

Vidya Bharati Mahavidyalaya, Camp, Amravati

Internal Quality Assurance Cell

(Academic Year: 2019-20)

Notice

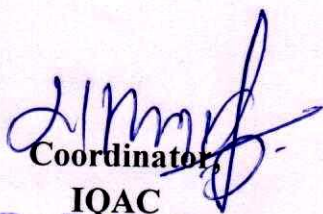
The members of the **Internal Quality Assurance Cell** are informed that the meeting of the IQAC shall be held on 10.10.2019 in the E-Classroom of the college at 2.00pm. The members are requested to remain present for the meeting. The meeting shall be chaired by the Principal of the college.

The agenda of the meeting is as follows-

Agenda:

1. To read and confirm the minutes of the last meeting.
2. Review of the Mentor-Mentee Cell
3. To Review the academic activities conducted as per Plan of Action.
4. AQAR (2018-19) preparation
5. Academic & Administrative Audit
6. Website designing and maintenance
7. Any other item with the permission of the Chair.

Date: 03/10/2019


Coordinator,
IQAC

Dr. R. M. Patil

Co-ordinator

Internal Quality Assurance Cell
Vidya Bharati Mahavidyalaya
Camp, Amravati-444 602 (M.S.)




Principal
PRINCIPAL
VIDYA BHARATI MAHAVIDYALAYA
AMRAVATI

Vidya Bharati Mahavidyalaya, Camp, Amravati

Internal Quality Assurance Cell

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Minutes of the meeting of the IQAC:

The meeting of the IQAC was held on 10. 10. 2019 in the E-Classroom of the college at 2.00pm. The members mentioned below were present for the meeting.

Sr. No	Name of the member	Designation
1	Dr. P. S. Yenkar	Chairperson
2	Prof. V. P. Shekokar	Member
3	Dr. V. H. Masand	Member
4	Dr. M. M. Rathore	Member
5	Dr. S. D. Wakode	Member
6	Prof. Ather Iqbal	Member
7	Dr. P. G. Bansod	Member (Teachers' Representative)
8	Dr. R. J. Gajbe	Member (Teachers' Representative)
9	Dr. Ashok Chavan	Member (Management's Representative)
10	Shri. B. K. Karamsot	Senior Administrative Officer
11	Dr. S. R. Akarte	Member (Local Society)
12	Shri. Nilkanth Jadhav	Member (Student)
13	Dr. Sanjay Reddy	Member (Alumni)
14	Dr. Minal Thakare	Member (Employer)
15	Shri. Vinod Rajurkar	Member (Industrialist)
16	Shri. S. C. Narwade	Member, Stakeholder (Parent)
17	Dr. R. M. Patil	Coordinator, IQAC

At the very outset of the meeting, the Chairperson welcomes the members present for the meeting and informed the house to grant the leave of absence for the members who informed their inability to attend the meeting. The house granted the leave of absence to the following members.

1. Shri S. C. Narwade
2. Shri Nilkanth Jadhav

Item No.1: Confirmation of the minutes of the last meeting

The IQAC Coordinator read out the minutes of the last meeting held on 06. 07. 2019. With a few suggestions the house approved the minutes of the last meeting and the same got confirmed unanimously.

Item No.2: Review of the Mentor-Mentee Cell

Dr. V. H. Masand, the in charge of Criterion II informed the house regarding the functioning of the Mentor- Mentee Cell. He placed the details of the Cell before the house as has been sought from Dr V R Wankhade, Convener of the Mentor-Mentee Cell. The cell published the list of the mentees and the mentors allotted for the academic year and a notification to that effect has been published for the information of all. It was informed that as per plan the teachers have paid first visit to the houses of the mentees allotted to them. The reports on the issues raised and resolved in first semester were collected to analyze. Some of the mentors collected information of their wards telephonically as they were out stationed ones. Parents were also conveyed the progress of the mentees. The entire Cell has been working sincerely and to the fullest satisfaction. It was resolved in the meeting that all the mentors be informed by circulating a notice that they should prepare a report individually of each mentee denoting the various issues tackled and resolved in the year.

Item No.3: To Review the academic activities conducted as per Plan of Action.

The Cell in its meeting reviewed the status of the activities conducted by the concerned committees and departments as has been deployed in the opening of the academic year. It was found that many of the departments have conducted various activities such as industrial visit by department of management studies, seminar on MIS for effective governance by IT proficiency Cell, workshop on Research Methodology for budding researchers by Dept. of Management Studies, workshop on Elocution/Debate Competition by Dept. of English, guest lecture on promotion of universal values, communal harmony, social cohesion by Dept. of Marathi, State level workshop on Gender sensitization by PWSC, guest lecture on fundamental duties, rights of Indian Citizens by Dept. of Social Sciences, Celebration of World Ozone Day by Dept. of Botany, Celebration of Animal Welfare Week by Dept. of Zoology, Visit to Bio-diverse area around the town by Enviro-Club, Dengue Awareness Program at Wadali, Establishment of Human Wall and Clean India- a step to Swacchha Bharat by the SOEC, etc. and many other programs too have been conducted by the faculty belonged to various departments. The house expressed satisfaction to see the amount of the activities carried out.

Item No. 4: AQAR (2018-19) preparation.

The Coordinator, IQAC informed the house regarding the status of the Annual Quality Assurance Report for 2018-19 to be submitted to the NAAC online. The rough copy of the report has been prepared by collecting all the relevant inputs, he briefed the members. The minutes of the meeting of the IQAC have been scanned to get it uploaded in the window provided by the NAAC. He assured the house that the said AQAR 2018-19 shall be submitted to the NAAC on or before 31/12/2019. The house got pleased to see the preparation and readiness of the IQAC.

Item No. 5: Academic & Administrative Audit.

The Criterion VI in-charge Dr. P. G. Bansod suggested the house that Dr N B Raut along with other peers have conducted the A & A of the college as internal audit but he suggested that it should be conducted by appointing external agency. The house agreed upon it and decided to conduct the external audit in the month of March. The resolution passed unanimously.

Item No. 6: Website designing and maintenance.

Considering the changing requirement of the institution the website of the college needs to be reconstructed and redesigned, suggested the coordinator, IQAC. It was discussed in detail and decided to convey the committee meant for the website to collect the inputs from all so as to upgrade the contents in the website. The resolution passed unanimously.

Item No.7: Any other item with the permission of the Chair.

Prof. Ather Iqbal, the member of the IQAC suggested the house to purchase legalized Microsoft Operating Systems we being an academic institution. He also highlighted the necessity to upgrade LIBSYS library software as it has become very old. Prof. Iqbal also requested to make LMS available for enhancing the quality of teaching-learning in the institution. After due deliberations and discussions the house resolved to purchase Microsoft Operating Systems, LIBSYS Software and LMS. It was decided that the demand of the same be placed before the Principal and after following the due procedure of new purchases designed for the campus, the software be purchased before closing of the session. The resolution got approved by the all present in the meeting.

The meeting got concluded with the vote of thanks.


Coordinator, IQAC
Dr. R. M. Patil
Co-ordinator

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