



Vidya Bharati Shaikshanik Mandal, Amravati's

VIDYA BHARATI MAHAVIDYALAYA, AMRAVATI.

Accredited "A" Grade by NAAC * CPE status by UGC

C.K. Naidu Road, Camp, Amravati - 444 602. (M.S.) India

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President

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I/C Principal

Dr. P. S. Yenkar

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Ref. No. :

Date :

Procedures and policies for maintaining and utilizing, academic and support facilities-laboratory, library, sports complex, computers, classrooms

The Institution believes in the philosophy of optimum utilization of academic and support facilities. Therefore it has a predefined procedures and policies for its maintenance as well as utilization.

As far as procedures are concerned, the Institution has a code of conduct for the academic and support staff. The support staff is regulated at two levels; under the concerned head of the Departments and the security in-charge of the campus. The head of the department assigns responsibilities to the laboratory staff. It involves monitoring and regulating cleanliness, vigilance and maintenance of the equipments.

The security in-charge looks after maintenance of the campus including parking lots, campus roads, garden, building corridors and cafeteria. Sweepers and cleaners are hired on ad-hoc basis to maintain the sanitary units.

The indoor and outdoor sports facilities including yoga and meditation center are maintained by the Director of Physical Education. For effective maintenance of the resources available in sports complex, certain services are hired by appointing external experts including Badminton, Gym and Cricket.

To maintain the turf on the playfield mowing machines have been purchased. Internal pipeline is laid down with dripping and sprinkling facilities. Playfield is maintained by a special caretaker.

The Institution has two women's' hostels. The hostel superintendent along with support staff maintains hostel facilities. In order to regulate boarding related issues a students' committee is formed. It is headed by a prefect. The food facilities are available in the hostel. The mess is run on no loss no profit policy.

The librarian, in consultation with library advisory committee looks after the maintenance and functioning of library. As a part of vigilance and security of resources certain measures have been adopted. In order to prevent any untoward incident, windows are covered with net and surveillance cameras. The library treasure is protected with anti-termite treatment. Naphthalene balls are kept in every stack to protect the books. Fire extinguishers are also installed.


At the end of every academic year, stock verification is carried out by stock checking committee. The committee scrutinizes physical verification of stack, books and the instruments available in library, laboratory and office. The breakages are sorted out; if the equipments are repairable then they are forwarded to the concerned agency/mechanics. The irreparable are suggested to right off from the stock book. The stock checking committee submits the report to the Principal.

To access e-resources and to protect the data in safe, every year software of antivirus are periodically installed. Two faculties have been appointed for the maintenance of IT infrastructure.

The Institution believes in the policy of minimum outsourcing and self-sustenance of infrastructure. Therefore, in institutional campus we have in-house Industrial Training Centre (ITC). The furniture, fixture, and electricity are maintained by ITC unit. The Institution is self-reliant for electricity requirement. It is generated through solar panels. The water requirement is fulfilled by the old well available in the campus. Rain water harvesting unit is developed nearby the well to maintain the water table in the campus.


Dr. R. M. Patil
Coordinator
IQAC




Dr. P. S. Yenkar
Principal & Chairperson
IQAC