dr. R. M. Patil
 Co-ordinator
 Internal Quality Assurance Cell
 Vidya Bharati Mahavidyalaya
 Camp, Amravati-444 602 (M.S.)




PRINCIPAL
VIDYA BHARATI MAHABIDYALAYA
AMRAVATI



Vidya Bharati Shaikshanik Mandal, Amravati's

Vidya Bharati Mahavidyalaya, Amravati

**Affiliated to Sant Gadge Baba Amravati University, Amravati
Maharashtra**

NAAC Re-accredited with Grade "A"(CGPA 3.26-Second Cycle)
CPE Status (Third Time) by UGC,
Mentor College under Paramarsh Scheme by UGC
'Lead College' by S.G.B. Amravati University, Amravati
ISO Certification: 9001:2015 and 14001:2015

Website: vbmv.org

6.3.5: Annual Performance Appraisal of Teaching and Non – Teaching Staff

Sant Gadge Baba Amravati University
Annual Self-Assessment Proforma for the Performance Appraisal System (Part -
A, Part - B & Part - C)
(For Teachers other than Physical Education Persons and Librarians)

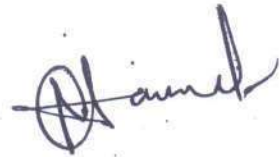
Year/Session: 2018-19

PART A : GENERAL INFORMATION

1. Name (in Block Letters) : **PRAFULLA GENDAJI BANSOD**
2. Father's/Husband's Name : **GENDAJI VISHRAMJI BANSOD**
3. Department : **Botany**
4. Current Designation & Grade Pay : **Assistant Professor, AGP: 8000**
5. Date of last Promotion : **01/08/2016**
6. Address for correspondence (with Pin code) : **Vidya Bharati Mahavidyalaya, Camp
Amravati -444602**
7. Permanent Address (with Pin code) : **37, Sanket Colony , Near Tapovan Gate
Amravati -444602**
- Telephone No. : **9970367128**
- Email : **prafullabansod@rediffmail.com**
8. Whether acquired any degrees or fresh academic qualifications during the year : **No**
9. Academic Staff College Orientation / Refresher Course attended during the year : **Nil**

Sr. No.	Name of the Course / Summer School	Place	Duration	Sponsoring Agency
1				

Date :



Signature of teacher

PART B: ACADEMIC PERFORMANCE INDICATORS

CATEGORY: I (2013-18) 19

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

I a. Direct Teaching (Lectures/ Practical/ Tutorials/ Field Work / Project Supervision taken should be based on verifiable records.).

Sr. No.	Course/ Paper	level	Mode of teaching*	Hours allotted per week	Hours Engaged	Actual Score Claimed	Proof Document**
Odd Semester							
1	Botany	B.Sc. I S-I	L:02	1 Hr36 min	24 Hr 08 min	40.0	Academic Diary
2	Botany	B.Sc. I S-I	P:06	4 Hr 48 min	67 Hr 12 min		
3	Botany	B.Sc. II S-III	L:02	1 Hr36 min	22 Hr 24 min		
4	Botany	B.Sc. III S-V	L:02	1 Hr36 min	24 Hr 00 min		
5	Botany	B.Sc. III S-V	P:09	7 Hr12 min	103Hr 12 min		
6	Botany	M.Sc. Botany Seminar	L:02	2 Hr	30 Hr		
7	Botany	M.Sc. Botany Project Supervision	L:02	2 Hr	30 Hr		
Total			Theory: 06 Practical: 15	16 Hr 48 min	300 Hr 50 min		
Even Semester							
8	Botany	B.Sc. I S-II	L:02	1 Hr36 min	22 Hr 24 min	40.6	Academic Diary
9	Botany	B.Sc. I S-II	P:06	4 Hr 48min	72 Hr 00min		
10	Botany	B.Sc. II S-IV	T:02	1 Hr36 min	24 Hr 00 min		
11	Botany	B.Sc. III S-VI	T:02	1 Hr36 min	22 Hr 24 min		
12	Botany	B.Sc. III S-VI	P:09	7 Hr12 min	105Hr 06min		
13	Botany	M.Sc. Botany Seminar	L:02	2 Hr	30 Hr		
14	Botany	M.Sc. Botany Project Supervision	L:02	2 Hr	30 Hr		
Total			Theory: 06 Practical :15	16 Hr 48 min	305 Hr 54 min		
Total					606 Hr 7 min	80.6	

* Lecture (L), Tutorial (T), Practical (P), Field Work (FW), Project Supervision (PrS)

Max. API Score: 70, 60, 60 for Assistant Professor, Associate Professor and Professor respectively.

I b. Examination duties: I b. Examination duties:

Sr. No.	Short Description of Duty performed	Total number of hours	Actual Score Claimed	Proof Document**
1.	Theory exam invigilation	40 Hr	4	Certificate

	(i) 02-04 and 07-08 May, 2018 (ii) 20-24 th November, 2018			
2.	Valuation for M.Sc. I Sem II from 4/06/19 to 16/06/19	45 Hr	4.5	Certificate
3.	Valuation of for M.Sc. I Sem III Answer sheet 30/11/2018	14 Hr	1.4	Certificate
4.	External Practical Examiner: B.Sc.-II (sem-III) at Bhartiya College Morshi on 8 th Dec 2018	9 Hr	0.9	Certificate
5.	Internal Examiner for M.Sc.-I (sem-I) Practical Examination on 1/12/2018	7 Hr	0.7	Certificate
6.	Internal Examiner for M.Sc.-II (sem-IV) Practical Examination on 25/05/2019	7 Hr	0.7	Certificate
7.	External Examiner for B.Sc.-I (sem-II) Practical Examination 18/03/2019 at RA College Washim	13 Hr	1.3	Certificate
8.	External Examiner for M.Sc.-I (sem-II) and M.Sc.- II (sem-IV) Practical Examination during 13/04/2019 to 15/04/2019 at Shivaji College Kandhar (Nanded).	72 Hr	7.2	Certificate
9.	Internal Assessment (Unit Tests with answer scripts evaluation) B.Sc.-I Sem I on 6/9/2018 B.Sc.-I Sem-II on 3/2/2019 B.Sc.-II Sem III on 07/09/2018 B.Sc.-II Sem IV on 25/1/2019 B.Sc.-III Sem V on 3/09/2018 B.Sc.-III Sem VI on 25/1/2019	36 Hr	3.6	Academic Diary
Total		243 Hr	24.3	
Max. API Score: 20, 20, 10 for Assistant Professor Associate Professor and Professor respectively				

I b. Innovative Teaching:

Sr. No.	Innovative methods in teaching	Total number of hours	Actual Score Claimed	Proof Document **
1.	Remedial Coaching for B.Sc. I	50	5	Academic Diary
2.	Organized seminars and students are motivated to participate	50	5	Academic Diary
3.	Field visits to study plants in their natural habitat	50	5	Academic Diary
4.	Teaching by various biological models	50	5	Academic Diary
5.	Use of ICT in T/L process with computer-aided methods like powerpoint presentations and simulation from e-resources etc.	50	5	Academic Diary
6.	Learning Methodologies (PDF Papers, articles, dissertations etc.)	50	5	Academic Diary
7.	Group Discussion (during review and project work)	50	5	Academic Diary

Total	350	35	
Max. API Score: 10, 15, 20 for Assistant Professor Associate Professor and Professor respectively			

Note: The minimum cut-off shall be 75%. Below this cut off no scores shall be assigned in these sub-categories under Category-I.

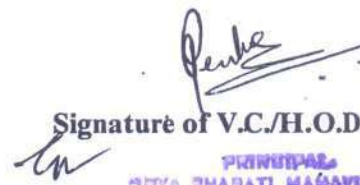
****As per table under the document ANNEXURE I (A)**

Total Score (Category : I) :-	139.9
--	--------------



Signature of Teacher

Verified and found correct:

Signature of V.C./H.O.D./Principal

**PRINCIPAL
NITYA BHARATI MAHAVIDYALAYA
ANRAVATI**

**Final Score approved by the Screening / Selection Committee:
(For Category: I)**

**Signature of Chairman
Selection Committee**

PART B: Academic Performance Indicators

Category: II (2018-19)

Co-Curricular, Extension, Professional Development Related Activities

II a. Student related co-curricular, extension, and field based activities:

Sr. No.	Type of Activity	Total number of hours	Actual Score Claimed	Proof Document**
1.	PG Student Seminar Counseling	20	2	Certificate Principal
2.	NSS Camp and Interaction with students at Karala Village	12	1.2	Certificate Principal
3.	NGO Visit and Interaction under GEMS Activity	12	1.2	Certificate Principal
4.	Annual Students Gathering Organization under GEMS Activity	50	5	Certificate Principal
5.	Students Anand Mela Organization under GEMS Activity	50	5	Certificate Principal
6.	Teachers-Students Sport Carnival Organization under GEMS Activity	50	5	Certificate Principal
7.	Tree Plantation and Cleanness Drive Organization	12	1.2	Certificate Principal
Total (Max: 15)		206	20.6	

II b. Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities:

Sr. No.	Type of Activity	Total number of hours	Actual Score Claimed	Proof Document**
1.	Performance and evaluation Committee	100	10	Certificate from Hon'ble Principal
2.	Research and Consultancy Committee	30	03	
3.	Tutor ward - Faculty Coordinator	10	01	
4.	Academic Audit and planning Committee	100	10	
5.	MoU and Collaboration committee	30	03	
6.	Enviro-Club	100	10	
7.	Examination Committee	30	03	
8.	Knowledge Club (Botany)	10	01	
Total (Max: 15)		410	41	

II c. Professional Development activities:

Sr. No.	Type of Activity	Total number of hours	Actual Score Claimed	Proof Document**
1.	Appointed as Vice-Chancellor Nominee for the selection of Assistant Professor at JB Science College Wardha on 13 th Dec 2018.	10 Hr	1.0	Copy of Certificate
2.	Member of subject examination committee for M.Sc. Botany Examination 2018-19	14 Hr	1.4	Copy of Certificate
3.	Attended Workshop- "Swayamsiddha" on 12 th Aug 2018 at Vidya Bharati Mahavidyalaya Amravati	8 Hr	0.8	Copy of Certificate
4.	Organizing Secretary-Workshop on "Patent Drafting, Filing & Processing" on 29 th Nov., 2018.	50 Hr	5.0	Copy of Certificate
5.	Organizing Secretary-Workshop on "Rain Water Harvesting" on 28 th July 2018.	50 Hr	5.0	Copy of Certificate
6.	Attended National Seminar on "Revised Accreditation Framework and Institutional Preparation: An Overview" on 09 th March, 2019	8 Hr	0.8	Copy of Certificate
7.	Organized One day workshop on "Hanging Basket and seasonal plants" on 20 th Oct 2018.	20Hr	2.0	Copy of Certificate
8.	Attended one day workshop on "Revised NAAC Accreditation, NIRF and RUSA-3" on 26 th April 2019	8 Hr	0.8	Copy of Certificate
9.	Short Term Course on "MOOCs, e-content development and open educational resources" 17 to 22 nd Dec., 2018	42 Hr	4.2	Copy of Certificate
10.	Short Term Course on " Gender Sensitization" 17 to 22 nd June, 2019	42 Hr	4.2	Copy of Certificate
	Total (Max: 15)	252 Hr	25.2	

****As per table under the document ANNEXURE II (A)**

Total Score (Category : II) :-	86.6
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* **Signature of Teacher**

Verified and found correct:




Signature of V.C. /Principal/H.O.D.

**PRINCIPAL,
M. B. BHATNAGAR MAHAVIDYALAYA
AMRAVATI**

**Final Score approved by the Screening / Selection Committee :
(For Category II)**

**Signature of Chairman
Selection Committee**

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document**
M. Phil.					
Ph. D.					
Total					

III E. Fellowships and Awards:

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international / national / state / regional / college or university level	API Score	Proof Document**
1						
Total						

III E. Invited lectures / Paper delivered in conferences / seminars:

Sr. No.	Invited Talk/ Paper presented	Title of Conference / Seminar	Event Organized by	Whether international / national / state/ regional / college or university level	API Score	Proof Document**
Total						

The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III for any assessment period

III F. Development of e-learning delivery process/material:

Sr. No.	Title of Document/ Module	Whether module is Web based or offline	Beneficiary	API Score	Proof Document **
Total					

Note: e-learning module shall be approved by the head of the Institution/ Department .

****As per table under the document ANNEXURE III (A)**

Total Score (Category : III) :-	112.5
--	--------------

(Handwritten Signature)

Signature of Teacher



Verified and found correct:

(Handwritten Signature)

Signature of V.C./ Principal / H.O.D.

PRINCIPAL
P.B. BHARATI MAHAVIDYALAYA
ANNAYATI

**Final Score approved by the Screening / Selection Committee:
(For Category :III)**

**Signature of Chairman
Selection Committee**

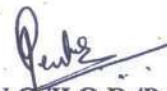
IV. Summary of API Scores:

Category	Criteria	Academic Year	Total API Scores for Assessment Period	Annual Av. API Score for Assessment Period
I	Teaching, Learning and Evaluation Related Activities	139.9	--	139.9
II	Co-curricular, Extention, Professional Development Related Activities	86.6	--	86.6
	Total (I + II)	226.5	--	226.5
III	Research, Publications and Academic Contributions	112.5	--	112.5



Signature of Teacher

Verified and found correct:



Signature of V.C./H.O.D./Principal

PRINCIPAL,
VIDYA BHARATI MAHAVIDYALAYA
AMRAVATI

Signature of Chairman
Selection Committee

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	
2	

*Annexure-IV

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)


1. Academic degree certificates: S.S.C, H.S.S.C., U.G. and P.G. Mark sheets
2. NET and Ph. D. Certificate
3. Appointment Order and University Approval
4. Letters of sanction for 1st & 2nd Placement from Joint Director, Higher Education, Amravati
5. Certificates of Orientation, Refresher Courses and Short-Term Courses
6. Certificates/proofs for Category I, II, III for 2018-19
7. Academic Diary 2018-19


I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS profonna.



Signature of the faculty with Designation, Place & Date



 Signature of V.C./ School Chairperson / Principal / HOD


PRINCIPAL
PIMPI CHINCHWAD EDUCATION TRUST
AMRAVATI

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Name: **Dr. Prafulla G. Bansod**
Designation: **Assistant Professor**

Assessment Year: **2018-19**

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL

- a) State whether the facts stated above are correct, if not, state the correct facts.
b) Do you agree with the Performance based appraisal done by the teacher? If not, give reasons why you do not agree.

I) Verification & Evaluation in respects of API

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I					
Category II					
Category III					
A					
B					
C					
D					
E					

II) A) General Intelligence : Outstanding

B) Capacity to get work in : Outstanding
Respect of research & teaching

C) Technical Ability : Outstanding

D) Administrative ability including : Outstanding
Judgment initiative and drive
(If applicable)

E) Integrity and Character : Outstanding


F) Whether powers delegated are : Yes
Fully utilized

G) General Assessment : A+

* A+ = Outstanding, A = Very Good, B+ = Positively Good, B = Good, C+ = Satisfactory, C = Not Satisfactory

(* Strike out which is not applicable.)


Date : / / 2018


Signature of Reporting Officer

Observation of the Reviewing Officer (Principal) :



Date : / /


Signature of Reviewing Officer

PRINCIPAL
BHARATI MAHAVIDYALAYA
AMRAVATI

VIDYA BHARATI MAHAVIDYALAYA AMRAVATI
ANNUAL PERFORMANCE ASSESSMENT REPORT
(NON-TEACHING STAFF)

PART-A: TO BE FILLED IN BY THE STAFF MEMBER

Assessment for the year: 2018-2019

1. Name : NITIN VASANTRAO KHOBRAGADE	2. Date of joining the post : 01-01-2009
3. Designation : LABORATORY ATTENDENT	4. Pay Band : Rs. 5200-20200
5. Department/Section : ZOOLOGY	6. Grade Pay : Rs. -
7. Date of Birth: 30-06-1981	8. Academic/Technical Qualification : D.E, MS-CIT
9. Details of Educational Qualification being pursued : M.A C Soc. & Pol. Sci) SET, Ph.D.	10. Address: "RAJGRUH" PRAJHANT NAGAR AMRAVATI-444606
11. Whether any Immovable property held(If yes give details): YES	12. Mother Tongue: MARATHI
13. Any other information to be pointed out : Details of the present duties :	OFFICE STAFF MEMBER, UGC APPROVED PWSC. 2009 to till date

Date : 09-04-2019

Signature of the staff member



NAME : Nitin. Vasantoo. Khobragade
 DESIGNATION : Laboratory - Attd.

YEAR OF ASSESSMENT : 2018-19
 DATE OF APPOINTMENT TO THE
 POST : 01-01-2004
 GRADE PAY : Rs. -

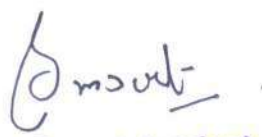
PAY BAND : Rs. 5200 - 20200

DEPARTMENT/CENTRE/SECTION : Zoology

CATEGORY	OUTST ANDIN G	EXCEL LENT	VERY GOOD	GOOD	SATIS FACT ORY	MARGIN AL	POOR
	10	9	8	6	5	4	2
1 PROFESSIONAL COMPETENCE	✓						
1.1 Knowledge of rules, regulation and procedure		✓					
1.2 Ability to organize work and carry it out	✓						
1.3 Ability and willingness to take up additional load in times of exigencies	✓						
1.4 Creativity and innovation		✓					
1.5 Ability to learn new duties	✓						
1.6 Capacity to supervise*	✓						
2 PERFORMANCE	✓						
2.1 Maintenance of Files/Records	✓						
2.2 Accuracy & Speed of work	✓						
2.3 Neatness & tidiness of work		✓					
2.4 Completion of work on schedule		✓					
2.5 Diligence and sense of responsibility	✓						

PERSONAL CHARACTERISTICS	OUTSTANDING	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	MARGINAL	POOR
	10	9	8	6	5	4	2
3.1 Attendance		✓					
3.2 Punctuality		✓					
3.3 Discipline		✓					
3.4 Interaction with colleagues	✓						
3.5 Integrity and behavior	✓						
3.6 Planning & Organization	✓						

PART- B: TO BE FILLED IN BY REPORTING OFFICER

1. OVERALL EVALUATION						
OUTSTANDING	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	MARGINAL	POOR
		✓				
2. Any outstanding contribution made by the Employee :						
—						
3. Special remarks if any of the Reporting Officer :						
 Superintendent Vidya Bharti Mahavidyalaya Amravati SIGNATURE OF THE REPORTING OFFICER/OFFICE SUPERINTENDENT						
Date :						

PART- C: REMARKS OF THE REVIEWING AUTHORITY

1. Do you agree with the assessment of the staff member made by the Reporting Officer? If not, indicate the items /aspects on which you disagree and give your own assessment on those items/aspects.
2. General remarks on Overall grading by the Reporting Officer (You may assign your own grade, if not in agreement with Reporting Officer's grade):
3. Has the staff any special characteristics and/or any abilities which would justify his/her promotion out of turn? If so, please specify:

Signature of the Reviewing Officer:



Designation: **PRINCIPAL**
DEWATI HARAHAYATI
AMRAYATI