



# Vidya Bharati Mahavidyalaya, Amravati

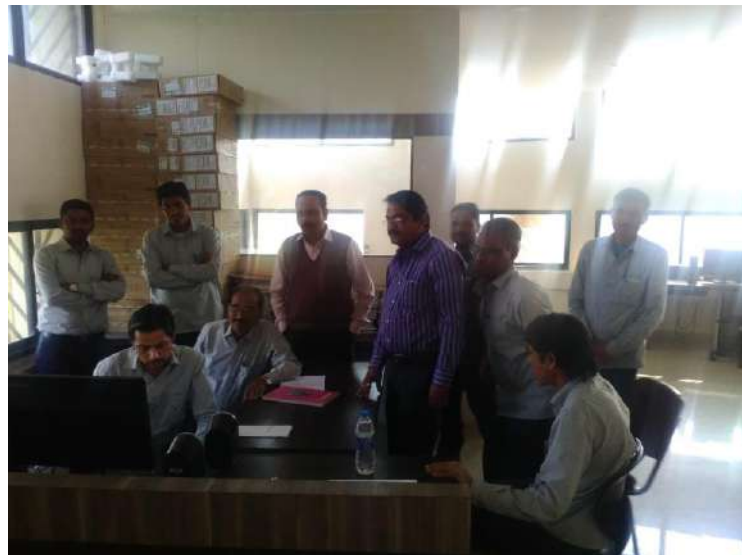
## I.T. Proficiency & Development Cell

### Activity Report- 2018-2019

#### Activity-1

#### Workshop on “How to Use and Handle ICT enabled Devices, Efficiently”

This workshop provides an introduction of the basic knowledge of ICT enabled devices.. The main objective of this workshop is to bridge the gap between technology and Non-Teaching staff members while using ICT enabled devices. The main objective of this workshop is to bridge the gap between technology and educators (particularly Teaching Staff) while using ICT enabled devices. Because as computer and associated technologies continue to change, educators must continue to strive for excellence in their work, particularly handling the devices. The activity was conducted during 21/01/2019 to 25/01/2019 by Prof. V.N.Mohod and Mr. S. R. Isad. Total no. of Beneficiaries were 27.

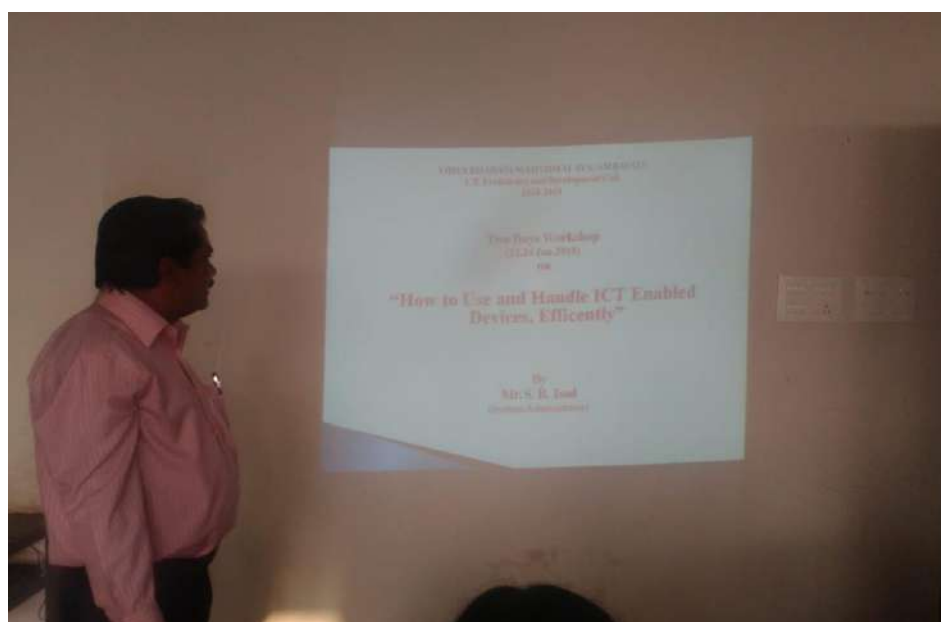


Workshop on How to Use and Handle ICT enabled Devices, Efficiently

## **Activity-2**

### **Workshop on “How to Use and Handle ICT enabled Devices, Efficiently”**

This workshop provides an introduction of the basic knowledge of ICT enabled devices.. The main objective of this workshop is to bridge the gap between technology and Non-Teaching staff members while using ICT enabled devices. The main objective of this workshop is to bridge the gap between technology and educators (particularly Teaching Staff) while using ICT enabled devices. Because as computer and associated technologies continue to change, educators must continue to strive for excellence in their work, particularly handling the devices. The activity was conducted during 14/01/2019 to 18/01/2019 by Prof. S.R. Isad. Total no. of Beneficiaries were 36.



**Workshop on How to Use and Handle ICT enabled Devices, Efficiently**

### **Activity-3**

#### **Workshop on “Effective PowerPoint Presentation”**

This workshop provides an introduction to the basic concepts of Microsoft Power Point and Presentation. On completion of this workshop, the students will be able to create and present the presentation effectively including editing and formatting. This workshop designed for the Post Graduate Students of college who wish to learn to create and edit simple Presentation effectively. The activity was conducted from 22/10/2018 to 27/10/2018 by Mrs. A. V. Rathi, Prof. A. D. Nichale, Prof. A. R. Raut. Total no. of Beneficiaries was 81.



**Workshop on Effective PowerPoint Presentation**

#### **Activity-4**

##### **Workshop on “MS- Word/MS-Excel”**

This workshop provides an introduction to the basic concepts of Microsoft Word and Excel.

This workshop designed for the non-teaching staff/ Administrative staffs of college campus who wish to learn to create and edit simple documents effectively. On completion of this course, the delegate will be able to create and use documents of various kinds effectively including editing and formatting, simple use of tables and pictures, and printing. The activity was conducted on 22/10/2018 to 27/10/2018. Total no. of Beneficiary was 16.



Workshop on MS - Word/MS – Excel